



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE  
NEXT MEETING ON 15<sup>th</sup> MARCH 2015**

**A MEETING OF THE LIPHOOK MILLENNIUM CENTRE MANAGEMENT  
COMMITTEE WAS HELD ON THURSDAY 15<sup>TH</sup> JANUARY 2015 AT 7.30PM  
IN THE VILLAGE ROOM AT THE LIPHOOK MILLENNIUM CENTRE,  
ONTARIO WAY, LIPHOOK.**

## MINUTES

### **PRESENT:**

Cllr M Croucher  
Cllr D Jerrard (part)  
Cllr J Poole

Mr S Gavin – Property & Grounds Manager (PGM)  
Mrs R Lawrence – Liphook Millennium Centre Officer (LMCO)

There were no members of the public or press present

### **1/15 CHAIRPERSON'S ANNOUNCEMENTS**

Cllr Croucher announced that Cllr Maroney has resigned from the Committee and that Cllr Hoskins has resigned as a Councillor. Due to Cllr Ives' absence, Cllr Croucher was temporarily elected as Chair of the Committee for this meeting. It was agreed that the order of items on the agenda be amended as Cllr Jerrard was unable to stay for the whole meeting.

Cllr Croucher noted the fire exits and asked everyone to turn their mobile phones off.

### **2/15 APOLOGIES FOR ABSENCE**

Cllr J Ives

### **3/15 DECLARATION OF INTERESTS**

No interests were declared.

### **4/15 MINUTES OF THE MEETING**

Minutes of the meeting held on 17<sup>th</sup> December 2014.

Proposed Cllr Croucher, Seconded Cllr Jerrard, unanimously approved.

**5/15 MATTERS ARISING FROM THE MEETING**

Items 73/14 and 76/14 It was noted that a letter to all regular users will be sent during January in which they will be invited to a regular user meeting and the revised terms and conditions will be sent.

**6/15 PUBLIC PARTICIPATION SESSION**

No members of the public or press were present.

**7/15 ELECTION OF A VICE CHAIR**

Cllr Croucher noted that due to Cllr Maroney and Cllr Hoskins leaving the Committee that new Councillors would be invited to join to the Committee at the next full Council meeting. It was agreed that this item should be deferred until there are a larger number of Committee members.

**8/15 BUDGET MONITORING STATEMENT**

It was noted that the maintenance costs have increased recently but this is due to a lack of regular maintenance over the last 15 years. Cllr Jerrard wanted it noted that he strongly feels that the Committee should not expect too much return on their investment in the LMC too quickly and that any funding should be seen as a long term investment. It was noted that a number of planned items of work at the LMC have been put on hold to ensure the Council stays within its VAT limits.

**9/15 DECORATING RECEPTION**

It was noted the work needs to be completed due to a leak that has now been repaired but that the insurance company would not pay as the damage was classed as wear and tear. The PGM reported that Contractors 1 and 3 are both local.

It was unanimously agreed that Contractor 1, Robin Lock, should be appointed at the cost of £2975.

**10/15 TOILETS**

It was felt that the size of the ladies toilets needs to be increased. It was agreed that the PGM should contact companies offering a 'Design and Build' service to look at alternative design solutions to allow for greater space in the ladies toilets. This will be discussed again at the next meeting in March.

**11/15 CCTV**

It was noted that there are a number of differences in the quotes with different contractors quoting for different numbers of cameras, locations, storage and channels. It was agreed that the PGM should contact all contractors again asking for a quote using a standard brief based on police advice. It was noted that at some point in the future, CCTV will need to be put into other areas of the Parish and sufficient channels should be allowed for to accommodate this.

Cllr Jerrard needed to leave early for a meeting and at this point the agenda was reorganised.

**12/15 BAND NIGHT**

It was agreed that May Contain Nuts should be asked to play on Saturday 21<sup>st</sup> March and that another night should be arranged later in the year for Heart and Soul to play. LMCO to progress.

**13/15 THREE COUNTIES BEER, WINE AND SPIRITS FESTIVAL**

It was agreed that due to time constraints that this event should be postponed until later in the year or 2016 but that it should not be forgotten.

**14/15 12.10.15**

It was agreed that this event should be held on a Friday night as close to 12.10.15 as possible. LMCO to progress and ask relevant LMC user groups to advertise to their members.

It should be noted that Cllr Jerrard left the meeting at this point and there was no longer a quorum. The meeting was therefore closed.