



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

www.bramshottandliphook-pc.gov.uk

Mr P J STANLEY  
EXECUTIVE OFFICER

Tel: 01428 722988  
Fax: 01428 727335  
e-mail: council@bramshottandliphook-pc.gov.uk

THE PARISH OFFICE  
HASKELL CENTRE  
MIDHURST ROAD  
LIPHOOK  
HAMPSHIRE GU30 7TN

## RECREATION COMMITTEE

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE  
NEXT MEETING ON 6<sup>th</sup> OCTOBER 2014**

**A MEETING OF THE RECREATION COMMITTEE TOOK PLACE AT 7.30  
PM IN THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK ON  
MONDAY 4<sup>th</sup> AUGUST 2014**

### MINUTES

**PRESENT:**

Cllr P Robinson - Chairman  
Cllr J Kirby  
Cllr J Ives  
Cllr P Jordan  
Cllr J Poole  
Cllr E Trotter  
Mr Rudgard  
Mr P Stanley – Executive Officer

Cllr M Croucher, Mr S Gavin, Mr P Terry and three members of the public were also in attendance.

**39/14 CHAIRMAN'S ANNOUNCEMENTS**

The arrangements for fire exits and mobile phones were explained.

**40/14 APOLOGIES FOR ABSENCE**

All councillors present

**41/14 DECLARATIONS OF INTEREST**

No interests were declared.

**42/14 MINUTES**

The minutes of the meetings held on 2<sup>nd</sup> June 2014.  
Proposed Cllr Kirby, Seconded Cllr Trotter, unanimously approved.

#### **43/14 MATTERS ARISING FROM THE MINUTES**

None.

#### **44/14 PUBLIC PARTICIPATION SESSION**

The meeting was adjourned.

##### Public Questions not on the Agenda

None

##### Public Questions on the Agenda

None

The meeting was reconvened.

#### **45/14 REPORTS**

##### **Skate Park Working Party**

Cllr Ives reported that there had been no meetings or further progress however, the skate park remains a high priority for the council. The plans will need to be finalised and approved at which point potential sources of external funding could be explored.

##### **Radford Park Working Party**

There had been no meetings of the group since the last recreation meeting. It was reported that the council's grounds staff had made some good progress with work and the area was looking much better. Thanks were expressed to the Scouts who had helped to clear areas of the park. It was planned to agree a programme of work with the grounds staff for the next 6 months.

The problem of pond weed was discussed and the use of weevils as a natural solution to the problem. The cost and availability of expert advice were factors to consider. Mr Gavin with liaison with Cllr Jordan on this issue.

##### **Property & Grounds Manager Report**

Mr Gavin presented his schedule of works and actions covering Radford Park, Recreation Ground, Little Rec, Fletchers Field and the Allotments. In Radford Park, quotations were being obtained for repairs to the damaged gate, installing railings on the bridge over the stream, replacement of damaged fence panel over the bridge and a new bench with a back support by the stream. The pathway between 76-78 Malthouse meadows had been cleared to allow access.

The possibility of CCTV camera's for the tractor shed and nursery was also being considered. A meeting was scheduled with the police on 6<sup>th</sup> August to discuss recent anti-social behaviour in the Little Rec. In the allotments, work will start on 6<sup>th</sup> August to replace fence panels. G Taylor had completed works on the removal of several trees over Tunbridge Lane.

It was noted that developer contributions were still available and quotations should be obtained for a bridge over the manhole cover at Radford Park should be obtained by the Property & Grounds Manager.

### **Parish Council Sports Representative**

Mr Rudgard presented his report on sporting activity in the area. He confirmed that Mr Riley from Bohunt School had agreed to come along to the next meeting on 6<sup>th</sup> October to discuss sport and recreation in the Parish. A copy of Mr Rudgard's report should be sent to Mr Riley who also receives a copy of the agenda.

The pitches in the Recreation Ground are being well maintained, although there are some boggy patches after heavy rain. The football club are recommending the provision of a kick wall. This would hopefully stop the use of balls against buildings that is causing damage.

Mr Rudgard also updated the committee on activity at the bowls club, cricket club and table tennis club.

### **46/14 RECREATION GROUND AND ALLOTMENT VISITS**

The allotment visit on 26<sup>th</sup> June had gone well and few complaints had been received. Drainage had been raised and is covered under item 48/14. Some fence repairs and strimming was being undertaken.

The Recreation Ground visit on 24<sup>th</sup> July had also gone well although no football or tennis representatives had been present. Cllr Robinson had subsequently had a discussion with Mr Powers. It was noted that quotes were being obtained for the tractor shed door that is not used, to be bricked up.

### **47/14 TRACTOR REPAIR**

It was reported that a sum of £1630 had been paid for a major repair to the tractor which was now working well.

### **48/14 DRAINAGE PROBLEM AT LONDON ROAD ENTRANCE TO THE RECREATION GROUND**

Cllr Robinson reported that there was still a problem at the London Road entrance. Water from the car park runs through the gate and is washing away the gravel into the London Road. There were a number of solutions, including the construction of a drain across the entrance together with a soak away. It was agreed that no action be taken at present, but that the situation will be kept under review and if necessary, considered at a future meeting.

### **49/14 ALLOTMENT DRAINAGE PROBLEMS**

Cllr Trotter explained the drainage problems at the allotments and a diagram showing the affected area was viewed. Part of the solution was for an existing ditch to be cleared by the grounds staff. There was then a need to extend the ditch to provide a means for the water to escape from the allotments. The length of the new ditch was discussed as to whether it should extend out of the allotment area or terminate at the wooded area. It was agreed that quotations should be obtained for this work.

### **50/14 APPLICATION FOR LICENCE TO USE THE RECREATION GROUND**

A request was considered for the use of the recreation ground as a boot camp on Monday and Wednesday from 5.15 for 45-60 minutes per session. It was agreed that a license can be granted to Mr Hepworth subject to the normal fee and conditions of use. One of the conditions is that the activity should not take place on the football pitch and all boot camp users should be reminded of this.

**51/14 RADFORD PARK WILDLIFE SURVEY**

Hampshire County Council had approached the council for permission to carry out a wildlife survey of Radford Park. It was felt that any survey should cover the full extent of the park. It was agreed that permission be granted for this survey.

**52/14 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS**

The Motion: "In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted

Proposed Cllr Robinson, Seconded Cllr Kirby, unanimously approved.