



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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THE PARISH OFFICE  
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HAMPSHIRE GU30 7TN

## To all Parish Councillors

**YOU ARE HEREBY SUMMONED TO AN EXTRAORDINARY MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL AT 8.30 PM IN THE PEAK CENTRE, MIDHURST ROAD, LIPHOOK, ON WEDNESDAY 16<sup>th</sup> MARCH 2016.**

Cllr M CROUCHER  
Chairman

10<sup>th</sup> MARCH 2016

## AGENDA

**1. CHAIRMAN'S ANNOUNCEMENTS**

Telephones, fire exits.

**2. APOLOGIES FOR ABSENCE**

**3. DISCLOSURE OF INTERESTS**

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

**4. MINUTES OF LAST MEETING**

To approve and sign minutes of the meeting held on 29<sup>th</sup> February 2016  
(Appendix 1).

5. **MATTERS ARISING – For Information Only**  
To consider matters arising from the meeting.

6. **PUBLIC PARTICIPATION SESSION**  
**Adjournment of the meeting for public questions.**

Public Questions.

(a) To allow members of the public to address the Council with respect to items not on the agenda.

(b) To allow members of the public to address the Council about business on the agenda at the discretion of the Chairman.

**Meeting re-convened**

7. **INTERIM AUDIT REPORT**

To note the interim report (**Appendix 2**)

8. **TO RECEIVE THE MONTHLY REPORT FROM THE CHAIRMAN OF THE F & P COMMITTEE**

To receive a schedule of accounts paid in January 2016 (**Appendix 3**) To approve the accounts and note the bank balances and cash book balances held by the Council. Queries should be raised with the Executive Officer in advance of the meeting.

9. **WRITE-OFF**

To approve the write-off of bad debt (**Appendix 4**)

10. **STANDING ORDERS & FINANCIAL REGULATION**

To confirm the Standing Orders & Financial Regulations (**Appendix 5**)

11. **DEVELOPER CONTRIBUTIONS**

To agree the list of projects submitted under the S.106 Agreement (**Appendix 6**)