



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

www.bramshottandliphook-pc.gov.uk

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HAMPSHIRE GU30 7TN

To Liphook Millennium Centre Management Committee Members  
(all other Councillors for information)

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE LIPHOOK  
MILLENNIUM CENTRE MANAGEMENT COMMITTEE TO BE HELD  
REMOTELY AT 7.30 PM ON MONDAY 7<sup>th</sup> SEPTEMBER 2020.**

**Zoom Meeting ID: 815 4696 4517**

**Passcode: 938266**

D Meek  
Deputy Executive Officer

1<sup>st</sup> September 2020

## AGENDA

### 1. CHAIR'S ANNOUNCEMENTS

### 2. APOLOGIES FOR ABSENCE

### 3. DECLARATIONS OF INTEREST

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

### 4. MINUTES OF THE LAST MEETING

To approve the minutes of the meeting held on 6<sup>th</sup> July 2020 (**Appendix 1**)

### 5. MATTERS ARISING – For Information Only

### 6. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions

### Public Questions

Adjournment of the meeting for questions with respect to items not on the agenda, but relating to Liphook Millennium Centre matters for which the Committee has responsibility.

### Public Participation

To allow members of the public to address the Committee about business on the agenda at the discretion of the Chairman.

Meeting re-convened.

## **7. BUDGET MONITORING**

To note the Income and Expenditure for April 2020 to July 2020 (**Appendix 2**)

## **8. REOPENING OF THE LMC**

To agree the Events Manager's recommendations for reopening the LMC (**Appendix 3**)

## **9. TEMPORARY REDUCED RATE OF VAT**

To consider whether to reduce cinema charges due to the temporary VAT reduction (**Appendix 4**)

## **10. DRAFT BUDGET 2021/22**

To consider the 1<sup>st</sup> draft budget (**Appendix 5**)

## **11. HEATING SYSTEM**

- i. To agree the specification for a new heating system (**Appendix 6**)
- ii. To request Council to approve the funding from Earmarked Reserves
- iii. To agree to progress to formal tendering subject to funding being made available

## **12. GUTTERING**

To note that the Property Manager is considering options and obtaining quotations for the guttering

## **13. USE OF ROOMS AS OFFICE SPACE**

To consider whether to set up desk spaces and market the newly refurbished Heather and Green Rooms, and any other space identified, for hire by the hour to local businesses, individuals and the community. The detailed arrangements, charging policy and facilities for hire will need to be considered at a future meeting should the Committee wish to consider the proposal further.