



**BRAMSHOTT & LIPHOOK
PARISH COUNCIL**

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Councillors, you are hereby summoned to a meeting of the Liphook Millennium Centre Committee to be held at 7.30pm on Thursday 7th March 2024 at the Liphook Millenium Centre, Ontario Way, Liphook.

J Sawyer

Parish Clerk/RFO

1st March 2024

**FINANCE & POLICY COMMITTEE MEETING
Thursday 7th March 2024, 7.30pm, Liphook Millennium Centre
AGENDA**

- 1. Chairman's Announcements**
- 2. Apologies for Absence**
- 3. Declarations of Interest:** *Members are reminded of their responsibility to declare any pecuniary interest which they may have in any item of business on the agenda, no later than when that item is reached. Unless dispensation has been granted, members may not participate in any discussion of, or vote on, or discharge any function related to any matter in which they may have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. They must withdraw from the room when the meeting discusses and votes on the matter.*
- 4. Approval of Minutes:** To approve the minutes of the meeting held on Monday 8th January 2024
- 5. Public Participation Session:**
(a) To allow members of the public to address the Council with respect to items not on the agenda
(b) To allow members of the public to address the Council about business on the agenda (at Chairman's discretion)
- 6. Grass Cutting:** To consider a report relating to grass cutting at the Church Centre and Catholic Church
(Appendix 1)
- 7. Standing Orders:** To consider making an amendment to Standing Orders relating to public participation at meetings *(Appendix 2)*
- 8. Grant Applications 2024/25:** To consider the grant application from I'm All Ears *(separate Appendix 3)*
- 9. CCTV Policy:** To review and approve a CCTV policy *(separate Appendix 4)*
- 10. Auto Speedwatch Policy:** To review and approve an Auto Speedwatch policy *(separate Appendix 5)*
- 11. Date of next meeting:** Tuesday 14th May 7.30pm
- 12. Exclusion of members of the public and press:** *In accordance with the provisions of section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted.*
Agenda items for excluded session (confidential appendices)
- 13. Staff matters:** To consider a report and agree actions relating to staffing matters & pay reviews *(separate confidential Appendix 6)*

Appendix 1: Grass Cutting

It has come to my attention that our grounds staff, for some considerable number of years, have been cutting the grass at the Church Centre and at the Catholic Church during the growing season. There has been no charge made for this service.

The Committee are asked to consider how to manage this going forward as all other requests for grounds staff time, or payment towards upkeep, are considered by way of a grant application. It may be that this arrangement is a hangover from the time when the Parish Council carried out grass cutting in the village on behalf of East Hampshire District Council. This arrangement ended many years ago.

The Committee could consider the following options:

1. Ask the Church Centre and the Catholic Church to complete a grant application for 2024/25 and thereafter an application should be made each year to continue the current free of charge arrangement
2. Continue to cut the grass in the next financial year but cease thereafter unless a grant application has been submitted and agreed
3. Ask the Church Centre and the Catholic Church to obtain costs for grass cutting and submit a grant application for a contribution towards these costs
4. Leave the arrangement as it is

Other considerations are that others are having to apply to the Council, such as The River Wey Trust for assistance at Allee's Meadow. The Council have also already committed to a grant in 2024/25 for St Mary's Church for £4,000 for upkeep of the churchyard at Bramshott. As St Mary's Church is linked to the Church Centre, it may have been more appropriate to consider a grant to include the Church Centre grass cutting.

Appendix 2: Standing Orders

Current Standing Orders say the following, relating to public participation:

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

Councillors will be aware that what has been historically placed on the agenda each month is not in accord with Standing Orders:

Public Participation Session:

(a) To allow members of the public to address the Council with respect to items not on the agenda

(b) To allow members of the public to address the Council about business on the agenda (at Chairman's discretion)

Councillors are asked to consider whether they wish to amend Standing Orders to allow members of the public to ask questions relating to business **not** on the agenda.