



BRAMSHOTT & LIPHOOK PARISH COUNCIL

www.bramshottandliphook-pc.gov.uk

Mr P J STANLEY
EXECUTIVE OFFICER

Tel: 01428 722988

e-mail: council@bramshottandliphook-pc.gov.uk

THE PARISH OFFICE
HASKELL CENTRE
MIDHURST ROAD
LIPHOOK
HAMPSHIRE GU30 7TN

THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE NEXT MEETING

A MEETING OF THE LIPHOOK MILLENNIUM CENTRE MANAGEMENT COMMITTEE WAS HELD ON MONDAY 6th JANUARY 2020 AT 7:30PM IN THE CANADA ROOM, LIPHOOK MILLENNIUM CENTRE, ONTARIO WAY, LIPHOOK.

MINUTES

PRESENT:

Cllr Winfield (Chair)
Cllr Olson (Vice Chair)
Cllr Coyte
Cllr Hall
Cllr Kirby
G Snedden - Events Manager
P Jones – Property Manager
D Meek - Deputy Executive Officer

The Press and Cllr D Curnow-Ford were in attendance.

01/20 CHAIR'S ANNOUNCEMENTS

The Chair welcomed everyone to the meeting. She reminded them to have their phones on silent and explained where the fire exits were.

02/20 APOLOGIES FOR ABSENCE

Apologies were received from Cllr P Curnow-Ford.

03/20 DECLARATIONS OF INTEREST

No pecuniary interests were declared.

04/20 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 4th November 2019 were approved as a true record. Proposed Cllr Olson, seconded Cllr Kirby, all in favour.

05/20 MATTERS ARISING FROM THE MEETING – For Information Only
None.

06/20 PUBLIC PARTICIPATION SESSION

Public Questions – Not on the Agenda

None.

Public Participation – On the Agenda

None.

07/20 REPORTS

A report on activity at the LMC and an analysis of recent events were noted. Members were happy with the progress being made and the reports produced.

08/20 BUDGET MONITORING

Income and expenditure for April to November 2019 was noted.

09/20 DRAFT BUDGET 2020/21

Cllr Winfield read out notes received from Cllr P Curnow-Ford who had been unable to attend the meeting. The notes made reference to possible future capital projects and the DEO pointed out that the budget under consideration was a revenue budget.

The DEO advised that the only change from the first draft budget was a £100 increase in the amount for rates. The Committee considered the second draft budget and did not wish to make any changes. The draft budget will therefore be recommended to the Finance and Policy Committee.

Proposed Cllr Winfield, seconded Cllr Olson, all in favour.

10/20 REFURBISHMENT OF ROOMS

Following approval by Council of a sum of £35,000 for the refurbishment of the Green, Heather and Canada Rooms, quotations had been obtained from three contractors for the work and a further three contractors for the supply and installation of blinds.

The committee considered the anonymised quotations and agreed to award the contract for the main refurbishment work to contractor A, Pyramid Interior Solutions Ltd, at a cost of £26,894.33 plus VAT. Not only was this quotation the lowest, but the contractor had provided a clear and detailed quotation. Proposed Cllr Winfield, seconded Cllr Hall, all in favour.

It was agreed to award the contract for the blinds to contractor D, Waverley Contract and Supply Ltd, at a cost of £1,317.00 plus VAT. Proposed Cllr Winfield, seconded Cllr Hall, all in favour.

11/20 CANADA ROOM AUDIO SYSTEM

Members agreed that the audio system in the Canada Room was in need of improvement and that a specialist be consulted to make recommendations.

12/20 DATE OF MAY MEETING

As the early May bank holiday had been moved, it was agreed that the May committee meeting will be held on Monday 4th May 2020 and not on Tuesday 5th May as originally scheduled.

Meeting closed at 8:23 pm

Signed

Date

Chair