



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

[www.bramshottandliphook-pc.gov.uk](http://www.bramshottandliphook-pc.gov.uk)

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THE PARISH OFFICE  
HASKELL CENTRE  
MIDHURST ROAD  
LIPHOOK  
HAMPSHIRE GU30 7TN

**YOU ARE HEREBY SUMMONED TO A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL AT 7.30 PM IN THE LIPHOOK MILLENNIUM CENTRE, ONTARIO WAY, LIPHOOK ON MONDAY 28<sup>th</sup> JUNE 2021.**

**The meeting will be held face-to-face and will follow current Covid regulations. All attendees are asked to adhere to the attached Risk Assessment.**

P J STANLEY  
EXECUTIVE OFFICER

**23<sup>rd</sup> JUNE 2021**

## AGENDA

- 1. CHAIRMAN'S ANNOUNCEMENTS**  
Telephones, fire exits & recording of the meeting.
- 2. APOLOGIES FOR ABSENCE**  
Apologies for absence.
- 3. DISCLOSURE OF INTERESTS**  
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

**4. MINUTES OF LAST MEETING**

To approve and sign Minutes of the Annual Meeting held on 24<sup>th</sup> May 2021.

**(Appendix 1)**

**5. MATTERS ARISING – For Information Only**

To consider matters arising from the meeting.

**6. PUBLIC PARTICIPATION SESSION**

**Adjournment of the meeting for public questions.**

Public Questions.

(a) To allow members of the public to address the Council with respect to items not on the agenda.

(b) To allow members of the public to address the Council about business on the agenda at the discretion of the Chairman.

**Meeting re-convened**

**7. REPORTS FROM DISTRICT & COUNTY COUNCILLORS**

East Hants District Council – Cllr A Glass, Cllr B Moulard, Cllr N Sear.

County Councillor – Cllr D Curnow-Ford

**8. MINUTES OF COMMITTEE MEETINGS**

To receive the minutes of committee meetings

Finance & Policy Committee

10<sup>th</sup> May 2021 (**Appendix 2**)

Planning Committee

21<sup>st</sup> June 2021 (**Appendix 3**)

Recreation Committee

7<sup>th</sup> June 2021 (**Appendix 4**)

**9. NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP**

To accept the minutes of the NDP Steering Group held on 13<sup>th</sup> April 2021. (**Appendix 5**)

To receive an update from the Vice-Chair of the NDP Steering Group (**Appendix 6**)

**10. REPORTS FROM COUNCILLOR REPRESENTATIVES TO COMMUNITY ORGANISATION AND LIAISON GROUPS**

To receive an update from councillors who have attended meetings on behalf of the council.

**11. APPROVAL OF PAYMENTS**

To receive and approve the schedule of payments in April 2021 (**Appendix 7**) and May 2021 (**Appendix 8**). To note the bank balances shown in the bank reconciliation will be checked back to the original bank statement by Cllr Coyte for April 2021 and has been checked by Cllr D Curnow-Ford for May 2021. (**Appendix 9**). Queries should be raised with the Executive Officer in advance of the meeting.

**12. QUIET GARDEN**

To receive and update and consider a proposal to set up a community orchard. (**Appendix 10**)

**13. EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS**

The Motion: "In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted"

The excluded session is to consider tender documents and awarding the contract for demolition and replacement of the Tractor Shed and Willows Building.