



Jane Sawyer
Parish Clerk/RFO

**BRAMSHOTT & LIPHOOK
PARISH COUNCIL**

Haskell Centre
Midhurst Road
Liphook
Hampshire GU30 7TN
01428 722988
council@bramshottandliphook-pc.gov.uk
www.bramshottandliphook-pc.gov.uk

**LIPHOOK MILLENNIUM CENTRE MANAGEMENT COMMITTEE
15th January 2024**

DRAFT MINUTES

Attendees: Cllr Cameron (Chairman)
Cllr Kirby
Cllr Kemp
Cllr Rowson

Also present: Nicki Sosin, Deputy Clerk
Gill Snedden, Events Manager

Absent: Cllr S Olson

L23.137 Chairman's Announcements: The Chairman welcomed everyone to the meeting and pointed out the fire exits and reminded everyone to switch off their mobile phones.

L23.138 Apologies for Absence: None received.

L23.139 Declarations of Interest: None

L23.140 Approval of Minutes: It was **RESOLVED** to approve the minutes of the meeting held on Monday 14th November 2023. **Proposed: Cllr Kirby. Seconded: Cllr Kemp.**

L23.142 Public Participation Session: There were no members of the public present.

L23.143 Report from Events Manager: The Events Manager's report was noted. Additionally the Events Manager explained that there were new clients using the centre. The Community bank was proving popular and had been busy. They have extended for 18 weeks.

The Committee agreed that the website and Facebook page should be kept up to date.

123.144 LMC Décor: The Committee discussed the report on LMC décor and agreed that steps should be taken to clear the foyer of furniture and to introduce limited comfortable seating and softer lighting. A new display cabinet will be purchased and installed at the Haskell Centre.

In addition, the following improvements were agreed:

- Safety rope/chain across the stairs
- Repaint the bannisters
- Replace the clocks, wall hangings and pictures
- Decide what sort of noticeboards should be around the foyer

- Position suitable plants in and around the building
- Replace the floor covering in the lobby
- Meeting rooms to have their own fridges and facilities for making tea/coffee

The Committee also agreed that they would like to see the kitchen redeveloped in the future.

LMC staff should hold any meetings with members of the public in a separate meeting room or space. Staff should generally discourage users from coming into the office.

The Working Group will come back to the Committee with further recommendations.

Proposed: Cllr Cameron. Seconded: Cllr Kemp.

The Committee would like to apply for Strategic CIL money to make structural changes to the first corridor to allow for disabled access to the Heather and Green rooms and additional storage by blocking off the second corridor. This will be added to the project list.

Proposed: Cllr Kirby. Seconded: Cllr Cameron.

L23.145 Bramshott & Liphook Heritage Society: The agreement with the Heritage Centre should be reviewed to ensure that all parties are complying with the terms.

Proposed: Cllr Cameron Seconded: Cllr Rowson

It was **RESOLVED** not to provide additional space for the Heritage Society at the LMC at the current time. The rooms upstairs should remain LMC assets to allow for them to be finished and then rented out in future to provide income for the LMC.

Proposed: Cllr Kemp Seconded: Cllr Rowson

L23.146 Date of the next meeting 11th March 2024

The meeting closed at 9.14pm

**Signed:
Chairman**

Date: