



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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THE PARISH OFFICE
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A MEETING OF THE LIPHOOK MILLENNIUM CENTRE MANAGEMENT COMMITTEE WAS HELD ON THURSDAY 11th SEPTEMBER 2014 AT 7.30 PM IN THE SOCIETIES ROOM AT THE LIPHOOK MILLENNIUM CENTRE, ONTARIO WAY, LIPHOOK.

MINUTES

PRESENT:

Cllr M Croucher
Cllr T Maroney
Cllr J Poole
Mr S Gavin – Property & Grounds Manager
Mr P Stanley – Executive Officer

There were no members of the public or press present.

53/14 APPOINTMENT OF A VICE CHAIRMAN

Cllr Maroney was appointed vice chairman – proposed by Cllr Poole, seconded Cllr Croucher, Unanimously approved.

54/14 CHAIRPERSON'S ANNOUNCEMENTS

Arrangements for fire exits.

55/14 APOLOGIES FOR ABSENCE

Cllr Hoskins
Cllr Ives (C)
Cllr Jerrard

56/14 DECLARATION OF INTERESTS

No interests were declared.

57/14 MINUTES OF THE MEETING

Minutes of the meeting held on 10th July 2014.

Proposed Cllr Poole, Seconded Cllr Croucher, Unanimously approved.

58/14 MATTERS ARISING FROM THE MEETING

Concerns raised over the current lighting structure in relation to weight loading of lighting and speakers – PGM to investigate and liaise with Contractor.

PGM to review Scouts and Guides Lease to ascertain responsibility of Maintenance and prepare a Schedule of Works if required.

59/14 CHARGES

Current charges to remain in place but will be reviewed in 2015.

60/14 PROPERTY & GROUNDS MANAGER

Works approved for the replacement of 15 broken windows at a cost of £1,259.05.

Works approved for the repairs / upgrade of the lift at a cost of £1,570.

PGM to arrange deep clean of Toilet Flooring and Meeting Room Carpets

Refurbishment of Reception Area to be discussed at the next Meeting with a view to commencing works in 2015.

Installation of CCTV to be discussed at F&P Meeting; outcome to be discussed at next meeting.

PGM and LMC Committee discussed the possibility of minor repairs to the Main Hall Flooring – PGM to Review with Local Contractors if this is possible.

PGM to supply Inventory of furniture and confirm new requirements.

61/14 BUDGET

Draft Budget agreed by Committee for 2015 / 2016.

62/14 ACCESS TO THE MILLENNIUM CENTRE BY PETS

It was agreed there will be a no pets policy at the LMC (Guide Dogs Only); PGM to arrange signage.

63/14 ADVISORY COMMITTEE

PGM to encourage users to attend future LMC Meetings; PGM to discuss with LMCO with the possibility of having a questionnaire / survey in the Reception Area to raise any concern / issues.

Chairman

Date