



Jane Sawyer
Parish Clerk/RFO

**BRAMSHOTT & LIPHOOK
PARISH COUNCIL**

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**Liphook Millennium Centre Management Committee Meeting
11th March 2024 7.30pm, Liphook Millennium Centre**

DRAFT MINUTES

Attendees: Cllr Cameron (Chairman)
Cllr Kirby
Cllr Kemp
Cllr Rowson
Cllr Olson

Also present: Nicki Sosin, Deputy Clerk
Jane Sawyer, Parish Clerk

L23.146 Chairman's Announcements: The Chairman welcomed everyone to the meeting and pointed out the fire exits, advised that the meeting would be recorded and reminded everyone to switch off their mobile phones.

L23.147 Apologies for Absence: There were none.

L23.148 Declarations of Interest: There were none.

L23.149 Approval of Minutes: It was **RESOLVED** to approve the minutes of the meeting held on Monday 15th January 2024. **Proposed: Cllr Kirby. Cllr Seconded: Cllr Rowson.**

L23.150 Public Participation Session: There were no members of the public present.

L23.151 Report from Events Manager: The Events Manager's report was noted. Councillors would like to see changes to the community cinema offering to encourage more people to come along. The Events Manager will look at increasing attendance and revenue over the next 12 months. Other events also need to be considered, such as Soup and Natter.

L23.152 Report from the Facilities Officer: The Facilities Officer's report was noted. The purchase of a commercial dishwasher should be considered and quotes will be obtained to be brought back to a future meeting.

L23.153 LMC Income streams: The report was noted. The following actions will be taken:

- Options for a bar will be researched by the Events Manager and brought to the next meeting
- Regular contact with one off users to encourage future use
- Consider improved marketing to help to promote the cinema
- Advertising to be considered for the screenings

L23.154 LMC Events: The committee discussed a variety of events which will be investigated by the Events Manager (Appendix 1).

L23.155 LMC Décor: The report was noted and the following actions will be carried forward:

- Lights in foyer ceiling and top of stairs to be replaced with LED lights
- Lights in Heritage Centre to be looked at and costed
- Discuss potentially using artwork from Bramshott & Liphook Arts & Crafts Society for the walls in the LMC
- Consider ideas for a new clock in the foyer
- Consider and look at costs for new signage for the Heritage Centre

L23.156 LMC Kitchen: The main kitchen will be closed and servicing of the equipment will be carried out as a matter of urgency. Hire charges will be brought back to a future meeting.

L23.157 Picnic on the Green: The report was noted and in addition Councillors would like to see a stand at this event for the Parish tree warden with information on planting trees in the parish.

L23.158 Date of the next meeting: The next meeting will be held on Monday 13th May 2024 at 7.30pm

The meeting closed at 9.17pm

Signed:

Date:

Chairman

Appendix 1

A discussion took place around ideas for events at the Liphook Millennium Centre. These include:

- Film and food night with food platters delivered to the table via waitress service with cocktails themed to the film.
- Fashion show with local independent shops exhibiting and hiring a 'stand' to display goods with a portion going to a local charity? Could include clothing, shoes, bags, accessories, jewellery
- Beer Festival
- Gin tasting and talk
- Wine and cheese tasting evening. Could invite a vineyard and local cheese makers from area.
- NCT sales or baby and toddler nearly new sale
- Band night with local bands playing
- World food court with stalls from various local businesses and food producers
- Antiques roadshow
- Paint and sip sessions with an art teacher
- Adult education classes (hosting of) apparently Fernhurst Hub host something similar and might be worth contacting them about it.
- Blood donor sessions
- Wreath making (Christmas or Easter)