



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

[www.bramshottandliphook-pc.gov.uk](http://www.bramshottandliphook-pc.gov.uk)

Mr P J STANLEY  
EXECUTIVE OFFICER  
Tel: 01428 722988  
e-mail : [council@bramshottandliphook-pc.gov.uk](mailto:council@bramshottandliphook-pc.gov.uk)

THE PARISH OFFICE  
HASKELL CENTRE  
MIDHURST ROAD  
LIPHOOK  
HAMPSHIRE GU30 7TN

## PARISH COUNCIL MEETING

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT  
THE NEXT MEETING**

**A MEETING OF BRAMSHOTT AND LIPHOOK PARISH COUNCIL  
TOOK PLACE AT 7.30 PM ON MONDAY 22<sup>nd</sup> NOVEMBER 2021 AT THE  
LIPHOOK MILLENNIUM CENTRE**

### MINUTES

#### PRESENT

Clr Coyte  
Clr D Curnow-Ford  
Clr P Curnow-Ford  
Clr Garnett  
Clr Jerrard  
Clr Kirby – Chair  
Clr Rowson

Mr P Stanley - Executive Officer

District Councillors A Glass & B Mouland were in attendance. There was one member of the public present.

#### 155/21 CHAIRMAN'S ANNOUNCEMENTS

The chairman welcomed everyone to the meeting and stated the meeting was being recorded for the purpose of the minutes.

- 156/21 APOLOGIES FOR ABSENCE**  
Apologies for absence were received from Cllr Hall, Cllr Olson, Cllr Trotter & Cllr Winfield.
- 157/21 DISCLOSURE OF INTERESTS**  
The were no interests declared.
- 158/21 MINUTES OF THE LAST MEETING**  
The minutes of the meeting held on 25<sup>th</sup> October 2021 were approved.  
Proposed Cllr Kirby, Seconded Cllr P Curnow-Ford, all in favour.
- 159/21 MATTERS ARISING**  
Minute 152/21 – No date had yet been set for the first meeting of the Radford Park Management Plan Working Party but the Grounds Manager was doing some preliminary work.  
Minutes 153/21 – A date had been set for the first meeting of the Communication Strategy Working Party.
- 160/21 PUBLIC PARTICIPATION SESSION**  
Meeting adjourned  
**Public Questions – items not on the agenda**  
None  
**Public Questions – items on the agenda**  
None.  
Meeting re-convened.
- 161/21 REPORT FROM DISTRICT COUNCILLORS**  
District Councillors  
Councillor Glass ran through the report from District Councillors.
  - EHDC has started talking to the planning authority concerning the future of Penns Place although no decision has yet been taken. It is also currently market testing the building for possible rental value.
  - Following a successful COP 26, EHDC as part of its new Local Plan, will seek ambitious environmental standards to demand that developers build zero-carbon homes in all new developments.
  - Garden waste collections are still running nearly two weeks behind schedule due to driver shortage and sickness, together with breakdowns. The council is in daily contact with the contractor Norse to keep pressure on them to improve the collection.

### County Councillor

Cllr D Curnow-Ford presented her report.

- Still requesting that Community Partnership Meetings resume and hopeful this will happen soon.
- Disappointed that Police are not commenting on the list of anti-social behaviour provided.
- Flooding is still a major concern as a result of extreme weather and this was raised with Hampshire Highways through the Executive Member for Highways Operations.
- At Full Council it was announced that the Executive Member for ETE will look again at the option of a 20 mph speed limit on residential streets in town and village centres.

## **162/21 MINUTES OF COMMITTEE MEETINGS**

### LMC Management Committee

The minutes of a meeting held on 1<sup>st</sup> November 2021 were received.

### Finance & Policy Committee

The minutes of a meeting held on 8<sup>th</sup> November 2021 were received.

### Planning Committee

The minutes of meetings held on 15<sup>th</sup> November 2021 were received.

## **163/21 NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP**

### Minutes of the NDP Steering Group

The minutes of NDP Steering Group meetings held on 12<sup>th</sup> October 2021 were approved.

Proposed Cllr Kirby, Seconded Cllr Jerrard, all in favour.

### Appointment of a Chair to the NDP Steering Group

Mr Kevin Wyeth was appointed as the Chair to the NDP Steering Group.

Proposed Cllr Kirby, Seconded Cllr D Curnow-Ford, approved by a majority vote.

## **164/21 REPORTS FROM COUNCILLOR REPRESENTATIVES TO COMMUNITY ORGANISATIONS AND LIAISON GROUPS**

Cllr Kirby stated that she had attended the River Wey Trust AGM which had included a presentation from the CEO of the Surrey Wildlife Trust.

Cllr D Curnow-Ford reported that Speedwatch now had 4 councillors and 15 members of the public as volunteers. The results are sent to the Police and some of the speeds were very high.

**165/21 APPROVAL OF PAYMENTS**

The schedule of payments in October 2021 was approved. **(Attachment 1)**  
Propose Cllr Kirby , Seconded Cllr P Curnow-Ford, all in favour.

The bank balances held by the Council at the end of October 2021 was checked by Cllr Coyte and currently stand at:

Current Account - £1,000.00  
Business Account - £655,071.39  
Total Funds - £656,071.39

**166/21 FOOTPATH BETWEEN THE LITTLE REC & WM RECREATION GROUND**

It was agreed to award the contract to repair the footpath to C P Kinch Ltd at a cost of £4,198.70 plus VAT at the standard rate.

Proposed Cllr Garnett, Seconded Cllr Coyte, all in favour

It was further proposed that this work be funded from the CIL Neighbourhood Portion held by the council.

Proposed Cllr Kirby, Seconded Cllr Rowson, all in favour.

**167/21 PLAYPARK REPAIRS**

It was agreed to award the contract to replace timber uprights on the NEST swing and the Flat Seat Swing to Playsafe Playgrounds Ltd at a cost of £3,416 plus VAT at the standard rate. This will be funded from the £6,000 provision from CIL Neighbourhood Portion agreed at the last meeting. It was felt that this contractor had the best specification.

Proposed Cllr Coyte, Seconded Cllr Garnett, all in favour.

**168/21 LIPHOOK HERITAGE CENTRE AGREEMENT**

Councillors considered the agreement dated 2011 between the council and the Preservation Society. This contained a clause that required the council to review the agreement each year.

It was noted that the Liphook Preservation Society and the Liphook Heritage Centre are the same organisation. They were planning to change the name to Bramshott & Liphook Heritage Society with a redrafted constitution.

It was agreed that once the name had been changed, the council will enter a new agreement with the organisation based on the same arrangements as are now in place. Cllr D Curnow-Ford will advise the council when the new name is in place.

**169/21**

**EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS**

The Motion: "In accordance with the provisions of Section 1(2) of the Public Bodies (admission to meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted".

Proposed Cllr Kirby, Seconded Cllr Coyte, all in favour.

The following minute applied to an item considered in exempt session.

**170/21**

**THE SHED PROJECT AT THE WM RECREATION GROUND**

The council considered the tender documents and report. It was felt that the council was not yet in a position to agree the successful contractors. The councils role of Principal Contractor needed further investigation. In addition, some of the tender prices were only valid for several weeks due to the inflationary price of steel. The following actions were agreed.

- No tender be approved at present.
- EHDC to advise what type of planning permission is required.
- Establish whether contractors are able to take on Principal Contractor responsibility.
- The council should consider the use of professional services to assist with the project delivery.

This item will be reviewed at the December Council Meeting.

The meeting closed at 9.00pm.

Signed:  
Chair

Date: