



**BRAMSHOTT & LIPHOOK  
PARISH COUNCIL**

**MR P J STANLEY  
EXECUTIVE OFFICER**

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## **PARISH COUNCIL MEETING**

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE NEXT MEETING**

**A MEETING OF BRAMSHOTT AND LIPHOOK PARISH COUNCIL TOOK PLACE AT 7.30 PM ON MONDAY 25<sup>th</sup> JULY 2022 AT THE LIPHOOK MILLENNIUM CENTRE**

### **MINUTES**

#### **PRESENT**

Cllr Coyte  
Cllr D Curnow-Ford  
Cllr P Curnow-Ford  
Cllr Garnett  
Cllr Hall  
Cllr Jerrard  
Cllr Kirby – Chair  
Cllr Rowson  
Cllr Trotter  
Mr P Stanley - Executive Officer

There were six members of the public, one District Councillors and the chair of the NDP Steering Group in attendance.

#### **117/22 CHAIRMAN'S ANNOUNCEMENTS**

The chairman welcomed everyone to the meeting and stated the meeting was being recorded for the purpose of the minutes.

#### **118/22 APOLOGIES FOR ABSENCE**

None.

#### **119/22 DISCLOSURE OF INTERESTS**

The were no interests declared.

**120/22 MINUTES OF THE LAST MEETING**

The minutes of the Meeting held on 27<sup>th</sup> June 2022 were approved.  
Proposed Cllr Kirby, Seconded Cllr P Curnow-Ford, all in favour.

**121/22 MATTERS ARISING**

There were no matters arising.

**122/22 PUBLIC PARTICIPATION SESSION**

Meeting adjourned

**Public Questions – items not on the agenda**

None.

**Public Questions – items on the agenda**

A member of the public asked what structure is in place to ensure the NDP's legal obligations regarding disclosure of information to the public is followed? For instance information regarding the Penally Place proposal was requested on the 28<sup>th</sup> June 2022 under the Environmental Information Regulations 2004 which allows the NDP 21 days to provide the information, as yet it is not forthcoming. The chair stated that she would investigate and report back.

Meeting re-convened.

**123/22 REPORT FROM DISTRICT COUNCILLORS**

District Councillors

Councillor Mouland ran through the report from District Councillors.

- Government Officials will be meeting with senior EHDC officers concerning housing targets.
- The Overview and Scrutiny Committee meets to question and discuss the proposed downsizing of the Council HQ from Penns Place to a smaller building in Bedford Road.
- Cllr Glass and Cllr Mouland attended the Canada Day commemoration at St Mary's Church and at Liphook Junior School.
- Under an agreement, Liphook In Bloom will manage the flower bed in Station Road.

Councillors raised concerns about uncut verges and missing bin collections.

County Councillor

Cllr D Curnow-Ford's highlighted items in her report.

- Cllr D Curnow-Ford and the NDP Chair had met with HCC Strategic Transport Planning Manager and have provided ideas of how HCC could help.
- Bramshott Traffic calming measures should be installed in August 2022.
- Passfield residents are concerned about speeding traffic on the B3004. Potential traffic calming to be discussed.
- A grant has been awarded to the River Wey trust for water quality testing kits.

## **124/22 MINUTES OF COMMITTEE MEETINGS**

### LMC Committee

The minutes of a meeting held on 4<sup>th</sup> July 2022 were received.

### Finance & Policy Committee

The minutes of a meeting held on 11<sup>th</sup> July 2022 were received.

### Planning Committee

The minutes of a meeting held on 18<sup>th</sup> July 2022 were received.

## **125/22 NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP**

### NDP Steering Group Minutes

The minutes of the NDP Steering Group held on 14<sup>th</sup> June 2022 were approved. Proposed Cllr Kirby, Seconded Cllr Jerrard, agreed by a majority vote.

### Report from Chair NDP Steering Group

The chair of the NDP Steering Group provided an update.

- The draft emerging plan is being reviewed and updated by the team.
- Four informal public meetings have been held and feedback is being processed.
- A formal public engagement is planned in September.
- Various informal developer meetings held.
- AECOM is preparing a site assessment addendum for Westland Park, Design Codes are being prepared and SEA and HRA documents are being reviewed.
- A meeting was held with EHDC and SDNP who have both changed their Local Plan priorities and dates.
- HCC Highways have issued their traffic Strategy 2050 to reflect environmental changes needed.

### NDP Report Requested by the Council

The chair of the NDP presented a report from the steering group as requested by the council at the last meeting. A copy of the report was attached to the meeting agenda for councillors to consider.

It was reported that the local plans for EHDC and SDNP were being reviewed. The housing number of 175 had been exceeded via the Lowsley Park development. SDNP are running a call for sites and assessment process over the coming months.

The various sites being considered by the NDP Steering Group together with their potential benefits was outlined. A decision about the inclusion of sites in the plan was still to be made after further work is carried-out.

One message emerging from consultation meetings was that the community did not want more houses without the traffic in the square being addressed.

The draft emerging NDP was available to councillors via a link in the report and provided a good guide to what will be in the final plan. The plan was being written by our consultant with input from Steering Group members. The NDP chair ran through the content of the emerging plan.

The chair thanked the chair of the NDP Steering Group for the report and hoped that councillors would feel better informed about the NDP process.

**126/22**

**REPORTS FROM COUNCILLOR REPRESENTATIVES TO COMMUNITY ORGANISATIONS AND LIAISON GROUPS**

Cllr Coyte had attended a meeting with the Hampshire Association of Local Councils which covered climate change and planning. He had also attended a liaison meeting with the police together with Cllr Jerrard and the Executive Officer. There were no particular problems to report on anti-social behaviour.

Cllr Garnet left the meeting.

Cllr D Curnow-Ford had attended a meeting of the Liphook Heritage Society. They were in the process of applying to become a charitable incorporated organisation.

Cllr D Curnow-Ford had also attended a meeting of the Liphook Village Hall Management Committee. There were now two new members of the committee. There had been a positive meeting with the social club.

Cllr Kirby had attended a meeting of the Peak Centre. A new manager had been appointed. Cllr Kirby had also attended the River Wey Trust Pimms party and had attended Canada Day on behalf of the council.

**127/22**

**APPROVAL OF PAYMENTS**

The schedule of payments for June 2022 was approved. (**Attachments 1**)

Proposed Cllr Kirby , Seconded Cllr D Curnow-Ford, all in favour.

The bank balances held by the Council at the end of June 2022 was checked by Cllr Jerrard and currently stand at:

Current Account - £1,000.00  
Business Account - £1,013,817.45  
Total Funds - £1,014,817.45

The current balances were noted.

**128/22**

### **COUNCIL PROJECTS**

The Executive Officer presented his report.

The LMC had agreed the specification for the new toilets and delegated responsibility for choice of finishes to the Property Manager in consultation with the Events Manager and Deputy Executive Officer. The project will go out to tender and be considered at a future meeting of the council.

The council had paid HCC £5,000 as its contribution to road calming measures in Bramshott.

It was planned to hold a meeting of the Shed Working party during August to review and progress the project.

**129/22**

### **PLAYPARK FENCING**

The council considered three quotations for replacement play park fencing. It was felt that the contractors had not provided sufficient information on which to make a decision and asked the Executive Officer to seek more detailed quotes. The Executive Officer felt that it was unlikely that further detail would be provided.

**130/22**

### **NEW BOILER IN GROUNDS MANAGERS OFFICE**

Quotations were considered for a replacement boiler at the LMC Grounds Managers Office. It was agreed to appoint RK Heating to supply and fit the new boiler at a cost of £2,400 plus VAT.

Proposed Cllr D Curnow-Ford, Seconded Cllr Hall, all in favour.

The meeting closed at 9.15 pm.

Signed:  
Chair

Date: