



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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## FINANCE & POLICY COMMITTEE

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL  
AT THE NEXT MEETING ON 10<sup>th</sup> JANUARY 2022**

**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL  
FINANCE AND POLICY COMMITTEE TOOK PLACE AT THE  
LIPHOOK MILLENNIUM CENTRE AT 7.30 PM ON MONDAY 8<sup>th</sup>  
NOVEMBER 2021.**

### MINUTES

**PRESENT:**

Cllr Coyte - Chair  
Cllr P Curnow-Ford  
Cllr Trotter  
Mr P Stanley – Executive Officer

Cllr Hall & Cllr Jerrard were in attendance.

**74/21 CHAIRMAN'S ANNOUNCEMENTS**

The chair requested that mobile phone be switched off and pointed out the emergency exits. It was confirmed that the meeting was being recorded by the Executive Officer for the purpose of the minutes.

**75/21 APOLOGIES FOR ABSENCE**

Cllr D Curnow-Ford, Cllr Kirby, Cllr Winfield.

**76/21 DISCLOSURE OF INTERESTS**

None.

**77/21 MINUTES OF PREVIOUS MEETING**

The minutes of a meeting held on 13<sup>th</sup> September 2021 were approved.  
Proposed Cllr P Curnow-Ford, Seconded Cllr Trotter, all in favour.

**78/21 MATTERS ARISING FROM THE MINUTES**

None.

**79/21 PUBLIC PARTICIPATION SESSION**

**Meeting adjourned**

**Public questions – items not on the agenda**

None.

**Public questions – items on the agenda**

A question was asked about the increase in budget. The Executive Officer stated that the draft budget included an increase of 2% in the level of precept.

**Meeting Reconvened**

**80/21 BUDGET 2022/23**

The Executive Officer ran through his budget report. The budget presented had been considered by both the Recreation Committee and the LMC Management Committee and no changes had been proposed. Significant changes to the budget include:

Additions

- £10,000 Rolling Capital Provision
- £2,500 Play Park maintenance

Savings

- £2,050 Insurance following new 3 year deal
- £3,000 Recreation Consultancy
- £1,000 Parish Trees
- £1,500 LMC Electricity
- £1,000 Card Reader
- £1,000 LMC Equipment Purchases

Income

- £9,000 increased target for LMC Letting Income (£36k to £45k)

Based on this budget the precept would increase by 2%. The committee agreed that a 2% increase was reasonable in view of inflation pressures of over 3% and the investment in staff and property providing better services for the community.

The Executive Officer stated that the final draft budget will be considered at the January meeting where a recommendation will be made to full council to set the budget and precept for 2022/23.

#### **81/21 TREASURY & INVESTMENT POLICY**

The Executive Officer stated that the council required a Treasury & Investment Policy as its budget was over £500,000. A policy had been agreed in February 2021 but it was necessary to review the policy every financial year. The policy was working well and it was felt that no changes were required.

It was proposed that the existing policy be agreed with no amendments.

Proposed Cllr P Curnow-Ford, Seconded Cllr Coyte, all in favour.

#### **82/21 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS**

The Motion: “In accordance with the provisions of Section 1(2) of the Public Bodies (admission to meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted”.

Proposed Cllr P Curnow-Ford, Seconded Cllr Coyte, all in favour.