



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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THE PARISH OFFICE
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THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE NEXT MEETING

A MEETING OF THE LIPHOOK MILLENNIUM CENTRE MANAGEMENT COMMITTEE WAS HELD REMOTELY ON TUESDAY 4th MAY 2021 AT 7:30 PM.

MINUTES

PRESENT:

Cllr Winfield (Chair)
Cllr Coyte
Cllr P Curnow-Ford
Cllr Hall
Cllr Kirby

Ms D Meek - Deputy Executive Officer
Mrs G Snedden - Events Manager

Cllr D Curnow-Ford was in attendance.

12/21 CHAIR'S ANNOUNCEMENTS

A video and audio recording of the meeting was being made for the purpose of the minutes.

13/21 APOLOGIES FOR ABSENCE

None.

14/21 DECLARATIONS OF INTEREST

No pecuniary interests were declared.

15/21 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 4th January 2021 were approved as a true record. Proposed Cllr Winfield, seconded Cllr Kirby, all in favour.

16/21 MATTERS ARISING FROM THE MEETING – For Information Only

None.

17/21 PUBLIC PARTICIPATION SESSION

Public Questions – Not on the Agenda

Cllr D Curnow-Ford enquired whether anything is going to be done about the sign outside the LMC as it is in poor condition. Members suggested that this could be considered at the next committee meeting.

Public Participation – On the Agenda

None.

18/21 EVENTS MANAGER’S REPORT

A report from the Events Manager had been circulated with the agenda. There was discussion about the use of rooms as office space as agreed at the November meeting (min. 57/20). The Events Manager confirmed that this could be ready to do fairly quickly once the next step in the Government’s roadmap out of lockdown is confirmed. Members expressed their keenness for this to proceed subject to testing of the building’s Wi-Fi capacity.

19/21 TERMS AND CONDITIONS OF HIRE

The Events Manager explained that the Terms and Conditions had been redrafted to be clearer and easier to read and she highlighted the main changes in the proposed document. There was discussion about the possible need for a damage deposit to be taken for certain events such as parties, and members requested that this be considered at the next committee meeting.

It was agreed that clause 16 of the proposed Terms and Conditions be amended to read: While the Council is insured against any claim arising out of its own negligence, the Hirer is fully responsible for any damage caused and the Council reserves the right to seek compensation.

Subject to this amendment, it was agreed to adopt the proposed Terms and Conditions. Proposed Cllr Winfield, seconded Cllr Hall.

Should the taking of a damage deposit be agreed at a future meeting, the Terms and Conditions will then be amended accordingly.

Meeting closed at 8:15 pm

Signed

Date

Chair