



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

[www.bramshottandliphook-pc.gov.uk](http://www.bramshottandliphook-pc.gov.uk)

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## PARISH COUNCIL MEETING

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT  
THE NEXT MEETING**

**A MEETING OF BRAMSHOTT AND LIPHOOK PARISH COUNCIL  
TOOK PLACE AT 7.30 PM ON MONDAY 20<sup>th</sup> DECEMBER 2021 AT THE  
LIPHOOK MILLENNIUM CENTRE**

### MINUTES

#### PRESENT

Clr Coyte  
Clr D Curnow-Ford  
Clr P Curnow-Ford  
Clr Garnett  
Clr Hall  
Clr Jerrard  
Clr Kirby – Chair  
Clr Rowson  
Clr Trotter  
Clr Winfield

Mr P Stanley - Executive Officer

There was one member of the public present.

**171/21**

#### **CHAIRMAN'S ANNOUNCEMENTS**

The chairman welcomed everyone to the meeting and stated the meeting was being recorded for the purpose of the minutes.

- 172/21 APOLOGIES FOR ABSENCE**  
There were no apologies for absence.
- 173/21 DISCLOSURE OF INTERESTS**  
The were no interests declared.
- 174/21 MINUTES OF THE LAST MEETING**  
The minutes of the meeting held on 22<sup>nd</sup> November 2021 were approved.  
Proposed Cllr Kirby, Seconded Cllr P Curnow-Ford, all in favour.
- 175/21 MATTERS ARISING**  
Minute 170/21 – The Executive Officer had contacted the companies involved in the tender for the Shed Project to check Principal Contractor Status and check whether the tender price date can be extended. He had also made contact with Simon Jenkins at EHDC concerning planning advice. A report will be presented to the next meeting in January.
- 176/21 PUBLIC PARTICIPATION SESSION**  
Meeting adjourned  
**Public Questions – items not on the agenda**  
None  
**Public Questions – items on the agenda**  
None.  
Meeting re-convened.
- 177/21 REPORT FROM DISTRICT COUNCILLORS**  
District Councillors
  - There was no report from the District Councillors as they were unable to attend due to other commitments.County Councillor  
Cllr D Curnow-Ford’s report was noted.  
  
A meeting had been held to consider the MOD plans for the footpaths in Conford involving local residents who are now happy with the proposals. However, it was clear that local residents are not well informed about matters affecting them and measures to ensure there is good communication to residents in Conford will be considered by the Communications Strategy Working Party.

**178/21 MINUTES OF COMMITTEE MEETINGS**

Recreation Committee

The minutes of a meeting held on 6<sup>th</sup> December 2021 were received.

There was a query about minute 77/21 covering the compound at Radford Park. This will be reviewed by the Executive Office prior to the minutes being approved at the next Recreation Committee meeting.

**179/21 NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP**

The report prepared by the Chair of the NDP Steering Group was received.

**180/21 REPORTS FROM COUNCILLOR REPRESENTATIVES TO COMMUNITY ORGANISATIONS AND LIAISON GROUPS**

Cllr Kirby had attended the Christmas Party at the Peak Centre.

**181/21 VIRTUAL COUNCIL MEETINGS**

The National Association of Local Councils had urged councils to write to their local MP and the Department for Levelling Up, Housing & Communities to allow local councils to hold remote and hybrid meetings. Councillors considered this request and some sample letters produced by NALC. Some councillors were in favour of holding virtual meeting so that they could join the meeting in a safe environment. Members of the public were more likely to attend and more councillors were likely to be present at meetings. Against this, it was stated that face to face meetings could be held safely with social distancing in the large hall at the LMC. There was some concern about hybrid meetings in that those present were better able to participate than those joining remotely. Finally, it was felt that a letter to the Secretary of state rather than the responsible minister would achieve a better outcome.

It was proposed that the council sent letters in support of virtual council meetings.

Proposed Cllr Kirby, Seconded Cllr D Curnow-Ford, 7 in favour so approved by a majority vote.

**182/21 PLAYPARK REPAIRS**

The Executive Officer reported that this item had been considered at the last meeting. However, the successful contractor had increased their price to include costs associated with setting up the site. The council therefore needed to review the two quotation with the updated price. It was felt that now that contractor 2's price was significantly higher, the contract should be awarded to contractor 1.

It was agreed to award the contract to replace timber uprights on the NEST Swing and the Flat Seat Swing to Sawscares Play at a cost of £2,710 plus VAT at the standard rate.

Proposed Cllr Coyte, Seconded Cllr Trotter, all in favour.

Clarification should be obtained on the detailed work that will be carried-out.

**183/21**

**PLAY PARK FENCING**

A request had been made from the Recreation Committee to fund a project to replace existing fencing at the children's play park at an estimated cost of £12,000.

It was felt that this project should be considered as part of the list of other projects identified by the council. It was proposed that this project be added to the list of capital projects and that funding will be determined when this list is considered.

Proposed Cllr Garnett, seconded Cllr Winfield, all in favour.

The Executive Officer will be presenting the list of capital projects and funding available to the next meeting of the council in January.

**184/21**

**RADFORD PARK CAR PARK**

The Recreation Committee had considered two projects. The first is to clean out the drains & pipe work in the car park. The second was to replace the pipework and improve the drainage in the area.

The Executive Officer stated that the cost of cleaning out the drainage system was £495. This work could be carried out as part of routine maintenance from the Recreation Committee budget.

It was proposed that the second part of the project to replace pipework should be added to the capital project list with details of the work required and costs.

Proposed Cllr Trotter, Seconded Cllr Coyte, all in favour.

**185/21**

**COMPOUND AT RADFORD PARK**

The Recreation Committee had considered proposals to clear the compound of rubbish and to install hard standing. It was felt that the clearance of the area should be considered as part of the capital programme. However, the hard standing installation should be put on hold until the future use of the area was determined.

It was proposed that the clearance of the compound should be included on the list of projects to be considered at the council meeting in January.

Proposed Cllr Kirby, Seconded Cllr D Curnow-Ford, all in favour.

**186/21**

**FACILITIES AT THE LITTLE REC**

A working party had been established by the Recreation Committee to look at the future use of the Little Rec. It was agreed that Cllr Winfield, Cllr P Curnow-Ford, Cllr D Curnow-Ford and Cllr Kirby will join this working party which already includes Cllr Garnett, Cllr Trotter and the Grounds Manager.

The Terms of Reference will be drafted and approved at the next meeting of the Recreation Committee to whom the working party will report.

The meeting closed at 8.35pm.

Signed:  
Chair

Date: