



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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THE PARISH OFFICE
HASKELL CENTRE
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To all Parish Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL AT 7.30 PM IN THE LIPHOOK MILLENNIUM CENTRE, LIPHOOK, ON MONDAY 25th JUNE 2018.

J M CADMAN
LOCUM EXECUTIVE OFFICER

19th June 2018

AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**
Telephones, fire exits & recording of the meeting.
2. **APOLOGIES FOR ABSENCE**
To approve apologies for absence.
3. **DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**
To approve and sign minutes of the Parish Council meeting on 21st May (**Appendix 1**)
5. **MATTERS ARISING – For Information Only**
6. **PUBLIC PARTICIPATION SESSION**
Adjournment of the meeting for public questions.
Public Questions.
(a) To allow members of the public to address the Council with respect to items not on the agenda.
(b) To allow members of the public to address the Council about business on the agenda at the discretion of the Chairman.
Meeting re-convened

7. REPORT FROM DISTRICT COUNCILLORS

East Hants District Council - Cllr Angela Glass, Cllr Bill Moulard, Cllr Rebecca Standish.
Hampshire County Council – Cllr Floss Mitchell

8. MINUTES OF COMMITTEE MEETINGS

To accept the minutes of committee meetings

LMC Management Committee

17th May (**Appendix 2**)

Planning Committee

14th May, 11th June (**Appendix 3**)

9. APPROVAL OF PAYMENTS

To receive and approve the cashbook showing accounts paid in April 2018. Queries should be raised with the Executive Officer in advance of the meeting. (**Appendix 4**)

10. YEAR END BUDGET STATEMENT

To note the budget outturn (**Appendix 5**)

11. FINANCIAL STATEMENTS 2017/18

To adopt the Financial Statements as prepared by DCK Beavers (**Appendix 6**)

12. FINAL AUDIT REPORT 2016/17

Members to note the recommendations of the final internal audit report together with the action plan. (**Appendix 7**)

13. ANNUAL RETURN SECTION 1 – GOVERNANCE STATEMENT

To decide and minute a response to each question on the governance statement (**Appendix 8**)

14. ANNUAL RETURN SECTION 2 – ACCOUNTING STATEMENT 2017/18

To approve the Annual Return Accounting Statement (**Appendix 9**)

15. NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

15.1 To accept the minutes of steering group meetings, 3rd and 15th May (**appendix 10**)

15.2 To receive an update from the Steering Group (**appendix 11**)

15.3 To receive a report from the Liaison Working Party (**appendix 12**) and approve new members of the working parties.

16. PLAQUE

Members to approve a plaque funded by the Parish Council to commemorate Don Cook (village cobbler) on one of the benches to be placed on the recreation ground.

17. MEETING DATES TO MAY 2019

Revised meeting dates to 31st March 2019 (**appendix 13**)

Recommendation: Members to accept these dates and to agree that any council meeting falling on a date that is within 3 working days of a national holiday should automatically be moved to the preceding week

18 CAPITAL PROJECTS – BEACON CENTRE

The Recreation Committee propose the removal of the derelict Beacon building (which is only insured for demolition) together with the work store, as the first floor is damaged and it is more cost effective to demolish the entire structure and construct a purpose built store for grounds equipment. As additional information, there have been 3 call outs in the past month alone, at a cost of £65 per time.

Recommendation: members to agree a budget of up to £30,000 to demolish and re-build, the choice of contractor and replacement structure to be delegated to the Recreation committee.

19. REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES

To receive any reports from representatives of other outside bodies.

20. EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

In accordance with the provisions of Section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public are excluded from the meeting by reason of the confidential nature of the business to be transacted.

Members to discuss a confidential staffing matter.