



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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FINANCE & POLICY COMMITTEE

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL
AT THE NEXT MEETING ON 2nd JULY 2014**

**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL
FINANCE AND POLICY COMMITTEE TOOK PLACE AT 7.30 PM IN
THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK ON
WEDNESDAY 14th MAY 2014.**

MINUTES

PRESENT:

Cllr Jordan (Chairman)
Cllr Croucher
Cllr Maroney
Cllr Robinson

Also in attendance: Cllr Poole. There were no members of the public or press present

24/14 CHAIRMAN'S ANNOUNCEMENTS

The chairman reminded those present of the safety arrangements.

25/14 APOLOGIES FOR ABSENCE

Cllr D Hoskins, Cllr D Jerrard, Cllr Ives

26/14 DISCLOSURE OF INTERESTS

No interests were declared.

27/14 MINUTES OF PREVIOUS MEETINGS

Minutes of the meeting held on 5th March 2014 was unanimously approved.

28/14 MATTERS ARISING FROM THE MINUTES

None.

29/14 PUBLIC PARTICIPATION SESSION

No members of the public were in attendance

30/14 BUDGET MONITORING 2013/14

The chairman introduced the item and stated the figures were for the end of year and showed an underspend of £5,811. He stated that the quarterly monitoring which now included a forecast of actual expenditure was an improvement on what was available before and helped to show how the budget was doing in the absence of phased budget figures. There was a question on the staff savings due to the deputy clerk vacancy and it was noted that this was only a part year saving. It was also noted that there was a recruitment budget.

31/14 JOINT STAFF LIAISON TEAM

It was agreed that a Joint Staff Liaison Team should be established and that it would be for the council to establish a small working party to agree membership and develop terms of reference. The existing standing orders should also be checked to see what reference is made to this committee and whether it is suitable.

32/14 AGENCY SERVICES

The Executive Officer circulated a copy of the latest SLA for the information centre that had been agreed with EHDC. A sum of £7,800 had been agreed as the annual income for delivering this service. The performance will be reviewed after 6 months when the new staffing is in place. The contract allowed for better partnership working between the councils and a mutual aim to improve customer support.

The Executive Officer circulated a letter received from the Executive Director at EHDC. This confirmed that the invoice for the provision of toilets would be paid and also the first quarter of 2014/15. A review of provision was being undertaken by EHDC which should report by the end of May. The council will await the outcome of this review and then consider the next steps.

33/14 TREASURY MANAGEMENT POLICY

It was noted that a sum of £100,000 had been placed on deposit on 14th April 2014 as agreed in minute 21/14.

34/14 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: "In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted

Proposed Cllr Jordan, Seconded Cllr Croucher, unanimously approved.

Chairman

Date