



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

www.bramshottandliphook-pc.gov.uk

P J STANLEY  
EXECUTIVE OFFICER

Tel: 01428 722988  
e-mail: council@bramshottandliphook-pc.gov.uk

THE PARISH OFFICE  
HASKELL CENTRE  
MIDHURST ROAD  
LIPHOOK  
HAMPSHIRE GU30 7TN

## To all Parish Councillors

**YOU ARE HEREBY SUMMONED TO A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL AT 7.30 PM IN THE LIPHOOK MILLENNIUM CENTRE, LIPHOOK, ON MONDAY 27<sup>th</sup> JANUARY 2020.**

P J STANLEY  
EXECUTIVE OFFICER

21<sup>st</sup> January 2020

## AGENDA

1. **CHAIR'S ANNOUNCEMENTS**  
Telephones, fire exits & recording of the meeting.
2. **APOLOGIES FOR ABSENCE**  
To receive apologies for absence.
3. **DISCLOSURE OF INTERESTS**  
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**  
To approve and sign minutes of the meeting held on 16<sup>th</sup> December 2019 (**Appendix 1**).
5. **MATTERS ARISING – For Information Only**
6. **PUBLIC PARTICIPATION SESSION**  
**Adjournment of the meeting for public questions.**  
Public Questions.  
(a) To allow members of the public to address the Council with respect to items not on the agenda.  
(b) To allow members of the public to address the Council about business on the agenda at the discretion of the Chairman.

## Meeting re-convened

### 7. REPORT FROM DISTRICT COUNCILLORS

Hampshire County Council – Cllr Floss Mitchell  
East Hants District Council - Cllr Angela Glass, Cllr Bill Moulard, Cllr Rebecca Standish.

### 8. MINUTES OF COMMITTEE MEETINGS

To receive the minutes of committee meetings

#### LMC Committee

6<sup>th</sup> January 2020 (**Appendix 2**)

#### Finance & Policy Committee

13<sup>th</sup> January 2020 (**Appendix 3**)

#### Planning Committee

20<sup>th</sup> January 2020 (**Appendix 4**)

### 9. REPORTS FROM COUNCILLOR REPRESENTATIVES TO COMMUNITY ORGANISATION AND LIAISON GROUPS

To receive an update from councillors who have attended meetings on behalf of the council.

### 10. NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

To accept the minutes of steering group meeting 10<sup>th</sup> December 2019 and receive an update. (**Appendix 5**).

### 11. APPROVAL OF BUDGET AND PRECEPT 2020/21

To consider & approve the budget and precept as recommended by the Finance & Policy Committee (**Appendix 6**).

### 12. APPROVAL OF PAYMENTS

To receive and approve the schedule of payments in December 2019 (**Appendix 7**), and to note the bank balances shown in the bank reconciliation which has been checked and initialled back to the original bank statement. (**Appendix 8**). Queries should be raised with the Executive Officer in advance of the meeting.

### 13. INTERIM AUDIT REPORT

To consider the findings and recommendations of the interim internal audit report together with comments from the Executive Officer. (**Appendix 9**)

### 14. VILLAGE HALL WORKING PARTY

To consider and approve the Terms of Reference. (**Appendix 10**)