



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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FINANCE & POLICY COMMITTEE

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL
AT THE NEXT MEETING ON 8th MARCH 2021**

**A REMOTE MEETING OF BRAMSHOTT & LIPHOOK PARISH
COUNCIL FINANCE AND POLICY COMMITTEE TOOK PLACE AT
7.30 PM ON MONDAY 11th JANUARY 2021.**

MINUTES

PRESENT:

Cllr Garnett - Chair
Cllr Hall
Cllr Kirby
Cllr Trotter
Cllr Winfield
Mr P Stanley – Executive Officer

Cllr P Curnow-Ford was in attendance.

01/21 CHAIRMAN'S ANNOUNCEMENTS

The chair stated that the meeting was being recorded by the Executive Officer and the recording was both audio and video.

02/21 APOLOGIES FOR ABSENCE

None.

03/21 DISCLOSURE OF INTERESTS

The declaration was read out. Cllr Kirby stated that she is a Trustee of the River Wey Trust. Cllr Winfield stated that she provided administrative support to the Liphook & Ripsley Cricket Club and is on the Carnival Committee. She also had children attending the Liphook Scouts & Guides.

04/21 MINUTES OF PREVIOUS MEETING

The minutes of a meeting held on 9th November 2020 were approved.
Proposed Cllr Hall, Seconded Cllr Trotter, all in favour.

05/21 MATTERS ARISING FROM THE MINUTES

Cllr Kirby asked for an update of the budget savings. It was agreed this would be covered in the item on the budget for 2021/22.

06/21 PUBLIC PARTICIPATION SESSION

Meeting adjourned

Public questions – items not on the agenda

None

Public questions – items on the agenda

None.

Meeting Reconvened

07/21 BUDGET 2021/22

At the last meeting, a budget increase of £9,177 had been identified requiring a 2.48% increase in the precept. The committee had requested that the Executive Officer review the budget lines so that there was no increase in the precept for local householders.

The Executive Officer ran through the changes that had been made since the last budget was considered. The number of Band D Equivalent properties had increased from 4122.31 to 4172.68, an increase of 50.37. This generates an additional £4,524 of funding without increasing the Band D equivalent charges. The following amendments were also made to the budget.

Parish Trees -£4,000

Haskell Centre Telephones -£650

LMC Telephones -£450

Haskell Centre Trade Waste -£53

Insurance +500

The funding increase and budget changes delivers the £9,177 savings.

It was proposed that the committee recommend to full council a gross budget of £443,916, and a precept of £374,766. This delivers a Band D Equivalent charge of £89.81 which is the same figure as the previous year.

Proposed Cllr Garnett, Seconded Cllr Hall, all in favour.

08/21 GRANT REQUESTS 2021/22

Grant requests totalling £29,900 had been received against a budget of £21,000. Each grant was considered and in some cases the grant was reduced. The total grants allocated were £20,300 as follows.

Liphook Village Hall	£2,000
Peak Day Centre	£4,500
Liphook & Ripsley Cricket Club	£1,500
Citizens Advice East Hants	£4,500
Liphook Tennis Club	£1,000
Liphook Carnival & Bonfire Committee	£1,500
Liphook in Bloom	£1,700
Victim Support	£ 100
Home Start Weywater	£ 500
St Mary's Church	£2,500
The Liphook Crankers	£ 500

Free use of the LMC up to the value of £1,700 was approved for the Liphook Youth Club. Four days of Ground Staff time to work on Allee's Meadow on behalf of the River Wey Trust was also approved.

Proposed Cllr Garnett, Seconded Cllr Hall, all in favour.

09/21 ASSET REGISTER 2020/21

The asset register considered at the last meeting had been split into three categories for each committee. The first group was assets that had been validated by officer and councillors. These together with fixed assets amount to £2,625,584 and represents the figure that will be used for the AGAR return plus any new items purchase prior to year-end. The second group were items that needed disposal or were no longer held. The final group were items under £100 that would not be kept on the asset register.

It was proposed that the updated asset register be recommended to Full Council for approval.

Proposed Cllr Hall, Seconded Cllr Winfield, all in favour.

10/21 SCOUTS & GUIDES LEASE

The Scouts & Guides lease was due to end in August 2021 and a new lease will be needed. In addition, the council will need to review the terms of the lease including the charges. It was noted that due to Covid-19 restrictions, the organisation has lost some membership and were operating using Zoom. It was agreed that the first step is to contact the organisation and ask whether they wish to enter another long term lease agreement. If so, they should be asked to provide some up to date financial information so that the council can begin to consider appropriate terms for the new lease. The Executive Officer was asked to make this initial contact and report back to the next meeting in March. The lease terms will then be further considered at the March Meeting. The Executive Officer confirmed that the 40% contribution to repairs and maintenance was a sensible level of contribution.

11/21 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: “In accordance with the provisions of Section 1(2) of the Public Bodies (admission to meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted”.

Proposed Cllr Garnett, Seconded Cllr Kirby, all in favour.