



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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THE PARISH OFFICE
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**YOU ARE HEREBY SUMMONED TO A MEETING OF THE LIPHOOK
MILLENNIUM CENTRE MANAGEMENT COMMITTEE ON THURSDAY
18th MAY 2017 AT 7.30PM IN THE CANADA ROOM, LIPHOOK
MILLENNIUM CENTRE, ONTARIO WAY, LIPHOOK.**

PETER STANLEY
EXECUTIVE OFFICER

10th May 2017

AGENDA

1. CHAIRMAN'S ANNOUNCEMENTS
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF INTEREST

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

4. MINUTES OF THE LAST MEETING
To approve the minutes of the meeting held on the 16th March 2017. (**Appendix 1**)
5. MATTERS ARISING – For Information Only
To consider matters arising from the meeting.

6. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions

Public Questions

Adjournment of the meeting for questions with respect to items not on the agenda, but relating to Liphook Millennium Centre matters for which the Committee have responsibility.

Public Participation

To allow members of the public to address the Committee about business on the agenda, but relating to Liphook Millennium Centre matters for which the Committee have responsibility, at the discretion of the Chairman.

Meeting re-convened.

7. AV EQUIPMENT

To receive a presentation concerning the LMC AV requirement

8. REPORT ON ACTIVITY AT THE MILLENNIUM CENTRE

To receive an update of activity from the Events Manager. (**Appendix 2**)

9. ROLLER DISCO

To consider whether to run a regular council activity.

10. THEATRE PRODUCTIONS

To consider the use of Chapter House Theatre for regular council activity.

11. INSPECTION OF ELECTRICAL INSTALLATION.

To consider the report by Stage Electric and agree any remedial work. (**Appendix 3**)

12. CAR PARK

To note the arrangements for car parking in Sainsbury's. (**Appendix 4**)

13. CAPITAL WORKS

To receive an updated schedule following a meeting of the Capital Works Working party and agree the revised schedule of Capital works. (**Appendix 5**)

14. REFURBISHMENT OF THE FIRST FLOOR

To receive an update on the progress of the refurbishment of the first floor.

15. FACILITIES MANAGEMENT COMPANIES

To note that no company has provided a quotation and agree what further action is required to manage the facilities.

16. BUDGET MONITORING

To receive the budget outturn statement. (**Appendix 6**)