



Jane Sawyer  
Parish Clerk/RFO

## **BRAMSHOTT & LIPHOOK PARISH COUNCIL**

Haskell Centre  
Midhurst Road  
Liphook  
Hampshire GU30 7TN  
01428 722988  
council@bramshottandliphook-pc.gov.uk  
www.bramshottandliphook-pc.gov.uk

Adopted: xx/xx/xxxx

Review due: xx/xx/xxxx

### **Auto SpeedWatch Camera Policy**

#### **Introduction**

This document sets out the policy for the operation of the Auto Speedwatch system within the Bramshott & Liphook. Auto Speedwatch is a system of community owned roadside speed cameras. The operation of Auto Speedwatch is a collaboration of parties, each of which has responsibilities and obligations for appropriate use; this document sets out the policy for Bramshott & Liphook Parish Council ("the Council").

#### **Community Speedwatch**

Community Speedwatch schemes are typically operated in built environments where there is a known persistent road speeding problem and are used as a means of reducing the frequency and severity of dangerous driving in built environments. Such schemes typically operate in conjunction with local authorities or police forces who may use the information supplied by the community team to take follow-up road safety action. These schemes notify the relevant authority with information only. The authority/police force may subsequently deploy an officer using Home Office approved measuring equipment to provide offence evidence of a form suitable for legal action.

#### **Auto Speedwatch**

This is a tool supplied and partially operated by Auto Speedwatch Limited. When using Auto Speedwatch, the Council own and deploy one or more "Roadside Unit" cameras in known speeding locations. Much like "yellow box" enforcement cameras, these roadside cameras contain a stills camera with a narrow angle lens that aims to capture the minimum information required to achieve the purpose of a Community Speedwatch; colour and vehicle registration mark, in addition to date & time and speed.

The system improves the intelligence to the Council about speeding issues; primarily which specific vehicles speed at high speeds, are persistently speeding, and are speeding whilst without tax or MOT.

The system does not use continuous surveillance video (CCTV) and is not an 'ANPR system' as defined by the National Police Chiefs (NPCC). Auto Speedwatch is more like a "yellow box" speed camera, in that it only takes still pictures of vehicles that are speeding. Each picture is manually checked and the VRN confirmed by registered users. These validated records may

then be passed (only) to the local authority/police force who may choose to use them as part of their enforcement of speed legislation.

The system does not know about individuals (drivers, keepers, owners, occupants), only the vehicles that are speeding. It is up to the police, if they so wish, to determine who is associated with that vehicle and how they wish to follow up on vehicles reported to them.

The Roadside Unit camera is a fixed position, fixed field-of-view, daytime-only camera pointing at the roadway.

The cameras take pictures of the rear of the vehicle to avoid the capturing of identifiable individuals. The purpose of this system is to record the speeding of the vehicle, not the identity of the individuals in the vehicle. The narrow field-of-view of the rear of the vehicle helps ensure identities are not captured.

Images of speeding vehicles are captured by the Roadside Units and immediately securely transferred to a central server managed by Auto Speedwatch Limited. These images are deliberately not stored on the Roadside Units themselves. Server records (comprising the location, time, and speed data associated with the image), are restricted to only those registered and authorised to view it under the terms of use of the system. Those people are:

- Auto Speedwatch Limited server administration staff for the purposes of data control and management
- Registered community Speedwatch coordinators acting as an interface to the Council or police forces
- Registered community Speedwatch team members acting on behalf of the coordinator
- Police Officers and Local Authority Officers for the purposes of speed management and law enforcement.

### **Need for use of Roadside Unit Cameras**

The need for use of these roadside units is evidenced by:

- Approximately 380 UK deaths a year where the cause is directly attributable to speeding, and a recognition that Bramshott & Liphook has a known persistent speeding problem.
- This effort is supportive of better management of the safety threat caused by speeding to our residents.
- Other measures, such as road calming engineering and installation of further Vehicle Activated Signs.

### **Objectives for the use of Auto Speedwatch**

The objectives for the use of Auto Speedwatch system / Roadside Units are to:

1. Improve road safety by deterrence of speeding by the very presence of the system.
2. Improve road safety by reducing speeding by assisting the police and local authorities in enforcement activities by:
  - providing “meta-data” on when and where speeding tends to occur, and

- providing specific vehicle information describing when and where they repeatedly noted as generating a road safety threat.

3. Notify enforcement authorities of speeding vehicles that are also not roadworthy or have other safety concerns (un-taxed, without MoT, and those on the SORN register).

### **Registration**

The Council is registered with the Information Commissioner's Office and pays an annual data protection fee.

### **Policy**

The Council undertakes to:

- not survey law abiding public
- reduce surveillance of law-breaking to the minimum required to capture dangerous events
- only capture vehicles, rather than individuals
- actively seek to not capture information relating to specific individuals, keepers, owners, operators or other personal sensitive information covered by the Protection of Freedoms Act, the Data Protection Act, General Data Protection Regulations, and the guidelines and codes of practice from the Information Commissioners Office and the Surveillance Camera Commissioner
- support community desire to help law enforcement of serious road risks without monitoring law abiding citizens
- limit the access to, the storage, and the use of any collected data to the minimum required to assist the function of the police or the Council in management of road safety
- to remove images and the related data as soon as practicable
- only deploy cameras where speeding is known to be persistent and considered a threat to safety and/or amenity
- install cameras such that they do not raise safety risks, or invade personal privacy
- operate the cameras only for the purpose of supporting the enforcement of speeds
- nominate a responsible Auto SpeedWatch coordinator for operational management of the Auto SpeedWatch cameras and the associated data
- operate within the Code-of-Practice of the Surveillance Camera Commissioner and the Information Commissioners Office codes of practice

See <https://ico.org.uk/for-organisations/uk-gdpr-guidance-and-resources/cctv-and-video-surveillance/guidance-on-video-surveillance-including-cctv/what-does-this-guidance-address/>

- maintain, and periodically (annually) review, a publicly available privacy impact assessment for the use of Auto Speedwatch Cameras
- remain aware of, and operate within the Auto Speedwatch terms of usage protecting privacy
- remove cameras where they are deemed to be no longer needed.

### **Privacy impact assessment**

Each proposed camera deployment should be assessed for its potential to impact privacy. The assessment is to be updated at least annually and as needed for amendment demands, respecting any amendments and clarifications of relevant legislation. The assessment should follow the template as provided by the Surveillance Camera Commissioner and mitigate risks appropriately.

### **Complaints and Enquiries**

Anyone who has a concern or complaint regarding the use of Auto Speedwatch by the Council can submit their concern or complaint to the Parish Clerk using the details at the end of this policy.

### **Policy Acknowledgement**

All council employees, contractors, and stakeholders involved in the operation or management of Auto Speedwatch are required to familiarise themselves with this policy and comply with its provisions.

### **Contact Details**

**Email:** [Council@bramshottandliphook-pc.gov.uk](mailto:Council@bramshottandliphook-pc.gov.uk)

**Telephone:** 01428 722988

**By Post:** Bramshott & Liphook Parish Council  
Haskell Centre  
Midhurst Road  
Liphook  
GU30 7TN

☐ I confirm that I have read the Bramshott and Liphook Parish Council AutoSpeedWatch Camera Policy and hereby agree to abide by it.

First Name	
Family Name	
Address	
E-mail	
Mobile Number	
Signature	
Date	