



**BRAMSHOTT & LIPHOOK
PARISH COUNCIL**

**MR P J STANLEY
EXECUTIVE OFFICER**

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FINANCE & POLICY COMMITTEE

THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE NEXT MEETING

A MEETING OF BRAMSHOTT AND LIPHOOK PARISH COUNCIL FINANCE & POLICY COMMITTEE TOOK PLACE AT 7.30 PM ON MONDAY 9th JANUARY 2023 AT THE LIPHOOK MILLENNIUM CENTRE

MINUTES

PRESENT

Cllr Coyte - Chair
Cllr Kirby
Cllr Trotter
Mr P Stanley - Executive Officer

There were no members of the public or press present.

01/23 CHAIRMAN'S ANNOUNCEMENTS

The chair requested that mobile phones be switched off and pointed out the emergency exits. It was confirmed that the meeting was being recorded by the Executive Officer for the purpose of the minutes.

02/23 APOLOGIES FOR ABSENCE

Apologies were received from Cllr D Curnow-Ford, Cllr P Curnow-Ford & Cllr Winfield.

03/23 DISCLOSURE OF INTERESTS

Cllr Kirby stated she would not participate in the discussion on the grant request from the Day Centre.

04/23 MINUTES OF PREVIOUS MEETING

The minutes of a meeting held on 14th November 2022 were approved. Proposed Cllr Kirby, Seconded Cllr Trotter, all in favour.

05/23 **MATTERS ARISING FROM THE MINUTES**
Scouts & Guides Lease – The Executive Officer stated that a meeting had been arranged for later in the week to finalise the wording of the lease.

06/23 **PUBLIC PARTICIPATION SESSION**
Meeting adjourned

Public questions – items not on the agenda
None.

Public questions – items on the agenda
None.

Meeting Reconvened

07/23 **BUDGET & PRECEPT 2023/24**
The number of Band D Equivalent properties had increased from 4231.59 to 4310.51, an increase of 78.92.

It was proposed that the committee recommend to full council a gross budget of £486,727, and a precept of £414,632. This delivers a Band D Equivalent charge of £96.19 which is an increase of 5% compared to the previous year.

Proposed Cllr Kirby, Seconded Cllr Trotter, all in favour.

08/23 **GRANT REQUESTS 2023/24**
The committee considered grant requests from organisations and community groups. The total requests received total £29,918 compared to the available budget of £21,000. Following consideration of the application forms and supporting information, grants totalling £20,610 were awarded as follows.

Day Centre	£5,000
Liphook & Ripsley Cricket Club	£1,500
Citizens Advice East Hants	£4,500
Liphook Tennis Club	£1,988
Liphook Carnival Committee	£3,000
Liphook in Bloom	£2,000
Victim Support	£ 50
Liphook Football Club	£2,572
Total	£20,610

In addition, free use of the LMC was approved up to the figure stated.

Liphook Youth Club	£1,625
I'm All Ears	£3,508

Proposed Cllr Coyte, Seconded Cllr Trotter, all in favour.

It was noted that the River Wey Trust may request some Ground Staff Time during the year.

09/23

REVIEW OF POLICIES

Press & Media Policy

Cllr D Curnow-Ford had redrafted the policy as agreed at the last meeting to reflect the wider media. This was considered and it was agreed that several changes were needed.

Under Responsibilities of the Executive Officer it was agreed that the first sentence should have "or Chair of the Council" removed.

Under Councillors it was agreed that the first paragraph should be removed as councillors should not be talking to the media.

With these changes, it was proposed that the policy be approved.

Proposed Cllr Trotter, Seconded Cllr Coyte, all in favour.

Sustainability Policy

The changes to this policy agreed at the last meeting had been incorporated into the new draft. Councillors agreed that the policy should be approved.

Proposed Cllr Coyte, Seconded Cllr Kirby, all in favour.

10/23

EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: "In accordance with the provisions of Section 1(2) of the Public Bodies (admission to meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted".

Proposed Cllr Coyte, Seconded Cllr Kirby, all in favour.