



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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FINANCE & POLICY COMMITTEE

To Finance and Policy Committee Members (all other Councillors for information)

YOU ARE HEREBY SUMMONED TO A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL'S FINANCE AND POLICY COMMITTEE AT 7.30 PM IN THE LIPHOOK MILLENNIUM CENTRE, ONTARIO WAY, LIPHOOK, ON 13th JANUARY 2020

P J STANLEY
EXECUTIVE OFFICER

8th January 2020

AGENDA

1. CHAIRMAN'S ANNOUNCEMENTS

2. APOLOGIES FOR ABSENCE

3. DISCLOSURE OF INTERESTS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

4. MINUTES OF PREVIOUS MEETING

To agree the minutes of the meeting held on 11th November 2019 (**Appendix 1**)

5. MATTERS ARISING FROM THE MINUTES – For Information Only

To consider matters arising from the meetings

6. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

Public Questions

To allow members of the public to address the Committee with respect to items not on the agenda but relating to matters for which the F&P Committee has responsibility.

Public Participation

To allow members of the public to address the Committee about business on the agenda at the discretion of the Chairman.

7. BUDGET & PRECEPT 2020/21

To approve the final budget & Precept for recommend to Full Council (**Appendix 2**)

8. BUDGET MONITORING 2019/20

To note the budget monitoring statement for the period to end November 2019.
(**Appendix 3**)

9. COUNCIL POLICIES

To review and approve the council's policies.

- (i) Grievance Procedure (**Appendix 4**)
- (ii) Disciplinary Procedure (**Appendix 5**)
- (iii) Annual Leave Policy (**Appendix 6**)
- (iv) Sickness Absence Policy (**Appendix 7**)
- (v) Document Retention Policy (**Appendix 8**)
- (vi) Pensions Discretions (**Appendix 9**)
- (vii) Complaints Policy (**Appendix 10**)
- (viii) Training Policy (**Appendix 11**)

10. STANDING ORDERS & FINANCIAL REGULATIONS

To note that updated Standing Orders and Financial Regulations will be drafted by the Executive Officer for consideration at Finance & Policy Committee on 9th March 2020.

11. GRANT REQUESTS 2020/21

To consider and approve the grant allocation (**Appendix 12**)

12. EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: "In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted"

The excluded session is to consider staffing matters.