



**BRAMSHOTT & LIPHOOK
PARISH COUNCIL**

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PARISH COUNCIL MEETING

THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE NEXT MEETING

A MEETING OF BRAMSHOTT AND LIPHOOK PARISH COUNCIL TOOK PLACE AT 7.30 PM ON MONDAY 24th OCTOBER 2022 AT THE LIPHOOK MILLENNIUM CENTRE

MINUTES

PRESENT

Clr Coyte
Clr D Curnow-Ford
Clr Garnett
Clr Hall
Clr Jerrard
Clr Kirby – Chair
Clr Rowson
Mr P Stanley - Executive Officer

There were 21 members of the public & 1 District Councillor in attendance.

- 155/22 CHAIRMAN'S ANNOUNCEMENTS**
The chairman welcomed everyone to the meeting and stated the meeting was being recorded for the purpose of the minutes.
- 156/22 APOLOGIES FOR ABSENCE**
Clr P Curnow-Ford & Clr Trotter.
- 157/22 DISCLOSURE OF INTERESTS**
The were no interests declared.
- 158/22 MINUTES OF THE LAST MEETING**
The minutes of the Meeting held on 26th September 2022 were approved. Proposed Clr Kirby, Seconded Clr Rowson, all in favour.

159/22 MATTERS ARISING

The Executive Officer stated that, as the Councillor vacancy did not result in a call for an election by the public, it will be filled by co-option at the November council meeting.

160/22 PUBLIC PARTICIPATION SESSION

Meeting adjourned

Public Questions – items not on the agenda

There were over 20 members of the public present mostly from the Passfield community and a number a questions were raised to do with the NDP. These included conflict of interest of councillor representatives, the AECOM report, assessing sites as suitable for development and a concern that some sites are being pushed by the Council including in the SDNP.

The terms of reference of the NDP Steering Group include two councillor representatives. It was stated that all sites are being considered and no decision has yet been made on site allocation or whether sites will be allocated as part of the NDP. The council had not yet considered any recommendations from the NDP Steering Group on sites. There will be an opportunity for the public to get involved at a public event in March next year.

Public Questions – items on the agenda

None.

Meeting re-convened.

161/22 REPORT FROM DISTRICT & COUNTY COUNCILLORS

District Councillors

Councillor Glass ran through the report from District Councillors.

- The glass collection had resumed across the District.
- There had been 165 enforcement cases for EHDC and 84 cases on behalf of SDNPA.
- The Building Safety Act allows Building Control to be undertaken not just by the Local Authority but elsewhere as well.

County Councillor

CLlr D Curnow-Ford's highlighted items in her report.

- The long awaited traffic calming measures have now been installed in Bramshott.

- Improvements are being considered to the corner of Longmoor and Headley Roads.
- A vehicle passing place has been identified on Woolmer Lane, Bramshott and Highways have come up with a design from Community Funded Projects.

There were questions concerning speeding traffic in Passfield and abandon road signs that were address by Cllr D Curnow-Ford.

162/22 MINUTES OF COMMITTEE MEETINGS

Recreation Committee

The minutes of a meeting held on 3rd October 2022 were received.

Planning Committee

The minutes of a meeting held on 17th October 2022 were received.

163/22 NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

An update was received from the new chair of the NDP Steering Group. It was stated that the NDP is making good progress with a cohesive team that is following an open and transparent process. The agenda for meeting is now centred around a number of themes including Policies, Sites, Communications & Events and Meetings with Outside Bodies.

Policies are key to the plan so that future development reflect local needs. The pros and cons of each site will be assessed and the public will be able to comment on these assessments at a public event planned for March 2023.

A successful event looking at Our Future Environment was held in September. In response to a question about cancelled public events, it was stated that the SG felt they were not yet in a position to hold the events in question. A question was asked about whether a paper written to justify “Exceptional Circumstances” will be sent. It was stated that it is unlikely that exceptional circumstances would apply to a large site. In addition, the SG will need to look at all sites and assess the merits of each prior to making any judgement on individual sites.

164/22 APPOINTMENT OF A NEW MEMBER OF THE NDP STEERING GROUP

Following a recommendation from the NDP Liaison Group, it was proposed that Barbara Jacobsen be appointed a member of the NDP Steering Group.

Proposed Cllr Coyte, Seconded Cllr D Curnow-Ford, agreed by a majority vote.

165/22 REPORTS FROM COUNCILLOR REPRESENTATIVES TO COMMUNITY ORGANISATIONS AND LIAISON GROUPS

Cllr Garnett attended a Lowsley Farm meeting and highlighted that more dog bins need to be installed and the planned children's play area will not go ahead due to the roots from trees in the designated area.

Cllr Kirby had attended a meeting of the River Wey Trust. The AGM will be held on 2nd November 2022.

166/22 APPROVAL OF PAYMENTS

The schedule of payments for September 2022 was approved. **(Attachments 1)**
Proposed Cllr Kirby , Seconded Cllr Coyte, all in favour.

The bank balances held by the Council at the end of September 2022 will be checked by Cllr Winfield and currently stand at:

Current Account - £1,000.00
Business Account - £912,005.31
Total Funds - £913,005.31

The current balances were noted.

167/22 TRACTOR SHED PROJECT

The report prepared by the Executive Officer concerning the recommendations from the Tractor Shed Working Party was noted. The use of the site at Radford would make the project easier to deliver as the new building can be constructed and equipment moved prior to the demolition of the old complex at the Recreation Ground. The site will allow a larger single story building that should be lower cost and avoid the need for planning permission in accordance with pre-planning advice.

It was agreed that:

1. The old compound at Radford Park will be the site of the new Tractor Shed.
2. Quotations be obtained for
 - The site clearance in preparation for demolition.
 - Tree clearance and establishment of a new vehicle entrance at the top of the site.
 - The demolition of the old building and levelling the site.

The cost of these works to be funded from the £180,000 budget earmarked for this project from CIL funding.

Proposed Cllr Kirby, Seconded Cllr D Curnow-Ford, agreed by a majority vote.

168/22 CORONATION WORKING PARTY

A working party was established to include, Cllr D Curnow-Ford, Cllr Coyte and Cllr Kirby.

169/22

RADFORD PARK MIDDLE BRIDGE REPAIRS

It was agreed that A Humphrey Carpentry be appointed to undertake the middle bridge repairs at Radford Park at a cost of £3,215 plus VAT funded from council reserves.

Proposed Cllr D Curnow-Ford, Seconded Cllr Hall, all in favour

170/22

EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: "In accordance with the provisions of Section 1(2) of the Public Bodies (admission to meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted".

Proposed Cllr Kirby, Seconded Cllr Coyte, agreed by a majority vote.

The following minutes are from the Exempt Session.

171/22

LOCAL GOVERNMENT PENSION SCHEME

It was agreed that the council will remain part of the Town and Parish Council Pooled arrangements.

Proposed Cllr Coyte, Seconded Cllr Hall, all in favour.

172/22

INTERNAL AUDIT

It was agreed to appoint Mulberry & Co to undertake the Internal Audit for the council in 2022/23 and future years on a rolling basis at a cost of £60 per hour plus travel costs and VAT. The full year audit will be approximately 4-6 hours.

Proposed Cllr Garnett, Seconded Cllr Rowson, all in favour.

173/22

REPLACEMENT TOILETS AT THE LMC

Following a full tendering process, it was agreed to appoint Pyramid Interior Solutions to undertake the replacement of toilets at the LMC at a cost of £32,158.21 plus VAT.

Proposed Cllr D Curnow-Ford, Seconded Cllr Coyte, all in favour

174/22

SOUND SYSTEM THE LMC

It was agreed to appoint Sound Services to provide a new sound system including 14 individual microphones at the LMC at a cost of £4,849.01 plus VAT.

Proposed Cllr Garnett, Seconded Cllr Rowson, all in favour

The meeting closed at 9.05 pm.

Signed:

Chair

Date: