



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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PARISH COUNCIL MEETING

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL
AT THE NEXT MEETING ON 29th SEPTEMBER 2014**

**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL
TOOK PLACE AT 7.30 PM IN THE PEAK CENTRE, MIDHURST
ROAD, LIPHOOK ON MONDAY 28th JULY 2014**

MINUTES

PRESENT:

Cllr Croucher - Chairman
Cllr B Easton
Cllr Hoskins
Cllr J Ives
Cllr Jerrard
Cllr Jordan
Cllr J Kirby
Cllr T Maroney
Cllr J Poole
Cllr P Robinson
Cllr E Trotter
Mr P Stanley – Executive Officer

Four members of the public and the press were also in attendance.

87/14 CHAIRMAN'S ANNOUNCEMENTS

Cllr Croucher reminded those present of the location of the fire exits. It was announced that the Executive Officer, Peter Stanley had successfully obtained his Certificate in Local Council Administration (CiLCA) qualification. This made him recognised qualified Executive Officer.

88/14 APOLOGIES FOR ABSENCE

Cllr R Evans.

89/14 DISCLOSURE OF INTERESTS

No disclosable pecuniary interest were declared.

90/14 MINUTES OF THE LAST MEETING

The minutes of the meetings held on 23rd June 2014.

Proposed Cllr Croucher, Seconded Cllr Trotter. 10 councillors approved, 1 abstained. Minutes approved.

91/14 MATTERS ARISING FROM THE MINUTES

Minute 83/14 – Licence Application. Cllr Maroney queried whether Mr Riley had been contacted. The Executive Officer stated that the comments agreed at the last meeting had been forwarded to EHDC but there was insufficient time to seek clarification prior to the deadline for comments.

92/14 PUBLIC PARTICIPATION SESSION

Meeting Adjourned

Public Questions – Not on the Agenda

None

Public Questions – On the Agenda

None

Meeting Reconvened.

93/14 REPORTS FROM THE DISTRICT COUNCILLORS

The report from local District Councillors had been circulated. As apologies had been received from Cllr Glass and Cllr Mouland, there was no discussion on the content of the report.

94/14 MINUTES OF COMMITTEE MEETINGS

Planning Committee

The minutes of the meetings on 9th June 2014.

Proposed Cllr Poole, Seconded Cllr Jordan, unanimously accepted.

At the last planning meeting on 14th July, Cllr Kirby had been asked to draft a response to EHDC's Local Interim Housing Statements (LIPs) consultation. Once complete, Cllr Kirby will circulate to members of the Planning committee for comment prior to submission.

It was reported that the SDNPA have been asked to attend the next meeting of the Planning Committee as it was felt that there had been insufficient dialogue with them.

LMC Management Committee

Cllr Ives reported on the appointment of Scott Gavin to the post of Property & Grounds Manager. About 70% of his time will be at the Millennium Centre and the other 30% for general parish matters. At the last meeting, Mr Gavin had run through a lengthy list of works required at the millennium Centre. It was also reported that consideration had been given to the establishment of an Advisory Committee.

The minutes of the meeting held on 10th July 2014.

Proposed Cllr Poole, Seconded Cllr Croucher, unanimously accepted.

Finance & Policy Committee

Cllr Jordan reported that a working party had been established involving Cllr Jordan, Cllr Maroney and the Executive Officer to consider employer discretions within the pension scheme. There was also discussion at Finance & Policy on the council's general and earmarked reserves. The council will be moving to three year budget planning for the 2015/16 financial year. Finally, it was noted that the council's insurance requirement had been reviewed and renewed from 24th June 2014.

Cllr Jerrard stated that he felt details from excluded sessions should be available to the public and that this was a requirement placed on the council. The Executive Officer was asked to check the position on publicity for items considered in excluded session. The draft minutes of the last Finance & Policy Committee can then be reviewed to ensure the council are complying with legal requirements.

95/14 TO RECEIVE THE MONTHLY REPORT FROM THE CHAIRMAN OF THE F&P COMMITTEE

The Schedule of Accounts for June 2014 were noted (copy in minute book as attachment 1). Cllr Maroney stated that he had audited the accounts and found them to be in order. It was noted that the balances held at the bank were as follows:

June 2014

Cleared balances at the bank

Business Account	1,000.00
30 Day Account	280,300.21
Total held by the Council end December 2013	281,300.21

Less unrepresented cheques

	5,772.90
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Cashbook Balances 275,527.31

96/14 VACANCY ON RECREATION COMMITTEE

It was noted that Cllr Easton may be able to join this committee but a final decision will be made at the next Council meeting in September...

97/14 REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES

Cllr Maroney updated the council on the work of the Parish Plan.

Cllr Easton updated the council on the operation of Speed Watch which was working well.

98/14 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: "In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted

Proposed Cllr Croucher, Seconded Cllr Maroney, unanimously approved.