



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE NEXT MEETING

A MEETING OF THE LIPHOOK MILLENNIUM CENTRE MANAGEMENT COMMITTEE WAS HELD ON MONDAY 1ST JULY 2019 AT 7:30PM IN THE CANADA ROOM, LIPHOOK MILLENNIUM CENTRE, ONTARIO WAY, LIPHOOK.

MINUTES

PRESENT:

Cllr Winfield (Chair)
Cllr Olson (Vice Chair)
Cllr Coyte
Cllr P Curnow-Ford
Cllr Hall
Cllr Kirby
Mrs G. Snedden - Events Manager
Mrs D Meek - Deputy Executive Officer
Mr P Stanley - Executive Officer

The Press and two members of the public were in attendance.

13/19 CHAIR'S ANNOUNCEMENTS

The Chair welcomed everyone to the meeting. She reminded them to have their phones on silent and explained where the fire exits were.

14/19 APOLOGIES FOR ABSENCE

There were none.

15/19 DECLARATIONS OF INTEREST

No pecuniary interests were declared.

16/19 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 30th May 2019 were approved as a true record. Proposed Cllr Winfield, seconded Cllr Curnow-Ford, all in favour.

17/19 MATTERS ARISING FROM THE MEETING – For Information Only
Cllr Kirby enquired whether name signs had been obtained for the renamed rooms. The Events Manager advised that this is currently in progress.

18/19 PUBLIC PARTICIPATION SESSION

Public Questions – Not on the Agenda

None.

Public Participation – On the Agenda

A representative from Liphook in Bloom advised that they had brought the painting to the meeting for consideration by the Committee. The artist, Anne Bowen, had requested LIB to accept it as a gift but wished it to be displayed at the LMC.

19/19 EVENTS AT THE LMC

An analysis of recent events had been circulated with the agenda and several members commented that it was a useful document. There was discussion around the new ticket booking system and the cost of posters. Members enquired whether booking requests are ever received for the same evening as a film night. The Events Manager replied that, to her knowledge, this had never happened and that if a request is received for a film night which has not yet been advertised, she will move the film night.

20/19 FILMS

The Events Manager advised that there are film companies other than the one currently being used that can provide more recent films before they are available to purchase on DVD. She enquired whether this is something that the Committee would like her to investigate. Members agreed that this is an option they would like to explore and requested the Events Manager to obtain some costings and details of different packages that are available.

21/19 REQUESTS TO DISPLAY ITEMS

21/19.1 – The Heritage Centre had acquired a Canadian shield and 15 banners and had asked whether these could be displayed at the LMC, preferably on the wall going up the stairs or in the Canada Room. It was agreed that displaying these items would be inconsistent with improvements that the Committee wished to make to the building. It was further suggested that the Federation of Liphook Infant School and Liphook C of E Junior School might be interested in these items as they are of educational value as pupils study the Canadian links with the parish, and it was agreed that the Heritage Centre and School be approached with this suggestion.

21/19.2 – Liphook in Bloom had been given a painting which the artist wished to have on public display at the LMC. It was agreed to accept the painting from LIB and, after considering various options for where it could be displayed, it was agreed to keep the painting in storage for the time being and to agree a display position at a later date once the capital projects had been decided on.

22/19 CAPITAL PROJECTS

A list of proposed projects, which had been compiled following the building walk around, had been circulated with the agenda and was noted. After some discussion,

members requested that a spreadsheet of the proposals be circulated by email for their further consideration. They will then bring their thoughts back to the next meeting.

23/19 CCTV

A proposed specification for CCTV cameras was considered by the committee. It was agreed that, in addition to the 9 cameras proposed, a further 3 cameras are required; 1 at the rear and 2 at the right of the building. Additionally, the option of a second hard drive should be considered to facilitate the provision of evidence to the police if necessary. It was agreed to request the approval of an amount of £6,000 for CCTV cameras from the Finance and Policy Committee, plus the option of a wall mountable monitor. Subject to this approval, quotations will be obtained and brought back to this committee.

Proposed Cllr Winfield, seconded Cllr Curnow-Ford, all in favour.

Meeting closed at 8:52 pm

Signed

Date

Chair