



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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## RECREATION COMMITTEE

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL  
AT THE NEXT MEETING**

A MEETING OF THE RECREATION COMMITTEE TOOK PLACE AT 7.30PM IN THE CANADA ROOM, THE MILLENNIUM HALL, ONTARIO WAY, LIPHOOK ON MONDAY 7<sup>TH</sup> OCTOBER 2019.

## MINUTES

### PRESENT:

Cllr Trotter - Chair  
Cllr Coyte - Vice Chair  
Cllr Mitchell  
Cllr Olson

Mr P. Stanley – Executive Officer  
Mr D. Cornish – Grounds Manager  
Mrs N. Sosin – Senior Administration Officer

### ALSO IN ATTENDANCE:

1 member of the press, and 1 member of the public.

### 50/19 CHAIRMAN'S ANNOUNCEMENTS

The arrangements for fire exits and mobile phones were explained.

### 51/19 APOLOGIES FOR ABSENCE

Cllr Hall and Cllr D. Curnow-Ford sent apologies.

**52/19 DECLARATIONS OF INTEREST**

None were made.

**53/19 MINUTES**

The Minutes of the meeting held on 5<sup>th</sup> August 2019 were approved.

**Proposed: Cllr Trotter      Seconded: Cllr Olson      All Agreed**

**54/19 MATTERS ARISING FROM THE MINUTES**

None

**55/19 PUBLIC PARTICIPATION SESSION**

Meeting adjourned

Public questions - Items not on the agenda

None

Public questions – items on the agenda

None

**56/19 REPORTS**

**Grounds Manager**

DC read his report to the meeting.

VM asked if there would be a deterrent installed to prevent quad bikes from damaging the steps at Radford Park again. DC replied that the material used by the contractor to repair the steps and bond the slabs in place was very strong and should be sufficient to hold the slabs in place.

Cllr Olson thanked DC and the Grounds Staff for the work they had undertaken at Radford Park. She felt Radford Park was looking really good and Cllrs can see improvements already.

**Radford Park Working Party**

Cllr Coyte reported on Radford Park Working Party progress so far. Ideas that had been discussed included a boardwalk for the wetter areas of the park, addressing parking issues by encouraging people to park in the London Road slip road opposite the entrance, extending wheel chair/buggy accessibility and the possibility of a tool storage area.

The Working Party had identified three key areas which were a community area (10b), the heritage area and a wildlife area further into the park.

**Radford Verges Working Party**

Cllr Olson reported on work so far. Working Party members were disappointed that several members of the public were still parking on the area outside the park despite 'no parking' signs being erected by the grounds staff.

DC will look into other options that could be used to deter parking.

**57/19 REQUEST FOR A TREE TO BE PLANTED AT FLETCHERS FIELD**

The request for permission to plant a tree at Fletchers Field was approved. The Grounds Manager will liaise with SC to arrange a suitable site.

**Proposed: Cllr Coyte**

**Seconded: Cllr Olson**

**58/19 FLAIL MOWER**

The Grounds Manager explained that the old mower is in need of repair. This will cost a considerable amount and a better option would be a flail mower as this would be especially suitable for cutting through the brush and brambles at Radford Park which is currently difficult.

It was agreed to purchase the Wessex WFM145 with hydraulic side shift at a cost of £2450 plus vat from Rafferty Newman, Petersfield.

**Proposed: Cllr Trotter**

**Seconded: Cllr Olson**

**59/19 NEW MOWER**

The current mower is 16 years old and leaking a lot of oil. It is accepted that this is a good time to replace it as most vehicles of this type generally last about 10 years. Three mowers were considered by the groundstaff and each machine was given a site trial. The Grounds Manager had prepared a report giving the pros and cons of each model provided by the three suppliers considered. The groundstaff's preferred replacement was the Kubota which is a similar size but bigger horsepower. The prices included a trade-in for the existing mower.

It was agreed that the Committee would like to purchase the Kubota F3890 from Rod Gaskin at a cost of £16,605.00 + vat at the current rate. This includes a trade in of £2000.00 on the old mower.

**Proposed: Cllr Coyte**

**Seconded: Cllr Trotter**

The next step is for the funding of this mower to be agreed. This will be placed on the agenda for the next meeting of the Finance & Policy Committee in November to recommend to the November full council meeting whether the funding of this mower is supported. If the funding is agreed by full council, the order can be placed thereby securing the current price and trade-in value.

**60/19 LITTER BINS**

It was agreed to purchase Option A – Derby Standard, Double and Recycling litter bins which are from Glasdon. The cost of this has been approved at Finance and Policy Committee. The committee agreed that they would prefer two single recycling bins rather than one double.

**Proposed: Cllr Trotter**

**Seconded: Cllr Mitchell**

**61/19 BARN OWL NEST BOX**

It was agreed to purchase a barn owl nest box to be sited at the allotments.

**Proposed: Cllr Olson**

**Seconded: Cllr Mitchell**

## **62/19 CAPITAL PROJECTS**

The refurbishment of the tractor shed and replacement for the former Willows building was considered one of the main longer term capital projects the Committee would like to focus on. New plans had been received by the EO and these will go to the next meeting of the WM Ground Trustees meeting for consideration. Cllrs on the Recreation Committee would like to be more involved with decisions regarding the WM Recreation Ground as this was under their remit. The EO suggested that there be a standing item on future Rec Agendas to consider the building works and associated costs

Cllr Coyte would like to see work on the tractor shed start as soon as possible on phase one of the build.

The other project the committee would like to see progress is work to Radford Park and the old compound building, but this would need to wait until the report from the Working Party is available, probably next spring.

## **63/19 REVENUE BUDGET**

Cllr Trotter was concerned that line 4041 – Equipment Hire was possibly a little low considering the groundstaff may need to hire in more equipment for work at Radford Park. EO agreed to increase this amount from £250 to £1000. It was also felt that a consultancy budget should be re-established to advise the council on development at Radford Park and a sum of £3,000 was agreed. Finally, it was noted that there would need to be a further tree survey in 2020/21 at a cost of about £4,000 so the budget for trees should be increased from £10,000 to £14,000. The draft budget will go to F&P next month and then Cllrs can review it again at the December Recreation meeting.

Meeting closed 9pm