



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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FINANCE & POLICY COMMITTEE

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL
AT THE NEXT MEETING ON 10th MAY 2021**

**A REMOTE MEETING OF BRAMSHOTT & LIPHOOK PARISH
COUNCIL FINANCE AND POLICY COMMITTEE TOOK PLACE AT
7.30 PM ON MONDAY 8th MARCH 2021.**

MINUTES

PRESENT:

Cllr Garnett - Chair
Cllr Hall
Cllr Kirby
Cllr Trotter
Mr P Stanley – Executive Officer

Cllr Coyte, Cllr P Curnow-Ford and Cllr Jerrard were in attendance.

15/21 CHAIRMAN'S ANNOUNCEMENTS

The chair stated that the meeting was being recorded by the Executive Officer and the recording was both audio and video.

16/21 APOLOGIES FOR ABSENCE

Cllr Winfield.

17/21 DISCLOSURE OF INTERESTS

The declaration was read out. No interests were declared.

18/21 MINUTES OF PREVIOUS MEETING

The minutes of a meeting held on 11th January 2021 were approved.
Proposed Cllr Hall, Seconded Cllr Trotter, all in favour.

19/21 MATTERS ARISING FROM THE MINUTES

There were no matters arising.

20/21 PUBLIC PARTICIPATION SESSION

Meeting adjourned

Public questions – items not on the agenda

None

Public questions – items on the agenda

None.

Meeting Reconvened

21/21 SCOUTS & GUIDES LEASE

Cllr Garnett outlined the current lease. The lease was for 16 years and runs from 1st September 2005 to 31st August 2021. The last lease was agreed to include a rental charge and contribution to a maintenance fund with funded 40% of the cost of building works such as the new boilers and guttering. There had been three rent reviews and none had involved the services of a surveyor to determine market rent.

Cllr Coyte explained the background to the previous lease and the legal process that took place. It was also stated that the hall was built by Sainsbury's as a Scouts & Guides hall and must be used for that purpose unless they no longer wish to use it.

It was felt that the council should obtain some professional advice about rent prior to determining the new lease. However, there was also some concern about the cost of this advice.

Councillors were asked to look at the lease prior to the next meeting and put forward any suggested changes to the lease so that they can be considered at the next meeting in May.

It was proposed that the Executive Officer be instructed to appoint a local surveyor to determine market rent on the building up to a maximum cost of £1,000. If the cost is higher than this figure no further action is to be taken.

Proposed Cllr Hall, Seconded Cllr Trotter, all in favour.

22/21 HASKELL CENTRE TOILETS

The report provided by the Executive Officer was considered. This recommended that the existing commercial contract to clean and service the public toilets be extended due to the ongoing Covid-19 restrictions.

It was proposed that the contract with Aspire Cleaning be extended by 3 months from 1st April 2021 to 30th June 2021 at a cost of £910 per month.

Proposed Cllr Hall, Seconded Cllr Kirby, all in favour

It was noted that the cost will be covered by the funding provided by EHDC for the upkeep of the toilets in Liphook.

23/21 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: “In accordance with the provisions of Section 1(2) of the Public Bodies (admission to meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted”.

Proposed Cllr Kirby, Seconded Cllr Hall, all in favour.