

BRAMSHOTT & LIPHOOK PARISH COUNCIL

www.bramshottandliphook-pc.gov.uk



Mr P J STANLEY
EXECUTIVE OFFICER

Tel: 01428 722988
Fax: 01428 727335
e-mail: council@bramshottandliphook-pc.gov.uk

THE PARISH OFFICE
HASKELL CENTRE
MIDHURST ROAD
LIPHOOK
HAMPSHIRE GU30 7TN

RECREATION COMMITTEE

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE
NEXT MEETING ON 10th AUGUST 2015**

**A MEETING OF THE RECREATION COMMITTEE TOOK PLACE AT
7.30PM IN THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK ON
MONDAY 8th JUNE 2015**

MINUTES

PRESENT:

Cllr Mrs B Easton (Chairman), Cllr Mrs J Kirby, Cllr Ms J Poole, Cllr E Trotter & Mrs G Spencer (Administration Officer). Mr P Terry Head Groundsman), Mr T Rudgard (Parish Council Sports Representative), one member of the press & four members of the public also attended.

29/15 CHAIRMAN'S ANNOUNCEMENTS

The arrangements for fire exits and mobile phones were explained.

30/15 APOLOGIES FOR ABSENCE

Cllr Mrs J Ives.

31/15 DECLARATIONS OF INTEREST

None.

32/15 MINUTES

The minutes of the meeting held on 20 April 2015 were unanimously approved (**APPENDIX 1**).

33/15 MATTERS ARISING FROM THE MINUTES

The Chairman advised that incorrect draft minutes had been posted on the Parish Council website, which incorrectly referred (Minute 22/15) to the contribution made to the path at Fletchers Field by Help the Aged, when it should have read Age Concern (Liphook). This had now been corrected & she took the opportunity to apologise to Age Concern (Liphook).

34/15 ELECTION OF VICE-CHAIRMAN

The Chairman proposed Cllr Trotter (seconded by Cllr Mrs Kirby) & unanimously agreed.

Decision: Cllr Trotter was elected as Vice-Chairman of the Recreation Committee.

35/15 PUBLIC PARTICIPATION SESSION

The meeting was adjourned.

Public Questions not on the Agenda. None.

Public Questions on the Agenda

Mr Maroney recommended that 'bridges/paths/steps' & 'fire prevention' be added to the risk assessment (Item 13). Cllr Mrs Kirby replied that any fires were likely to be contained; beaters were more appropriate for heathland.

Mr Hall claimed that the steps/slabs in Radford Park needed cleaning.

The meeting was then reconvened.

36/15 REPORTS

Radford Park Working Party - Cllr Mrs J Kirby

The Working Party last met on 9 May. Since then a team from Community Payback (six offenders & supervisor) had worked in the park, at a cost of £75 (for supervision/transport). The aim was to encourage people to walk further into the park by clearing the raised area so that there was a view into the valley.

Head Groundsman - Mr P Terry

Mr Terry thanked the Working Party for their help in Radford Park & provided an update on all Parish Council property:

Hammer - two trees pruned recently by tree surgeon, Mr Sullivan;

Allotments - new barbed wire fencing appeared to have prevented further break-ins; allotments would be priority/strimming to commence when vehicle repair completed;

Bramshott Triangle - wall & notice-board both recently damaged & in need of repair;

Little Rec - main problem was dumped Sainsbury's trolleys (22 to-date this year);

Football & tennis seasons started, & pitches/courts prepared & in good condition;

Play Area - checked once a week;

Fletchers Field - following complaints, hedge cutting now completed;

Radford Park - 'cut & tidy up plan' in place; some paths in need of repair;

Village Green - only problem was dumping of bin bags of household rubbish (six removed this morning), will contact EHDC for assistance;

Catholic Church/Church Centre - grass cut every second week, no problems to report.

Sports Representative - Mr T Rudgard

Football Club Juniors completed successful tournament at the end of May. Football pitches & tennis courts were in excellent condition; he thanked the Groundstaff for their hard work.

37/15 SPORTS OPEN DAY (4 JULY 2015)

Mr Robinson reported that they had held regular meetings & he updated members about the arrangements:

Day to be opened at 10am by Olivia Breen (local Paralympian athlete) & prize giving/closure at 4pm by Mrs Julie Butler (EHDC Cabinet member - Sport Portfolio);

Opportunity for clubs to give taster of their sport/attract new members - 12 sports to be represented - list of sports currently being finalised - clubs to provide experienced members /equipment;

Event to be focussed at Bohunt School with unlimited use of all facilities, with football/tennis /bowls at the Recreation Ground, table tennis at the Liphook Millennium Centre & fitness suite /golf at Old Thorns;

Commercial mini-bus plus driver to provide shuttle service between venues;

Posters around Liphook on the day, plus producing folded colour brochure (one section for each sport to record sports tried, with prize awarded to whoever tried the most;

Volunteers required to man reception at Bohunt School on the day; Cricket not included (members not available on the day/hard to provide taster session); neither was boules (no requirement for new members).

The Chairman requested that the Groundstaff collect the table tennis tables & mark up two junior football pitches for use on the day. Mr Terry agreed.

38/15 GROUND STAFF VEHICLE

The Chairman advised that the Committee needed to consider long-term replacement of the vehicle as it had started to develop some mechanical problems, with current repair costs expected to be in the region of £1,500. Mr Terry advised that the MOT would expire in six months.

Cllr Trotter suggested obtaining a small utility vehicle, such as a John Deere Gator, rather than a truck as it would have the advantage that it could be used in Radford Park & could get to areas that a truck could not reach. Mr Terry advised that such a vehicle, with no doors, would need to be stored overnight & there was currently no room in any Parish Council buildings. Cllr Mrs Kirby suggested considering likely uses, storage & other related issues on 16 July Rec visit. This was agreed.

Decision: Item to be deferred to future meeting.

39/15 INFORMATION BOARDS AT RADFORD BRIDGE AQUEDUCT (APPENDIX 2)

The Chairman advised that the Parish Council would be working in partnership with the River Wey Trust, who would be providing the funding for the two proposed interpretative sign boards.

Cllr Mrs Kirby explained that many people had contributed to the recent work at the aqueduct, which was now cleared; there had been some adverse comments from neighbours, but she had been working with them to rectify the problem. The land was owned by the Parish Council & there were not any public footpaths across it. There was already approval for a commemorative plaque on the bridge, & the proposal was to have two boards, one either side of the bridge, one to explain how the aqueduct worked & the other to explain its importance to the Canadians during the War. The boards should be visible from the road, to encourage people to stay off the land.

The Chairman considered that there should be more prominence to the fact/wording that the aqueduct was an 'Ancient Monument'. She proposed that the Committee agree the proposal in principle & that Cllr Mrs Kirby continue to liaise with the River Wey Trust about the wording/board locations. A vote was taken (all in favour).

Decision: Information Boards to be placed at the aqueduct & Cllr Mrs Kirby to liaise with the River Wey Trust regarding wording/location of the boards.

40/15 REPAIR OF RADFORD PARK BRIDGE (APPENDIX 3)

The Chairman advised that, following an accident incurred by a member the public, the Committee needed to consider/approve the repair of the wooden bridge near Locke Road.

Mr Terry advised that he could purchase railway sleepers from Arthur Rudd to repair the bridge at a cost of £426 (with free delivery). He estimated that it would take the Groundstaff approximately 1½ days to complete the repair. A vote was taken (all in favour).

Decision: Groundstaff to repair bridge at a cost of £426 for materials.

41/15 RISK ASSESSMENT OF PARISH COUNCIL RECREATION PROPERTIES

The Chairman advised that a risk assessment of Parish Council property had been conducted, but the Recreation side had not been completed. The work needed to be done urgently & she asked for volunteers to conduct a risk assessment of land drainage; fencing and trees; external grounds and paving; play areas; water systems & bridges/paths/steps. Cllrs Mrs Kirby, Ms Poole & Trotter volunteered to conduct the risk assessment.

Decision: Cllrs Mrs Kirby, Ms Poole & Trotter to conduct the risk assessment.

42/15 FORTHCOMING ALLOTMENT VISIT - 25 JUNE 2015

The Chairman advised that the annual inspection of the allotments had been scheduled for 25 June & that Cllr Trotter had agreed to organise it. She added that the newly acquired plots at Gunns Farm should be included if the legal documents had been completed. It was agreed that the visit would start at 7.30pm. Mrs Spencer stated that Mrs Haussauer (Parish Council Allotments Representative) had agreed to put a notice at the allotments, inviting ploholders to join councillors for the inspection.

Decision: Cllr Trotter to organise visit to commence at 7.30pm.

43/15 CANADA DAY - 2 JULY 2015 (APPENDIX 4)

Cllr Mrs Kirby thanked Mr Robinson for organising the Parish Council's involvement in the extra commemorations this year. Canada Day was an annual event, but this year it would be linked with the WI Centenary, who would be planting a tree on the Village Green, & with the placing of the commemorative plaque on the aqueduct bridge. Cllr Croucher had confirmed that he would be available to represent the Parish Council.

Mr Terry agreed that the groundstaff would cut the grass on the bank opposite the bridge (where the children & dignitaries would stand) & on the route to St Mary's Church.

A new spade was required for the planting ceremony, which Mr Hall volunteered to provide.

Cllr Mrs Kirby added that Highways had been asked to paint the railings, the gateway signs would be cleaned & she intended to organise a litter-pick for the Sunday prior to the day.

Meeting ended 8.50 pm.

Chairman

Date