



Jane Sawyer
Parish Clerk/RFO

**BRAMSHOTT & LIPHOOK
PARISH COUNCIL**

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FINANCE & POLICY COMMITTEE MEETING
Monday 8th January 2024, 7.30pm
MINUTES

Attendees: Cllr D Curnow-Ford (Chairman)
Cllr S Cameron
Cllr P Curnow-Ford
Cllr J Kirby
Cllr E Trotter

Also present: Jane Sawyer, Parish Clerk/RFO
Cllr Kim Kemp
2 members of the public

F23.158 Chairman's Announcements: The Chairman welcomed everyone to the meeting, and reminded everyone to have phones on silent and that the meeting was being recorded for minute taking purposes.

F23.159 Apologies for Absence: Cllr Coyte

F23.160 Declarations of Interest: Cllr Kirby declared an interest in the grant application for Liphook Day Centre as she is a trustee; Cllr Cameron declared an interest in the grant application for Liphook Carnival Committee as she is Chairman of the committee.

F23.161 Approval of Minutes: It was **RESOLVED** to approve the minutes of the Finance & Policy Committee meeting held on 19th December 2023. **Proposed: Cllr Cameron. Seconded: Cllr Trotter.**

F23.162 Public participation: There were no questions.

F23.163 Grant Applications: It was **RESOLVED** to approve the following applications.

Proposed: Cllr Kirby. Seconded: Cllr P Curnow-Ford.

Liphook & Ripsley Cricket Club	£1,500 (subject to quotations being provided)
Victim Support	£ 50
Liphook Horticultural Society	£200
Countryside Companions	£200
Citizens Advice Bureau	£2,500
Liphook in Bloom	£2,000
Home Start Hampshire	£500
St Mary's Church	£4,000

Liphook Day Centre	£4,000
Liphook Bowls Club	£1,500
Liphook Carnival Committee	£3,000

Additionally, the following were granted free use of the Liphook Millennium Centre in 2024/25 for specific purposes:

The Tantum Trust	To provide cookery classes for vulnerable families
The MAD Company	Storage of equipment
Liphook Carnival Committee	Use of the LMC and Village Green for the Carnival Fun Day
Countryside Companions	Use of the LMC for their AGM

A further grant application from I'm All Ears was deferred whilst further information is gathered.

F23.164 Council Projects: The project list was reviewed and approved
Proposed: Cllr D Curnow-Ford. Seconded: Cllr Trotter

F23.165 Budget 2024/25: The committee reviewed the draft budget for 2024/25 and will now make a recommendation to full Council. **Proposed: D Curnow-Ford. Seconded: P Curnow-Ford.**

F23.166 Dress Code Policy: It was **RESOLVED** to approve a Dress Code Policy for all staff.
Proposed: Cllr Cameron. Seconded: Cllr Trotter.

F23.167 Sickness Absence Policy: It was **RESOLVED** to approve an updated Sickness Absence Policy.
Proposed: Cllr Cameron. Seconded: Cllr P Curnow-Ford.

F23.168 Date of next meeting: The next meeting is due to take place on Monday 4th March 2024.

F23.169 Exclusion of members of the public and press: It was **RESOLVED** to exclude members of the public and press to discuss confidential matters relating to staff.
Proposed: Cllr D Curnow-Ford. Seconded: Cllr Trotter.

F23.170 Staff matters: Following a discussion, the Committee **RESOLVED** to proceed with the matters raised in the confidential report. **Proposed: Cllr Cameron. Seconded: Cllr D Curnow-Ford.**

The meeting closed at 8.55pm.

Signed:
Chairman

Date: