



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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THE PARISH OFFICE
HASKELL CENTRE
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HAMPSHIRE GU30 7TN

To all Parish Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL AT 7.30 PM IN THE PEAK CENTRE, MIDHURST ROAD, LIPHOOK, ON MONDAY 29th SEPTEMBER 2014

Members of the press and public are welcome to attend the meeting and are encouraged to do so.

Extract of standing orders

The period of time which is designated for public participation shall not exceed 15 minutes except at the discretion of the Chairman. A person should raise their hand when wishing to speak and will be asked to state their name for the record. If declining to give their name they will be referred to generically in the minutes. The meeting shall not exceed a period of 2.5 hours except at the discretion of the Chairman.

P Stanley
Executive Officer

23rd September 2014

AGENDA

1. CHAIRMAN'S ANNOUNCEMENTS
2. APOLOGIES FOR ABSENCE
3. DISCLOSURE OF INTERESTS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in

any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

4. MINUTES OF LAST MEETING

To approve and sign minutes of the meeting held on 28th July 2014
(Appendix 1)

5. MATTERS ARISING – For Information Only

To consider matters arising from the meeting.

6. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

Public Questions.

(a) To allow members of the public to address the Council with respect to items not on the agenda.

(b) To allow members of the public to address the Council about business on the agenda at the discretion of the Chairman.

Meeting re-convened

7. NEIGHBOURHOOD PLAN

To receive a presentation from Peter Brett Associates LLP.

8. REPORTS FROM COUNTY & DISTRICT COUNCILLORS

Cllr Ferris Cowper – Hampshire County Council

Cllr Angela Glass, Cllr Bill Moulard, Cllr Lynn Ashton – East Hants District Council

9. MINUTES OF COMMITTEE MEETINGS

To accept the minutes of committee meetings and receive feedback from committee Chairmen

Planning Committee

14th July 2014 (Appendix 2)

Recreation Committee

4th August 2014 (Appendix 3)

Finance & Policy Committee

17th September 2014 (Appendix 4)

10. ANNUAL RETURN

To note that the annual return has now been completed with the external audit opinion.
To approve and accept the annual return (Appendix 5)

- 11. ISSUES ARISING FROM THE ANNUAL RETURN**
To note the issues arising from the annual return (Appendix 6)
- 12. TO RECEIVE THE MONTHLY REPORT FROM THE CHAIRMAN OF THE F & P COMMITTEE**
To receive a schedule of accounts paid in July 2014 (**Appendix 7**). To approve the accounts for July 2014 and note the bank balances and cash book balances held by the Council. Queries should be raised with the Executive Officer in advance of the meeting as it may not be possible to answer questions at the meeting without the financial records.
- 13. PARKING ISSUES IN LIPHOOK**
- 14. USE OF DIRECT DEBITS PAYMENTS**
To confirm the councils agreement to the use of direct debits for payment of utility bills, rates and trade waste in accordance with financial regulation 6.6.
All payments to be authorised by two approved signatories.
- 15. USE OF BACS PAYMENTS**
To confirm the use of BACS payments for the payment of monthly salaries and salary costs in accordance with financial regulation 6.8.
To confirm the use of BACS payments for supplies and services in accordance with financial regulation 6.8.
All payments to be authorised by two approved signatories.
- 16. MOTION ON NEIGHBOURHOOD PLAN**

The motion
“This Council supports the commissioning of a Neighbourhood Plan should funds be available to pay for an independent party to undertake the required work. It is further proposed that the plan should not be restricted by Planning Authority boundaries but be carried out within the Parish boundary,”
Proposed Cllr Jordan
- 17. MEETING WITH THAMES WATER CONCERNING DRAINS**
To consider a meeting with relevant parties.
- 18. VACANCY ON RECREATION COMMITTEE**
To appoint a new member.
- 19. REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES**
To receive reports from outside bodies.
- 20. EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS**
The Motion: “In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted”

Proposed by: The Chairman

The excluded session is to receive an update on the organisational review and ongoing negotiations and to consider a complaint against the council.