



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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**THE PARISH OFFICE
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**YOU ARE HEREBY SUMMONED TO A MEETING OF THE LIPHOOK
MILLENNIUM CENTRE MANAGEMENT COMMITTEE ON THURSDAY 4TH
JUNE 2015 AT 7.30PM IN THE SOCIETIES ROOM, LIPHOOK MILLENNIUM
CENTRE, ONTARIO WAY, LIPHOOK.**

**KAREN FEENEY
LMC OFFICER**

AGENDA

- 1. CHAIRPERSON'S ANNOUNCEMENTS**
- 2. APOLOGIES FOR ABSENCE**
- 3. DECLARATIONS OF INTEREST**

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

- 4. MINUTES OF THE MEETING**
To approve the minutes of the meeting held 12th March 2015.
- 5. MATTERS ARISING – FOR INFORMATION ONLY**
- 6. PUBLIC PARTICIPATION SESSION**

Adjournment of the meeting for public questions

Public Questions

Adjournment of the meeting for questions with respect to items not on the agenda, but relating to Liphook Millennium Centre matters for which the Committee have responsibility.

Public Participation

To allow members of the public to address the Committee about business on the agenda, but relating to Liphook Millennium Centre matters for which the Committee have responsibility, at the discretion of the Chairman.

Meeting re-convened

7. BUDGET MONITORING STATEMENT

To note the current budget monitoring statement up to end of financial year and report on recent expenditure and income. (APPENDIX 1)

8. REPORT ON ACITIVITY AT MILLENNIUM CENTRE

To receive a report from the LMC Officer concerning activity at the Millennium Centre. (APPENDIX 2)

9. DISCOUNTS

To note the discounts applied to bookings, the reasons for the discounts and to agree the future position regarding discounts for community users. (APPENDIX 3)

10. DISCUSS MATURE MOVERS DISCOUNT

To consider an application for a discount. (APPENDIX 4)

11. HIRE COSTINGS – NEW STRUCTURE

To consider and agree discounts and consider the implications on hire charges of a possible change to charging VAT. (APPENDIX 5)

12. USER GROUP MEETING FEEDBACK

To receive feedback on Storage and Technology (APPENDIX 6).

13. NEW FLOOR IN MAIN HALL

Following the agreement of Finance & Policy Committee to release funding for the replacement of the floor in the main hall, the committee need to consider and approve the contract for the work. Two contracts are to be awarded. The first is for the removal of the old floor and the provision of a new floor. Only one quotation has been received as the other contractors contacted were unable to quote for the preferred flooring solution. The second is for the removal and subsequent reinstatement of the retractable seating to allow the floor replacement. (APPENDIX 7)

14. FIRE AND SECURITY MAINTENANCE AGREEMENT APPROVAL

To seek approval of a two year contract from ADP to service and maintain both the fire alarm and security alarm systems at The Millennium Centre. (APPENDIX 8)

15. CCTV

To seek the views of the LMCMC on installing a single CCTV in the foyer of the Centre and if approved, to agree the quote. (APPENDIX 9)

16. REVIEW BAR SITUATION

To consider the future provision of bar facilities at the Millennium Centre.