



Bramshott & Liphook Neighbourhood Development
Plan Steering Group
admin@bramshottandliphookndp.uk

Minutes of the NDP Meeting held remotely on Tuesday 13th April 2021, 7.30 pm

Present:

Chantal Foo (vice-chair) - Chairman
Louise Bevan
Cllr Jeanette Kirby (Parish Council)
Dennis Smith

Also in attendance:

Cllr Eddie Trotter (Parish Council)
Cllr Don Jerrard (Parish Council)
Christine Hill (Working Party Member)
Liza Smith (NDP administrator)
1 member of the public

Apologies:

Raine Ryland
Cllr Sumi Olsen

1. Welcome and Introduction

The Chairman welcomed everyone and new member Dennis Smith and advised that the meeting was being audio and visually recorded for the purpose of the minutes.

2. Apologies for absences

CF confirmed that RR and SO had sent apologies.

3. Declarations of Interests

There were none declared.

4. Approval of normal minutes from meeting dated 9th March 2021

The minutes of the meeting held on 9th March were proposed by JK and seconded by LB, with all in favour 4/4. LS to send to Council.

Action: LS

5. Matters Arising from normal minutes not addressed in the agenda

None.



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6. Public participation session

CH asked about the Levelling Up fund that became available in March 2021. CH has emailed a number of members of the Council and the NDP Steering Group. CH has been put in contact with Robert McArthur at EHDC and has been informed that there are feasibility studies which would support a proposal for alterations to the road layout around central Liphook and pedestrianisation of the Square. However, the restrictions with the Levelling Up Fund and other more developed proposals in EHDC would mean there is strong competition as each project has to be supported by an MP who can only support 1 project each.

CF stated that this fund appears to be available for allocation to projects that are ready for implementation and must be led by EHDC with a completion date of 2022. CF stated that proposing highways changes to the Square does not usually fall under the remit of an NDP which is to propose site options and planning policies. Highways' alterations and requirements can be included in an NDP as part of the vision and part of planning policies for developments to help improve access etc.

The Steering Group discussed the fund and the potential costs of a project. Improvements to the town itself cannot be made without significant changes to the road layout of the Square. CH proposed that members of the SG, in particular the Design and Heritage Working Party should review it. JK said the developer's contribution for infrastructure changes to Liphook village would be equivalent to approximately 5000 houses. The SG will raise this with the EHDC District Councillors to establish if the Parish Council should pursue this potential funding stream.

CH also highlighted some additional reports including one called "Living with Beauty". CF asked if she could circulate the links to these reports for further discussion.

Action: CH

JK thanked CH for bringing this funding stream to the attention of the Steering Group.

7. Update on Locality & AECOM technical packages

a. Evidence Base and Policies Development (EBPD)

AECOM is currently reviewing the documentation and the report is in progress.

b. Housing Needs Assessment (HNA)

CF confirm that the draft report has been issued to all NDP members and Parish Councillors. 3 research themes were identified: tenure, availability and affordability. CF stated that the report states 30% discount is not seen as being sufficient in terms of affordability for the local area. Not enough terraced housing and low costs homes.

CF raised the issue of geographical position of Liphook bordering Surrey, Chichester and South Downs National Park on the housing needs assessment. Queries whether



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this position has an impact on housing requirements. CF considered whether this should be raised with AECOM. Other comments from the Steering Group:-

- JK raised a query on item 41 on page 12 about where affordable housing in perpetuity (rural exemption) was not mentioned.
- JK queries an inclusion for “land south of Liphook”.

Action: CF to investigate

- LB highlighted some errors that she had identified in the report on page 8.
- Discussion on the needs for specialist housing for older and disabled people – uplift and a recommendation of 154 units.

Discussion on the importance of supporting existing population with provision of starter homes for local people and not just attracting new incomers into the parish.

LB asked how the report can be used to shape policies. CF stated that the report provided unbiased evidence to support NDP recommendations to meet community needs. CF proposed that a reply to AECOM should be sent in a few days and asked for steering group members to send any further comments to her as soon as possible.

Action: CF

- c. Strategic Environmental Assessment (SEA)
- d. Site Assessment Technical Package

This addendum report has been received and comments on it discussed, comments to be sent back to AECOM to finalise the report.

- e. Other packages

JK suggested that NDP steering group is entitled to another package. CF suggested that this was the Design Code.

8. Update on Site Assessment Matrix

CF stated that this has been delayed due to the group prioritising policy reviews. LB asked if some of the outcomes of the Housing Needs Assessment report can go into the matrix. The HNA can be used to guide the site options stage resulting from the matrix.

9. Update on recruitment

DS is now being inducted into the Steering Group. CF confirmed that she has received another two additional applications in response to the recent advertising campaign. JK reminded the



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group about the process of volunteer recruitment which required approval from the Parish Council.

The aim is to interview these additional candidates as soon as possible with the aim to put forward any recommendations at the next Parish Council meeting.

10. Next meeting, and next steps

The date of the next meeting was confirmed as Tuesday 11th May at 7.30 pm. Face to face meetings will resume at this time and will take place at Millennium Centre. Room to be confirmed. LS confirmed that details of the next meeting will be circulated with the May agenda.

CF thanked the participants for their time and formally closed the meeting.

The meeting closed at 20.45 pm.

** NOTE POST MEETING – following changes in legislation the next meeting is to be postponed until after 17th May 2021 in order to be a face-to-face meeting and comply with guidance.*