



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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Mrs J CADMAN
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THE PARISH OFFICE
HASKELL CENTRE
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LIPHOOK
HAMPSHIRE GU30 7TN

FINANCE & POLICY COMMITTEE

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL
AT THE NEXT MEETING ON 12th SEPTEMBER 2018**

**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL
FINANCE AND POLICY COMMITTEE TOOK PLACE AT 7.30 PM IN
THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK ON
TUESDAY 17TH JULY 2018 (DEFERRED FROM 11TH JULY)**

MINUTES

PRESENT:

Cllr Ives
Cllr Kirby
Cllr Taplin
Cllr Trotter
Cllr Winfield - Chairman

The Locum Executive Officer was in attendance. There were no members of the public.

01/18 CHAIRMAN'S ANNOUNCEMENTS

The chairman welcomed those present to the meeting, explained where the fire exits were, asked that mobiles be switched to silent and reminded members that the meeting would be recorded.

02/18 APOLOGIES FOR ABSENCE

Cllr Jourdan.

03/18 DISCLOSURE OF INTERESTS

No interests were declared.

04/18 MINUTES OF PREVIOUS MEETINGS

The minutes of the meeting held on 9th May 2018 were approved.

Proposed Cllr Kirby, Seconded Cllr Ives. All other members abstained as they were not present at the meeting.

05/18 MATTERS ARISING FROM THE MINUTES

05/18.1: **Recreation Ground:** Cllr Winfield advised that the verti-drain work had been postponed to September, as the ground was too hard to carry out the work.

05/18.2: **Soak Away:** Cllr Trotter advised that it had been possible to inspect the drain at the bottom of the soak away, due to the current dry weather, and it had now been jet washed clear. This work should alleviate the regular flooding in the car park.

06/18 PUBLIC PARTICIPATION SESSION

Meeting adjourned

No members of the public were in attendance.

Meeting Reconvened

07/18 SIGNATORIES FOR PARISH COUNCIL ACCOUNTS

Current signatories are the Chairman, Vice Chairman, Chair of Finance and Policy committee, Chair of Planning.

Members agreed to add Cllr Winfield, Chair of F&P, to the list of signatories and to remove Cllr Jerrard from the list.

Proposed by Cllr Taplin, Seconded by Cllr Trotter, all in favour.

08/18 GRANT IN KIND, LIPHOOK YOUTH CLUB

Members agreed to the remainder of the grant in kind of £1650, of which the youth club have currently received £500, subject to sight of the following documentation by the end of August:

1. The Club's current Safeguarding Policy
2. Details of the DBS checks for all volunteers in contact with children
3. The Club's Privacy Policy
4. The Club's current insurance

Proposed by Cllr Taplin, Seconded by Cllr Winfield, all in favour.

09/18 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: “In accordance with the provisions of Section 1(2) of the Public Bodies (admission to meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted”.

1. Staffing issues
2. LMC Office Alterations

Proposed by Cllr Winfield, Seconded by Cllr Kirby, all in favour.

The meeting closed at 7.55pm

Chairman

Date