



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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PARISH COUNCIL MEETING

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT
THE NEXT MEETING ON THE 26th JULY 2021**

**A MEETING OF BRAMSHOTT AND LIPHOOK PARISH COUNCIL
TOOK PLACE AT 7.30 PM ON MONDAY 28th JUNE 2021 AT THE
LIPHOOK MILLENNIUM CENTRE**

MINUTES

PRESENT

Cllr Coyte
Cllr Hall
Cllr Jerrard
Cllr Kirby – Chair
Cllr Olson
Cllr Rowson
Cllr Trotter
Mr P Stanley - Executive Officer

District Councillors B Moulard, A Glass & N Sear were in attendance. There were three member of the public present.

92/21 CHAIRMAN'S ANNOUNCEMENTS

The chairman welcomed everyone to the meeting and stated the meeting was being recorded for the purpose of the minutes.

93/21 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr D Curnow-Ford, Cllr P Curnow-Ford, Cllr Garnett and Cllr Winfield.

94/21 DISCLOSURE OF INTERESTS
The were no interests declared.

95/21 MINUTES OF THE LAST MEETING
The minutes of the meeting held on 24th May 2021 were approved.
Proposed Cllr Kirby, Seconded Cllr Coyte, all in favour.

96/21 MATTERS ARISING
There were no matters arising.

97/21 PUBLIC PARTICIPATION SESSION

Meeting adjourned

Public Questions – items not on the agenda

A member of Liphook in Bloom asked whether EHDC and other land-owners could be asked to clear areas of weeds. It was noted that many verges are left to allow wildflowers to grow and LIB has its own display on the Millennium Green. Manor Fields and the Square were areas where some attention was felt necessary. As there were multiple owners of the land it was agreed that all involved should continue to communicate.

Public Questions – items on the agenda

None.

Meeting re-convened.

98/21 REPORT FROM DISTRICT COUNCILLORS

District Councillors

Councillor Glass ran through the report from District Councillors.

- Work continues on the draft Local Plan which will be considered by Cabinet on 1st July.
- EHDC has considered recent CIL applications and hopes to receive more applications from Parish Councils next year.
- To date, EHDC has made grant funding totalling £4,512,722 available to 616 businesses .
- Penns Place reception has reopened from 21st June between 10 am to 4 pm to minimal numbers of visitors who cannot contact the council in any other way.
- A Boundary Review consultation was currently taking place and all were encouraged to respond .

County Councillor

Cllr D Curnow-Ford had produced a report that had been circulated prior to the meeting and was noted.

99/21

MINUTES OF COMMITTEE MEETINGS

Finance & Policy Committee

Receipt of the minutes of a meeting held on 10th May 2021.
Proposed Cllr Hall, Seconded Cllr Trotter, all in favour.

Planning Committee

Receipt of the minutes of a meeting held on 21st June 2021.
Proposed by Cllr Coyte, Seconded by Cllr Rowson, all in favour.

Recreation Committee

Receipt of the minutes of a meeting held on 7th June 2021.
Proposed by Cllr Trotter, Seconded by Cllr Coyte, all in favour.

100/21

NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

Minutes of the NDP Steering Group

The minutes of NDP Steering Group meetings held on 13th April 2021 were accepted.

Proposed Cllr Jerrard, Seconded Cllr Kirby, all in favour.

Update from the Vice-Chair of the NDP Steering Group

There was no written update available this month but Cllr Kirby gave a verbal update.

- The 4 new recruits have been formally inducted to the Steering Group through induction sessions.
- The NDP Steering Group have considered the Housing Needs Assessment and have used the information to formulate draft housing policies. These will now go to AECOM to ensure they are sufficiently robust and meet the needs of the NDP.
- The next Steering Group meeting is on 20th July.

101/21

REPORTS FROM COUNCILLOR REPRESENTATIVES TO COMMUNITY ORGANISATIONS AND LIAISON GROUPS

Cllr Kirby reported that the Peak Centre is now operational but income is significantly reduced as they are still having to limit the number of clients attending, however, there are new clients on the waiting list. The accounts are currently sound with recent success in obtaining grants and they are hoping

for success with other grant applications. The weekly sale of produce continues to be well supported.

Cllr Kirby also reported that the River Wey Trust has a working party next Saturday to clear Allees Meadow of scrub and balsam. Bohunt School have confirmed they will be using the river Wey for sampling as part of pupils project work. The next meeting will be held in October.

102/21

APPROVAL OF PAYMENTS

The schedule of payments in April 2021 and May 2021 were approved. **(Attachments 1&2)**

Propose Cllr Kirby, Seconded Cllr Coyte, all in favour.

The bank balances held by the Council at the end of April 2021 was checked by Cllr Coyte and currently stand at:

Current Account - £1,000.00
Business Account - £549,901.87
32 Day Notice Account - £301,181.93
Total Funds - £852,084.80

The bank balances held by the Council at the end of May 2021 was checked by Cllr D Curnow-Ford and currently stand at:

Current Account - £1,000.00
Business Account - £808,230.88
Total Funds - £809,230.88

103/21

QUIET GARDEN

Cllr Kirby updated councillors. The working party had suggested that a Community Orchard would be a more suitable project than a garden, providing a variety of benefits to the community and to the environment. Contact has been made with COPSE who are interested in assisting the council with this project. There would be a cost associated with their support in carrying-out consultation work with the public and general support for the project. The council would provide the land and maintenance and the use of produce would be from and for the local community. Fletchers Field was a site that provided a possible location for approximately 9-12 fruit trees. It was suggested that grant funding may be available from EHDC.

It was proposed that the principle of develop a community Orchard be agreed. It was also proposed that COPSE be appointed to carry out an exercise to assess the need and desire for a Community Orchard through engagement with Community Groups and the General public.

Proposed Cllr Kirby, Seconded Cllr Olson, all in favour

The funding for this can be authorised under delegated authority and a report will be provided to the next council meeting in July.

104/21

EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: "In accordance with the provisions of Section 1(2) of the Public Bodies (admission to meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted".

Proposed Cllr Kirby, Seconded Cllr Jerrard, all in favour.

The following minute applied to an item considered in exempt session.

105/21

THE SHED PROJECT AT THE WM RECREATION GROUND

Following a full public tender carried out in accordance with Standing Orders and Financial Regulations, the contract for the demolition of existing buildings and the construction of an agricultural building, the tender documents were considered.

As tenders had only be received for part of the project it was agreed that:

1. The demolition be put on hold and no tender be approved at present.
2. The WP meet to review the tender specification.
3. The WP look at the funding of the project.
4. Cllr Rowson to join the WP.
5. An update be provided at the next meeting.

Proposed Cllr Hall, Seconded Cllr Olson, all in favour

The meeting closed at 21.14 pm.

Signed:
Chair

Date: