

# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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THE PARISH OFFICE  
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## RECREATION COMMITTEE

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE  
NEXT MEETING ON 6 OCTOBER 2015**

**A MEETING OF THE RECREATION COMMITTEE TOOK PLACE AT  
7.30PM IN THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK ON  
MONDAY 10 AUGUST 2015**

## MINUTES

### **PRESENT:**

Cllr Mrs B Easton (Chairman), Cllr Mrs J Ives, Cllr Mrs T Jourdan, Cllr Mrs J Kirby, Cllr Ms J Poole & Cllr E Trotter.

Mrs G Spencer (Administration Officer), Mr P Terry (Head Groundsman) & one member of the press also attended, together with Cllr Mrs A Glass (EHDC), Cllr B Mouland (EHDC), Cllr S Gavin, Mr T Rudgard (Parish Council Sports Representative), & eight members of the public for parts of the meeting.

### **44/15 CHAIRMAN'S ANNOUNCEMENTS**

The arrangements for fire exits and mobile phones were explained.

### **45/15 APOLOGIES FOR ABSENCE**

Cllr D Jerrard.

### **46/15 DECLARATIONS OF INTEREST**

None.

### **47/15 MINUTES OF THE MEETING HELD ON 8 JUNE 2015**

The minutes of the meeting held on 8 June 2015 were unanimously approved (**APPENDIX 1**).

#### **48/15 MATTERS ARISING FROM THE MINUTES**

None.

#### **49/15 PUBLIC PARTICIPATION SESSION**

The meeting was adjourned.

##### Public Questions about items not on the Agenda.

Mr Robinson asked what was being done to curb the anti-social behaviour in the Recreation Ground where footballs were being kicked against the Football Club's container creating a noise nuisance for neighbours. The Chairman stated that the advice from the police was that they could only take action if signage was present. She had discussed this with the Football Club & would be writing to them. The Football Club had suggested providing alternative equipment & the Parish Council was in the process of obtaining quotations. Mr Locke stated that he had provided quotations for kick walls around 18 months ago. The Chairman replied that the Parish Council did not pursue the kick walls option as they were concerned that they would be burnt/vandalised. Cllr Trotter added that the problem was that any noise-deadening material would be flammable. The Chairman advised that there were companies who specialised in suitable equipment, and the Parish Council would be seeking further quotations from them.

Mr Groves asked how many of the Parish Councillors at the meeting had attended the Trustees meeting when the decision was made to close the Willows building. Cllr Ives stated that she had attended & voted in favour of the closure, & explained why. Cllrs Mrs Easton, Mrs Kirby & Ms Poole all advised that they had also attended & voted in favour of the closure. Cllr Mrs Jourdan & Cllr Trotter stated that they had not been present. Mr Groves asked how many Trustees meetings had been held since October 2014 & how much it would cost to demolish the building. The Chairman replied that this was not a matter for the Recreation Committee &, as such, would not be answered by the Recreation Committee. Cllr Mrs Kirby advised that Mr Groves should put the questions in writing to the Trustees.

##### Public Questions about items on the Agenda

None.

The meeting was then reconvened.

#### **50/15 REPORTS**

##### Radford Park Working Party - Cllr Mrs J Kirby

Cllr Mrs Kirby reported that all the previous Working Party members had agreed to continue, & she would be arranging a meeting with the groundstaff soon to discuss potential work schedules.

##### Parish Council Sports Representative - Mr T Rudgard

Mr Rudgard reported that he had thanked Mr Davis, the Chairman of Liphook United Football Club, for their support on Sports Day, & Mr Davis had agreed that the Club would support future sports days. The Club was looking at various options for the future, & would welcome the opportunity to report these to members, but had difficulty attending as their meetings were also held on Mondays. Mr Rudgard asked whether a Recreation Committee meeting could be held on a Tuesday so that the Football Club could attend. The Chairman agreed to move the next meeting, in October, to a Tuesday.

#### Head Groundsman - Mr P Terry

Mr Terry provided an update on all Parish Council property:

Radford Park - the bridge had been repaired; the rocks had been cleared; the sycamore tree had been inspected by the tree surgeon & deemed safe; the tidying up had been completed on time;

Hammer - overhanging tree branches needed to be pruned back;

Recreation Ground - the football season had started last week & mini-pitches would be marked out this week; the bolts in the skate park had been replaced; the bolts in the play area had been checked & the concreting by the gate was completed;

LMC - the hedges had been trimmed & the weeds would be sprayed;

Bramshott Triangle - in response to concerns about dropped branches, the tree surgeon had inspected the oak tree & submitted a quotation for trimming it.

Cllr Mrs Kirby requested that the brambles/nettles around the rocks be removed/sprayed & the new steps by Bramshott Village cleared of vegetation.

#### **51/15 ALLOTMENT VISIT - 25 JUNE 2015 (APPENDIX 2)**

Mr Terry reported that the leaking taps/pipe had been fixed. The groundstaff had started the work clearing the perimeter, but this had been put on hold as the hedge trimmer had been stolen. He asked for clarification, which Cllr Trotter provided, of which bollard required marking with hazard tape & agreed to produce a schedule of works.

**Decision:** Mr Terry to produce a schedule of works for the allotments.

#### **52/15 INCREASE TO ALLOTMENT RENTS**

The Chairman advised that, at the allotment visit, some ploholders had expressed willingness to pay an increased rent if more work was done on the site. The proposed increases had been discussed with the allotment representative & compared with rents charged by other parishes. Cllr Mrs Ives suggested that the schedule of work & details of the increases/when they would come into effect should be displayed on the allotment noticeboard. The Chairman proposed implementing the proposed increases. A vote was taken (all in favour).

**Decision:** Rents to increase to £11.00, £20.00 & £35.00 for quarter, half & full plots respectively in October 2016.

#### **53/15 RISK ASSESSMENT OF PARISH COUNCIL RECREATION PROPERTIES**

Cllr Mrs Kirby reported that a thorough risk assessment, using guide-lines specifically for parish council land, had been produced & passed to the Executive Officer, who would discuss it with the groundstaff. She added that regular checks on all the trees on Parish Council land would be required.

**Decision:** Executive Officer to brief the groundstaff on checks/work to be conducted.

#### **54/15 SPORTS DAY FEEDBACK (APPENDIX 3)**

Cllr Mrs Ives ran through the feedback report & recommended holding regular, annual or bi-annual, sports days. She advocated holding one next year, so that they could put the lessons learnt into practise & hold a bigger & better event. The Parish Council would be a need to ring-fence the necessary funding & apply for appropriate grants.

Mr Rudgard advised that July seemed the best month to hold it.

The Chairman recommended that the day start & finish later; Cllr Mrs Ives agreed & suggested holding the prize giving at a later date. She thanked Mr Rudgard, Mr Robinson & Mr Hall for their contributions & proposed putting the item on the agenda of the next Recreation Committee meeting. This was agreed.

**Decision:** Sports Day 2016 to be added to agenda for October meeting.

**55/15 RECREATION GROUND/RADFORD PARK VISIT - 16 JULY 2015 (APPENDIX 4)**

Cllr Mrs Kirby reported that she was surprised by the number of cars parked along the top of the bank when the visit was made. Cllr Trotter pointed out that the area should be reserved for emergency vehicles. The Chairman requested that the item be added to the agenda for the next meeting.

Mr Terry reported that most of the issues raised had been covered in his earlier report (Minute 50/15); quotes were being obtained for replacing the plastic netting & the waste bins had been ordered.

Cllr Mrs Kirby added that quotes were also being obtained for rubber-matting for the play area.

**Decision:** Parking at the Recreation Ground to be added to agenda for October meeting.

**56/15 LITTER PICK**

The Chairman explained that the Liphook in Bloom's summer litter pick only covered the central area of the Parish, & she was concerned about the outer rural areas as well. She suggested conducting a litter-pick in the first week of October. Mr Robinson suggested that it would be more productive after the Carnival. The Chairman agreed, & proposed conducting a litter pick, if possible, in conjunction with Liphook in Bloom on the first weekend after the Carnival. A vote was taken (all in favour).

**Decision:** Litter pick to be scheduled for the first weekend after the Carnival; Liphook in Bloom to be asked to help.

**57/15 REQUEST TO HOLD EXERCISE CLASS ON VILLAGE GREEN (APPENDIX 5)**

The Chairman advised that Ms Mulligan & Mr Crawford had requested permission to hold free exercise classes on the Village Green, with their Herbal Life franchise. In response to various questions from members, the applicants advised that the number of attendees would be capped at 60, they wanted long-term usage of the Green (although might return to using the LMC instead during the winter), ultimately they hoped to run two classes (one on the Green & one in the LMC) & that only minimal equipment (such as dumbbells & resistance bands) would be used outside. The Chairman advised that, in-line with other groups who conducted similar activities in the Recreation Ground, there should be a licence fee of around £20 per month. Cllr Mrs Ives suggested granting permission for a trial period in case of complaints from residents. The Chairman agreed & proposed a trial period of one month. A vote was taken (all in favour).

**Decision:** Permission granted for one month trial period.

Meeting ended 10.00pm.

Chairman

Date