



BRAMSHOTT & LIPHOOK PARISH COUNCIL

www.bramshottandliphook-pc.gov.uk

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THE PARISH OFFICE
HASKELL CENTRE
MIDHURST ROAD
LIPHOOK
HAMPSHIRE GU30 7TN

To all Parish Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL AT 7.30 PM IN THE LIPHOOK MILLENNIUM CENTRE, LIPHOOK, ON MONDAY 16th DECEMBER 2019.

P J STANLEY
EXECUTIVE OFFICER

11th December 2019

AGENDA

- 1. CHAIR'S ANNOUNCEMENTS**
Telephones, fire exits & recording of the meeting.
- 2. APOLOGIES FOR ABSENCE**
To receive apologies for absence.
- 3. DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
- 4. MINUTES OF LAST MEETING**
To approve and sign minutes of the meeting held on 25th November 2019 (**Appendix 1**).
- 5. MATTERS ARISING – For Information Only**
- 6. PUBLIC PARTICIPATION SESSION**
Adjournment of the meeting for public questions.
Public Questions.
(a) To allow members of the public to address the Council with respect to items not on the agenda.
(b) To allow members of the public to address the Council about business on the agenda at the discretion of the Chairman.

Meeting re-convened

7. REPORT FROM DISTRICT COUNCILLORS

Hampshire County Council – Cllr Floss Mitchell
East Hants District Council - Cllr Angela Glass, Cllr Bill Mouland, Cllr Rebecca Standish.

8. MINUTES OF COMMITTEE MEETINGS

To receive the minutes of committee meetings

Recreation Committee

2nd December 2019 (**Appendix 2**)

Planning Committee

18th November 2019 (**Appendix 3**) & 9th December 2019 (**Appendix 4**)

9. REPORTS FROM COUNCILLOR REPRESENTATIVES TO COMMUNITY ORGANISATION AND LIAISON GROUPS

To receive an update from councillors who have attended meetings on behalf of the council.

10. NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

To accept the minutes of steering group meeting 12th November 2019 and receive an update. (**Appendix 5**).

11. APPROVAL OF PAYMENTS

To receive and approve the schedule of payments in November 2019 (**Appendix 6**), and to note the bank balances shown in the bank reconciliation which has been checked and initialled back to the original bank statement. (**Appendix 7**). Queries should be raised with the Executive Officer in advance of the meeting.

12. PEAK CENTRE

To receive a report on progress with the updated trust document for the Peak Centre.

To Approve the Underlease relating to the Peak Centre (**Appendix 8**)

To note the updated Charitable Trust Deed (**Appendix 9**)

To Note the s.280 Trustee Resolution (**Appendix 10**)

13. HASKELL CENTRE

To note that the Haskell Centre will be closed for 2 weeks from 6 January for the refurbishment work. Council activities will transfer to the Liphook Millennium Centre during this time.