



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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PARISH COUNCIL MEETING

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE
NEXT MEETING ON THE 30th SEPTEMBER 2019**

**A MEETING OF BRAMSHOTT AND LIPHOOK PARISH COUNCIL TOOK PLACE
AT 7.30 PM IN THE MILLENNIUM CENTRE, LIPHOOK ON MONDAY 29th JULY
2019**

MINUTES

PRESENT

Cllr Coyte
Cllr D Curnow-Ford
Cllr P Curnow-Ford
Cllr Garnett
Cllr Hall
Cllr Jerrard
Cllr Jourdan
Cllr Kirby
Cllr Mitchell
Cllr Olson
Cllr Trotter
Cllr Winfield

Mr P Stanley - Executive Officer

1 District Councillor, 5 members of the public, and the Press were in attendance.

92/19

CHAIR'S ANNOUNCEMENTS

The chair requested that mobile phones should be turned off. She pointed out the fire escape routes. It was stated the meeting would be recorded for the purpose of the minutes. No other recording was taking place.

93/19 APOLOGIES FOR ABSENCE
All councillors were in attendance.

94/19 DISCLOSURE OF INTERESTS
None.

95/19 MINUTES OF LAST MEETING
Councillors unanimously approved the minutes of the meeting held on 24th June 2019.
Proposed Cllr Kirby, Seconded Cllr Olson, all in favour.

96/19 MATTERS ARISING
Minute 91/19 – a question was raised about whether EHDC had been informed of the decision concerning a possible SANG at Radford Park including a request for further information. The Executive Officer confirmed that this had been passed to EHDC.

97/19 PUBLIC PARTICIPATION SESSION
Meeting adjourned

Public Questions – items not on the agenda
There were no public questions

Public Questions – items on the agenda
There were no public questions.

Meeting re-convened.

98/19 REPORT FROM DISTRICT COUNCILLORS
Cllr Glass ran through the report of the district councillors.

- EHDC had declared a Climate Emergency at the last full council meeting on 18th July 2019. Full details are available in the minutes of the meeting on the EHDC website.
- EHDC is holding another consultation covering large sites as part of the Local Plan. This is defined as a site which contains 600 or more homes. The consultation is taking place at various locations across the District and each location will cover every location of large site. The Consultation event to be held in Bordon on two separate days will include the local developers who have put forward their plans. The consultation starts on the 3rd September and finishes on 15th October 2019.
- Following a request to HCC, a sign has been erected on lamp post number 5, Headley Road. This appears to have had some success in slowing traffic. A request has also been made for a flashing sign on the approach to the zebra crossing near Tower Road in an attempt to slow traffic.
- Yellow lines have now been approved at the entrance to the Berg Estate and Gunns Farm to improve safety for residents and visitors.

It was noted that although Speedwatch could help improve road safety, there were not enough volunteers at the present time to operate the scheme.

Concern was expressed about drainage problems at Lowsley Farm which is the responsibility of Thames water.

99/19

MINUTES OF COMMITTEE MEETINGS

Finance & Policy Committee

Acceptance of the minutes of meetings held on 19th June 2019 & 8th July 2019.
Proposed by Cllr Garnett, Seconded by Cllr Trotter, all in favour.

Planning Committee

Acceptance of the minutes of meetings held on 17th June 2019 & 15th July 2019.
Proposed by Cllr Jourdan, Seconded by Cllr Garnett, all in favour.

LMC Management Committee

Acceptance of the minutes of a meeting held on 1st July 2019.
Proposed by Cllr Winfield, Seconded by Cllr Coyte, all in favour.

100/19

REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES

HALC/EHALPTC

Cllr Kirby had attended a meeting on 19th June 2019. There had been presentations from Dawn Hamblet, the Chief Executive of HALC, Doug Jones regarding the SDNPA and the new Dog Control Order from EHDC.

Liphook Village Hall Management Committee

Cllr Winfield reported that repairs were being carried out to the building. Bookings for the hall were good.

CAB

Cllr Garnett has arranged to meet with CAB.

Peak Centre Trust

See minute 107/19

Community Magazine

Cllr Olson and the Executive Officer have prepared the item for the next edition.

River Wey Trust

Cllr Kirby and District Councillor Glass had attended a garden party.

Bramshott & Liphook Preservation Society

The recent meeting had been missed.

Sports Clubs Representatives

There was currently a vacancy for this position.

Tree Warden

There were no matters to report.

Liphook Youth Club

A meeting has been arranged with the club.

Conford Village Hall

Cllr Garnett had been in contact with Mr Abraham, the chairman. There had been some issues with land outside the hall being a SSSI but there was now agreement. Redecoration

was due to take place soon which is the first for many years and is part funded by a small grant from the Parish Council.

Speedwatch

There was a need for new volunteers before the scheme could operate.

CTCG

Cllr Jerrard and Cllr Coyte had attended the last meeting. The problem of using the 101 number had been discussed. Cllr Jerrard read out a letter received by the Executive Officer from the Police & Crime Commissioner concerning anti-social behaviour. This letter mentions the new National Single Online Home web service for reporting crime and other incidents online.

Cllr Coyte mentioned that the police often post reports and picture on Twitter.

Oak Park

Cllr Garnett reported that the forum will be chaired by Liz Brolly and that she will be doing the minutes. It was felt that items are reported but that progress in resolving these is slow.

Bohunt School

Cllr Kirby reported that she had attended a meeting involving the school, HCC, EHDC, to look at the routes taken by school children from the station and agreeing the safest routes. Three routes had been identified.

101/19

NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

Acceptance of the minutes of the Steering Group held on 11th June 2019.

Proposed Cllr Kirby, Seconded Cllr Olson, all in favour.

Cllr Kirby had received a report from the vice-chair of the Steering Group. It had been received after the agenda was sent so was not attached to the agenda. Cllr Kirby ran through some of the points contained in the report. It was noted that there are two vacancies on the steering group and that the next meeting will be on 13th August 2019.

It was reported that no grant application had yet been made but that the matter was in hand.

102/19

APPROVAL OF PAYMENTS

Approval of schedule of payments in June 2019 (**Attachment 1**), and the bank balances for June 2019.

Proposed Cllr Garnett, Seconded Cllr Winfield, all in favour.

The current balances held by the Council at the end of June were:

Current Account - £1,000.00

Business Account - £553,389.42

Total Funds - £554,389.42

103/19

FINANCIAL RISK ASSESSMENT

The council considered the financial risk assessment attached to the agenda prepared by the Responsible Finance Officer. It was noted that this assessment had also be reviewed by the Finance & Policy Committee but had been updated for the 2019/20 Financial Year.

It was proposed that the financial risk assessment be approved.

Proposed Cllr Kirby, Seconded Cllr Winfield, all in favour .

104/19

RADFORD PARK STRATEGY

There was considerable debate about the establishment of a working party and whether it should be under the agreement of full council or the Recreation Committee. There was also some uncertainty about what the working party would do as there were no terms of reference. There was some concern expressed about the number of working parties being established and the ability of councillors to attend.

The chair then invited all councillors to individually express their views about the best way forward. It was proposed that the council vote on three matters. These were, agreeing to establish a Radford Park working party by full council, the terms of reference being agreed at the next Recreation Committee and seeking any volunteers for the working party who are not on the Recreation Committee

Proposal to establish a working party looking at Radford Park.

Vote by show of hand, 11 in favour so the establishment of a working party was approved.

Proposal to ask the Recreation Committee to agree terms of reference for the new working party.

Vote by show of hands, 8 in favour so an item will be included on the Recreation Committee agenda for the meeting on 5th August 2019 to establish ToR for the working party.

Cllr Kirby and Cllr Winfield put their names forward as Non-Recreation Committee members who would like to be members of the working party.

105/19

COUNCIL STRATEGIC PLANNING 2019-2022

The council considered a report prepared by Cllr Olson concerning the development of strategic plans for the council. The report recommended the establishment of a working party that reported to the council on a regular basis. It also recommended holding a strategy workshop in September/October 2019. There was some debate about whether the working party was necessary and whether it should be established before or after the workshop. Some councillors felt that the outcome of the workshop was needed before the ToR for any working party could be established. However, it was also noted that the budget timetable was tight and that having a working party in place would allow work on the outcome of the workshop to commence immediately rather than waiting for the next council meeting to consider whether a working party was necessary.

It was proposed that the council hold a strategy workshop and that a suitable date be agreed with councillors.

Proposed Cllr Coyte, Seconded Cllr Olson, all in favour

106/19

LOCAL GOVERNMENT PENSION SCHEME

Finance & Policy Committee had considered the proposal by Hampshire Pensions Fund that the Town & Parish Council sector should be in its own group for the Local Government Pension Scheme. The committee had decided to note the proposals as there were no figures to decide what the impact of any change might be. Following this consultation, there was now an option for the council to elect to receive an individual contribution rate. However, there

are no figures to show the impact on the council and this was likely to mean more turbulence in contribution rates than remaining within the pooled arrangements.

It was proposed that the council remains within the existing arrangements.
Proposed Cllr Olson, Seconded Cllr Winfield all in favour.

107/19

PEAK CENTRE TRUST

The council considered a report prepared by Cllr Garnett who ran through the report. A meeting had been proposed involving several councillors, members of the management committee and their legal advisor. This meeting will discuss the trust deed and how it should be updated to reflect what it currently operating at the centre. It was felt that this must be addressed to ensure the insurance cover held by the Peak Centre is valid. The lease renewal is ongoing but can be finalised once the trust document is updated. It was reported that under the new lease proposal, the Peak Centre faced a significant increase in rent over the 10 years of the new lease.

108/19

CANADIAN MAPLE TREE

It was reported that Liphook Junior School had purchase a maple tree and was asking for it to be planted in or near the Millennium Green. There was some urgency in finding a suitable site with the need to water the tree during the school holiday. It was proposed that the tree be planted on the Millennium Green and the location be approved by the Grounds Manager, Chair and Vice chair of the Recreation Committee. Proposed Cllr Kirby, Seconded Cllr Winfield, all in favour.

The meeting closed at 9.21 pm

Signed:
Chair

Date: