

## **Bramshott and Liphook Parish Council**

On 16<sup>th</sup> November 2018 I received a decision notice from the Governance, Audit & Scrutiny Sub-Committee of East Hampshire County Council. This was attached to an email from Cynthia Haveron, Democratic Services Officer, drawing my attention to a number of recommendations made to the Parish Council. An extract of the report covering the recommendations is reproduced below.

"The Sub-Committee requested that the Monitoring Officer make the following recommendation to the Clerk of the Bramshott & Liphook Parish Council.

1. That all Members receive further Code of Conduct Training.
2. That all Councillors including Councillor Jerrard receive further training on DP/GDPR. The Sub-Committee were particularly concerned to note that Members were using their private email addresses for Council business.
3. The Council should review and amend as necessary the terms of reference for all Committees and Steering Groups with particular emphasis to be placed upon the role of members of the public, Councillors and Observers in exempt sessions for Council, Sub-Committees, Steering Groups and Advisory Committees.
4. Consideration be given to disbanding the Liaison Working Party which was originally set up to establish the NDP Steering Group. This Working Party was set up with an express task. Once completed and the Steering Group established it should have been dissolved. It is bad practice for a Working Party to persist as if it were a Standing Committee of the Council and its continued behaviour in acting as a Standing Committee was of concern.
- 5.

In addition to the above the Sub-Committee is concerned to note that the Subject Member appears to have adopted a practice of "door-stepping" in his communications with other Parish Councillors and hand delivering correspondence. In the circumstances the Sub-Committee felt that this was inappropriate behaviour that was inadvisable."

Executive Officer

20/11/2018