



BRAMSHOTT & LIPHOOK PARISH COUNCIL

www.bramshottandliphook-pc.gov.uk

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THE PARISH OFFICE
HASKELL CENTRE
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To all Parish Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL AT 7.30 PM IN THE LIPHOOK MILLENNIUM CENTRE, LIPHOOK, ON MONDAY 29th APRIL 2019.

P J STANLEY
EXECUTIVE OFFICER

23rd April 2019

AGENDA

- 1. CHAIRMAN'S ANNOUNCEMENTS**
Telephones, fire exits & recording of the meeting.
- 2. APOLOGIES FOR ABSENCE**
To approve apologies for absence.
- 3. DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
- 4. MINUTES OF LAST MEETING**
To approve and sign minutes of the Parish Council meeting on 25th February 2019 (**Appendix 1**) and the Extraordinary meeting on 25th March 2019 (**Appendix 2**).
- 5. MATTERS ARISING – For Information Only**
- 6. PUBLIC PARTICIPATION SESSION**
Adjournment of the meeting for public questions.

Public Questions.

(a) To allow members of the public to address the Council with respect to items not on the agenda.

(b) To allow members of the public to address the Council about business on the agenda at the discretion of the Chairman.

Meeting re-convened

7. MEMORIAL BENCH

To consider a proposal.

8. REPORT FROM DISTRICT COUNCILLORS

East Hants District Council - Cllr Angela Glass, Cllr Bill Moulard, Cllr Rebecca Standish.

9. MINUTES OF COMMITTEE MEETINGS

To accept the minutes of committee meetings

Recreation Committee

1st April 2019 (**Appendix 3**)

Planning Committee

11th March 2019 (**Appendix 4**) and 8th April 2019 (**Appendix 5**).

Finance & Policy Committee

18th March 2019 (**Appendix 6**)

10. NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

To accept the minutes of steering group meeting 5th February 2019. (**Appendix 7**) and 12th March 2019 (**Appendix 8**).

To receive an update from the Steering Group. (**Appendix 9**)

11. APPROVAL OF PAYMENTS

To receive and approve the schedule of payments in February 2019 (**Appendix 10**) and March 2019 (**Appendix 11**), and to note the bank balances shown in the bank reconciliation which has been checked and initialled back to the original bank statement. (**Appendix 12**). Queries should be raised with the Executive Officer in advance of the meeting.

12. YEAR END BUDGET STATEMENT

To note the budget outturn (**Appendix 13**)

13. ANNUAL RETURN SECTION 1 – GOVERNANCE STATEMENT

To decide and minute a response to each question on the governance statement (**Appendix 14**)

14. ANNUAL RETURN SECTION 2 – ACCOUNTING STATEMENT 2017/18

To approve the Annual Return Accounting Statement (**Appendix 15**)

15. COMMUNITY INFRASTRUCTURE LEVY (CIL)

To receive a statement of Receipts, expenditure and retained amounts for 2018/19. (**Appendix 16**)

16. REPAIR & REDECORATION

To consider and approve quotation for LMC roof repair (**Appendix 17**).

17. REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES

To receive any reports from representatives of other outside bodies.