



BRAMSHOTT & LIPHOOK PARISH COUNCIL

www.bramshottandliphook-pc.gov.uk

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THE PARISH OFFICE
HASKELL CENTRE
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To all Parish Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL AT 7.30 PM IN THE LIPHOOK MILLENNIUM CENTRE, LIPHOOK, ON MONDAY 28th JANUARY 2019.

P J STANLEY
EXECUTIVE OFFICER

22nd January 2019

AGENDA

- 1. CHAIRMAN'S ANNOUNCEMENTS**
Telephones, fire exits & recording of the meeting.
- 2. APOLOGIES FOR ABSENCE**
To approve apologies for absence.
- 3. DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
- 4. MINUTES OF LAST MEETING**
To approve and sign minutes of the Parish Council meeting on 18th December 2018 (**Appendix 1**)
- 5. MATTERS ARISING – For Information Only**

6. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

Public Questions.

(a) To allow members of the public to address the Council with respect to items not on the agenda.

(b) To allow members of the public to address the Council about business on the agenda at the discretion of the Chairman.

Meeting re-convened

7. REPORT FROM COUNTY & DISTRICT COUNCILLORS

County Council – Cllr Floss Mitchell

East Hants District Council - Cllr Angela Glass, Cllr Bill Moulard, Cllr Rebecca Standish.

8. MINUTES OF COMMITTEE MEETINGS

To accept the minutes of committee meetings

Finance & Policy Committee

7th January 2019 (**Appendix 2**)

Planning Committee

14th January 2019 (**Appendix 3**)

9. BUDGET & PRECEPT 2019/20

To consider & approve the budget and precept as recommended by the Finance & Policy Committee (**Appendix 4**).

10. NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

To accept the minutes of steering group meeting 4th December 2018. (**Appendix 5**)

To receive an update from the Steering Group. (**Appendix 6**)

11. NEIGHBOURHOOD DEVELOPMENT PLAN WORKING PARTY MEMBER

To consider and approve the recommendation of the Liaison Working Party for a new working party member for the NDP. (**Appendix 7**)

12. APPOINTMENT OF CONSULTANTS TO THE NDP

To consider and approve the appointment of Feria Urbanism as per the attached report. (**Appendix 8**)

13. APPROVAL OF PAYMENTS

To receive and approve the schedule of payments in December 2018 (**Appendix 9**) and to note the bank balances shown in the bank reconciliation which has been checked and initialled back to the original bank statement. (**Appendix 10**). Queries should be raised with the Executive Officer in advance of the meeting.

14. FOOTBRIDGE AT RADFORD PARK

Following the receipt of an updated tender from the contractor awarded the contract, to consider and approve the contractor and price of the new footbridge. (**Appendix 11**)

15. REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES

To receive any reports from representatives of other outside bodies.

16. NEW WEBSITE FOR THE LMC

To approve the contractor and proposal for a new website

To delegate responsibility for content and layout to the Events Manager

To authorise a budget for copywriting assistance as required. (**Appendix 12**)

17. TICKET BOOKING AT THE LMC

To agree the use of an online booking service for event ticket sales. (**Appendix 13**)