



**BRAMSHOTT & LIPHOOK  
PARISH COUNCIL**

**MR P J STANLEY  
EXECUTIVE OFFICER**

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**To Liphook Millennium Centre Management Committee Members  
(all other Councillors for information)**

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE LIPHOOK MILLENNIUM CENTRE MANAGEMENT COMMITTEE TO BE HELD AT 7.30PM ON MONDAY 5<sup>th</sup> SEPTEMBER 2022 IN THE LIPHOOK MILLENNIUM CENTRE, ONTARIO WAY, LIPHOOK.**

**D Meek  
Deputy Executive Officer**

**31<sup>st</sup> August 2022**

**AGENDA**

- 1. CHAIRMAN'S ANNOUNCEMENTS**
- 2. APOLOGIES FOR ABSENCE**
- 3. DECLARATIONS OF INTEREST**

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

- 4. MINUTES OF THE LAST MEETING**

To approve the minutes of the meeting held on 4<sup>th</sup> July 2022 (**Appendix 1**)

- 5. MATTERS ARISING – For Information Only**

- 6. PUBLIC PARTICIPATION SESSION**

Adjournment of the meeting for public questions

Public Questions

Adjournment of the meeting for questions with respect to items not on the agenda but relating to Liphook Millennium Centre matters for which the Committee has responsibility.

Public Participation

To allow members of the public to address the Committee about business on the agenda at the discretion of the Chairman.

Meeting re-convened.

## **7. REPORTS**

To receive a report on activity at the LMC and an analysis of recent events **(Appendix 2)**

## **8. STORAGE AT THE LMC**

8.1. To discuss the use of the upstairs rooms for storage

8.2. To note that the request from the Heritage Centre to install two document storage units has been withdrawn

8.3. To consider a request from BLACS to hire additional storage space **(Appendix 3)**

## **9. HIRE CHARGES**

9.1. To review the hire charges and consider a recommendation from the Executive Officer/RFO for an inflationary increase **(Appendix 4)**

9.2. To review the storage space charges and agree any new rates **(Appendix 5)**

## **10. TERMS AND CONDITIONS OF HIRE**

10.1. To review the Terms and Conditions of Hire **(Appendix 6)**

10.2. To agree Terms and Conditions of Storage Space Hire **(Appendix 7)**

## **11. DRAFT BUDGET 2023/24**

To consider the draft budget **(Appendix 8)**

## **12. MILLENNIUM HALL SIGN**

To agree the design and quotation for a replacement sign on the front wall **(Appendix 9)**

## **13. SOUND SYSTEM**

To consider a solution for improving the sound for meetings in the main hall and Canada Room **(Appendix 10)**

## **14. NOVEMBER 2022 MEETING DATE**

To agree to move the next meeting to Wednesday 16<sup>th</sup> November 2022