



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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## FINANCE & POLICY COMMITTEE

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL  
AT THE NEXT MEETING ON 5<sup>th</sup> NOVEMBER 2014**

**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL  
FINANCE AND POLICY COMMITTEE TOOK PLACE AT 7.30 PM IN  
THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK ON  
WEDNESDAY 17<sup>th</sup> SEPTEMBER 2014.**

### MINUTES

**PRESENT:**

Cllr Jordan (Chairman)  
Cllr Croucher  
Cllr Ives  
Cllr J Kirby  
Cllr Maroney  
Mr P Stanley – Executive Officer

Also in attendance: Cllr Jerrard, Cllr Easton. There was one member of the public present.

**50/14 CHAIRMAN'S ANNOUNCEMENTS**

The chairman reminded those present of the safety arrangements.

**51/14 APOLOGIES FOR ABSENCE**

Cllr Robinson.

**52/14 DISCLOSURE OF INTERESTS**

No interests were declared.

**53/14 MINUTES OF PREVIOUS MEETINGS**

Minutes of the meeting held on 16<sup>th</sup> July 2014.

Proposed Cllr Jordan, Seconded Cllr Croucher, unanimously approved.

**54/14 MATTERS ARISING FROM THE MINUTES**

Minute 43/14 – It was noted that the motion to transfer the Community Chest funds had not happened and should be picked up at the next meeting.

**55/14 PUBLIC PARTICIPATION SESSION**

It was agreed that input into items 8 (Speed Limit Reminders) and 9 (Meeting with Thames Water) could be made when those items were discussed.

**56/14 PUBLIC CONVENIENCES**

It was noted that EHDC had agreed to fund the public conveniences attached to the Haskell Centre until the end of the financial year. They will also be reviewing the provision of facilities as part of the budget setting process. The Executive Officer will provide an update when available. Any decision will impact on the council budget so will need to be considered as part of the budget preparation for 2015/16.

**57/14 SPEED LIMIT REMINDER SIGNS**

The two speed limit reminder signs were now being stored at the office awaiting deployment. The battery packs had not been returned and the Executive Officer was asked to make contact with Eastleigh Borough Council and the company responsible for deployment to try and secure the battery packs. A price for replacement packs should also be obtained.

**58/14 MEETING WITH THAMES WATER**

It was reported that new houses were being approved without consideration of the infrastructure. In particular, the current drain needs replacement and it was felt that a meeting is needed with relevant parties including Thames Water. It was agreed that this was a matter for the full council to consider and should be on the agenda of the next meeting.

**59/14 SCOUTS AND GUIDES LEASE**

The four year review of rent was now overdue, although preliminary discussions had taken place. As no assessment of open market rent has been obtained by the council for some time, it was felt that a surveyor should be instructed to carry-out an assessment. Prior to this a meeting should be arranged with the Scouts & Guides to commence discussions. Cllr Jordan, Cllr Ives and the Executive Officer were asked to attend the meeting with the scouts and guides.

**60/14 BUDGET 2015/16**

The budget timetable was agreed as follows:

11 September LMC draft budget agreed  
6 October Recreation draft budget agreed  
5 November F&P considers 1<sup>st</sup> Draft  
7 January F&P agrees final draft budget for council  
25 January council approve budget and precept.

Cllr Maroney presented the LMC list of minor works and capital projects for 2014/15 to 2017/18 which were noted. Some items may need amendment and

movement between programme years. These would be funded by the revenue budget, LMC reserves and the capital rolling fund subject to final approval.

**61/14 CAPITAL GRANTS**

It was agreed that the grants budget would be set at the Finance & Policy meeting on 5 November and grants agreed at the meeting on 7 January. Grant applications should be returned by 30 November. Between 30 November and 7 January the council will discuss the grant requests with organisations.

Publicity for grant awards will be via the council website, notice boards and in the council building. Previous recipients of grants will also be contacted directly. Details of the grant application process and application form are available on the council website.

**62/14 BUDGET MONITORING**

The budget monitoring statement for the year to July 2014 was considered. As it was early in the year, a lot of the projections were the same as the budget however, the staffing figures were calculated and shows an underspend due to the delay in appointing new staff. The figure for LMC lettings income was discussed and agreed it should remain at £50,000.

**63/14 EMPLOYER DISCRETIONS**

The employer discretions policy as recommended by the working party was unanimously approved and will be forwarded to Hampshire County Council.

**64/14 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS**

The Motion: "In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted

Proposed Cllr Jordan, Seconded Cllr Croucher, unanimously approved.

Chairman

Date