



BRAMSHOTT & LIPHOOK PARISH COUNCIL

www.bramshottandliphook-pc.gov.uk

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THE PARISH OFFICE
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To all Parish Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL AT 7.30 PM IN THE LIPHOOK MILLENNIUM CENTRE, LIPHOOK, ON MONDAY 25th FEBRUARY 2019.

P J STANLEY
EXECUTIVE OFFICER

19th February 2019

AGENDA

- 1. CHAIRMAN'S ANNOUNCEMENTS**
Telephones, fire exits & recording of the meeting.
- 2. APOLOGIES FOR ABSENCE**
To approve apologies for absence.
- 3. DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
- 4. MINUTES OF LAST MEETING**
To approve and sign minutes of the Parish Council meeting on 28th January 2019 (**Appendix 1**)
- 5. MATTERS ARISING – For Information Only**

6. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

Public Questions.

(a) To allow members of the public to address the Council with respect to items not on the agenda.

(b) To allow members of the public to address the Council about business on the agenda at the discretion of the Chairman.

Meeting re-convened

7. REPORT FROM DISTRICT COUNCILLORS

East Hants District Council - Cllr Angela Glass, Cllr Bill Moulard, Cllr Rebecca Standish.

8. MINUTES OF COMMITTEE MEETINGS

To accept the minutes of committee meetings

Recreation Committee

4th February 2019 (**Appendix 2**)

Planning Committee

11th February 2019 (**Appendix 3**)

9. NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

To accept the minutes of steering group meeting 8th January 2019. (**Appendix 4**)

To receive an update from the Steering Group. (**Appendix 5**)

To note the proposed letter to EHDC & SDNPA concerning site specific planning policies (**Appendix 6**)

10. EHDC DRAFT LOCAL PLAN CONSULTATION

To prepare a response to the plan consultation. Comments from the Planning Committee and NDP Steering Group are attached. (**Appendix 7**)

11. APPROVAL OF PAYMENTS

To receive and approve the schedule of payments in January 2019 (**Appendix 8**) and to note the bank balances shown in the bank reconciliation which has been checked and initialled back to the original bank statement. (**Appendix 9**). Queries should be raised with the Executive Officer in advance of the meeting.

12. INTERNAL AUDIT REPORT

To note the internal audit report following a visit on 29th January 2019. The report and action plan will be considered at the next meeting of the Finance & Policy Committee (**Appendix 10**).

13. BUDGET MONITORING REPORT

To note the budget monitoring report for the period April 2018 to January 2019 (**Appendix 11**).

14. APPOINTMENT TO COMMITTEES

To appoint to committees with vacancies (**Appendix 12**).

15. PROVISION OF DEFIBRILATORS

To consider the report prepared by the Deputy Executive Officer and approve the recommendations concerning the cost, choice and location of defibrillators (**Appendix 13**)

16. REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES

To receive any reports from representatives of other outside bodies.