



**BRAMSHOTT & LIPHOOK
PARISH COUNCIL**

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**To Liphook Millennium Centre Management Committee Members
(all other Councillors for information)**

YOU ARE HEREBY SUMMONED TO A MEETING OF THE LIPHOOK MILLENNIUM CENTRE MANAGEMENT COMMITTEE TO BE HELD AT 7.30PM ON MONDAY 4th JULY 2022 AT THE LIPHOOK MILLENNIUM CENTRE, ONTARIO WAY, LIPHOOK.

**D Meek
Deputy Executive Officer**

29th June 2022

AGENDA

- 1. CHAIRMAN'S ANNOUNCEMENTS**
- 2. APOLOGIES FOR ABSENCE**
- 3. DECLARATIONS OF INTEREST**

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

- 4. MINUTES OF THE LAST MEETING**

To approve the minutes of the meeting held on 3rd May 2022 (**Appendix 1**)

- 5. MATTERS ARISING – For Information Only**

- 6. PUBLIC PARTICIPATION SESSION**

Adjournment of the meeting for public questions

Public Questions

Adjournment of the meeting for questions with respect to items not on the agenda but relating to Liphook Millennium Centre matters for which the Committee has responsibility.

Public Participation

To allow members of the public to address the Committee about business on the agenda at the discretion of the Chairman.

Meeting re-convened.

7. REPORTS

To receive a report on activity at the LMC from the Events Manager (**Appendix 2**)

8. HIRE CHARGES REVIEW

To review the effectiveness of the special hire charges as agreed in November 2021 (Min. 50/21.2) and decide whether to continue with these charges (**Appendix 3**)

9. HERITAGE CENTRE STORAGE

To consider a request from the Heritage Centre to install two document storage units (**Appendix 4**)

10. BLACS STORAGE

To consider a request from BLACS to hire additional storage space (**Appendix 5**)

11. ALTERATION AND REFURBISHMENT OF TOILETS

11.1. To agree the proposed layout of four individual unisex toilets to replace the existing male and female toilets (**Appendix 6**)

11.2. To agree to delegate the choice of finishes to the Property Manager in consultation with the Events Manager and Deputy Executive Officer

11.3. To agree that the project is put out to tender for approval of the successful contractor by full Council

12. MILLENNIUM HALL SIGN

To consider whether to remove or replace the Millennium Hall sign on the front wall of the building (**Appendix 7**)

13. LIPHOOK IN BLOOM CATCHMENT TANK AGREEMENT

To review the LIB Catchment Tank Agreement (**Appendix 8**)

14. FUTURE MEETINGS

Following a decision by the Council (Cnl Minute 103/22), the Committee is asked to decide:

- a. Which room it would like to meet in for the year
- b. The arrangement of the seating for members of the committee