



BRAMSHOTT & LIPHOOK PARISH COUNCIL

www.bramshottandliphook-pc.gov.uk

Mr P J Stanley
PARISH CLERK

Tel: 01428 722988

Fax: 01428 727335

e-mail: council@bramshottandliphook-pc.gov.uk

THE PARISH OFFICE
HASKELL CENTRE
MIDHURST ROAD
LIPHOOK
HAMPSHIRE GU30 7TN

PARISH COUNCIL MEETING

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL
AT THE NEXT MEETING ON 19th MAY 2014**

**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL
TOOK PLACE AT 7.30 PM IN THE PEAK CENTRE, MIDHURST
ROAD, LIPHOOK ON MONDAY 28th APRIL 2014**

MINUTES

PRESENT:

Cllr M Croucher (Chairman)
Cllr B Easton
Cllr J Ives
Cllr P Jordan
Cllr J Kirby
Cllr T Maroney
Cllr J Poole
Cllr P Robinson
Cllr E Trotter

Eight members of the public and the press were also in attendance.

33/14 CHAIRMAN'S ANNOUNCEMENTS

Cllr Croucher reminded those present of the location of the fire exits.

34/14 APOLOGIES FOR ABSENCE

Cllr D Hoskins, Cllr R Evans, Cllr D Jerrard

35/14 DISCLOSURE OF INTERESTS

No disclosable pecuniary interest were declared.

36/14 MINUTES OF THE LAST MEETING

The minutes of the meetings held on 24th February 2014.
Proposed Cllr Croucher, Seconded Cllr Trotter. Unanimously approved.

37/14 MATTERS ARISING FROM THE MINUTES

There were no matters arising

38/14 PUBLIC PARTICIPATION SESSION

Meeting Adjourned

Public Questions – Not on the Agenda

None

Public Questions – On the Agenda

None

Meeting Reconvened.

39/14 REPORTS FROM THE DISTRICT COUNCILLORS

The report from the District Councillors was presented by Cllr Mouland (copy in minute book).

Cllr Kirby asked about a lack of signposts for Shipwrights Way Liphook. Cllr Mouland stated that there was some signage in the area but visibility may be the issue.

40/14 MINUTES OF COMMITTEE MEETINGS

Planning Committee

The minutes of the meetings on 17th February 2014 and 17th March 2014.
Proposed Cllr Croucher, Seconded Cllr Poole, unanimously accepted.

LMC Management Committee

Cllr Ives reported that the committee had looked at the impact of the fees increase. There had been some cancellations but also some new bookings. The situation will be reviewed in 6 months as recommended by the Internal Auditor. The amphitheatre and stage lighting were considered and need attention. In response to a question from Cllr Jordan, it was stated that the next meeting on 15th May will consider the arrangements for the new advisory committee.

The minutes of the meeting held on 13th March 2014.
Proposed Cllr Ives, Seconded Cllr Maroney, unanimously accepted.

Finance & Policy Committee

Cllr Jordan reported the last meeting had considered and awarded £17,300 in grants plus some benefit in Kind via free use of the Liphook Millennium Centre. It was also agreed to place on 6 months deposit a sum of £100,000. A working party was

established to develop a treasury policy. It was agreed that Cllr Maroney will join this working party and have a meeting towards the end of June 2014.

The minutes of the meeting on 5th March 2014.

Proposed Cllr Jordan, Seconded Cllr Croucher, unanimously accepted.

Recreation Committee

Cllr Robinson reported that, although the council had no responsibility for grass cutting, it was working with the Bowls Club to identify a suitable site to dispose of its grass cuttings. A lot of trees had been damaged and quotes were being obtained to fell two that were possibly at risk. The drainage work at the WM Recreation Ground was scheduled to start after the end of the football season.

The minutes of the meeting on 7th April 2014.

Proposed Cllr Robinson, Seconded Cllr Jordan, unanimously accepted.

41/14 TO RECEIVE THE MONTHLY REPORT FROM THE CHAIRMAN OF THE F&P COMMITTEE

The Schedule of Accounts for February & March 2014 were noted (copy in minute book as attachment 1 & 2). Cllr Jordan reported that he had undertaken an audit of the cashbook and bank statement and these were found to be satisfactory. It was noted that the balances held at the bank were as follows:

February 2014

Cleared balances at the bank

Business Account	2,071.38
30 Day Account	161,763.41
Total held by the Council end December 2013	163,834.79

Less unpresented cheques 1,335.52

Cashbook Balances 162,499.27

March 2014

Cleared balances at the bank

Business Account	1,001.00
30 Day Account	183,610.53
Total held by the Council end December 2013	184,611.53

Less unpresented cheques 967.36

Cashbook Balances 183,644.17

42/14 ANNUAL RETURN – SECTION 1 ACCOUNTING STATEMENT

The Executive Officer advised councillors that the statement had been completed following the closure of accounts by DCK Beavers.

Proposed Cllr Jordan, Seconded Cllr Maroney, unanimously approved.

43/14 ANNUAL RETURN – ANNUAL GOVERNANCE STATEMENT

Each of the nine governance statements were considered and voted on individually. All nine statements were agreed to be “Yes”

Proposed Cllr Croucher, Seconded Cllr Jordan, unanimously approved

44/14 REPORTS FROM REPRESENTATIVE OF OUTSIDE BODIES

Parish Plan - Cllr Maroney stated that the Parish Plan was progressing well and should be complete by mid-June 2014.

Community Magazine – Cllr Jordan advised that there will be no input into the summer edition. In future, the council will feature in every other edition so that it is not repetitive.

45/14 REVIEW OF THE LOCAL BUS AND COMMUNITY TRANSPORT SERVICES

Cllr Easton is the council’s transport representative and will be co-ordinating the council’s response to Hampshire County Councils consultation exercise. Any comments from councillors should be sent to Cllr Easton. It was proposed that the council’s position is that it does not support any transport cutbacks.

Proposed Cllr Croucher, Seconded Cllr Robinson, unanimously approved.

46/14 SPEED WATCH

The council has received a grant from Cllr Glass that has provided the balance of funds needed to continue with this initiative. The council will operate with Headley and Kingsley Parish Councils. There are sufficient volunteers in place and the six major roads in Liphook will be targeted, as approved with the Police. The box will be shared on a monthly basis.

47/14 AIRCRAFT MOVEMENT

The council have been asked to support the opposition to the proposed change to the use of airspace over the area and into Farnborough Airport. It was reported that TAG Farnborough had lost consultation responses due to website problems and so the council should ensure that any electronic comments are followed up with hard copies.

Proposed Cllr Croucher, Seconded Cllr Robinson, unanimously approved.

48/14 EMPLOYMENT & SAFETY POLICIES

New policies had been provided by the organisational review and by the work of the Standing Orders Working Party. Thanks were expressed to the working party for all their hard work in generating these policies.

It was proposed that the following policies be approved.

Annual Leave, Sickness Absence, Health & Safety, Disciplinary, Grievance.

Proposed Cllr Croucher, Seconded Cllr Trotter, unanimously approved.

49/14 SKATE PARK

In June 2013, a motion was approved at the Recreation Committee to investigate the replacement of the existing skate park with a new one that was fit for purpose and to develop the old site as a multi-purpose ball games area. Proposals had now been received with estimated costs. Support was now needed by the council to use the land for this purpose so that possible funding sources can be identified. A friends group and Facebook page have been established and young people were ready to help with fundraising. Further work will be needed before the scheme can be signed off.

The Motion

“This Council approves the use of land at the 'Little Rec' as a possible site for a new, improved skate park as a replacement for the original skate park which is now no longer fit for purpose. Costs have been sought from possible contractors for the construction of a concrete park. These costings also include the removal of old equipment and fencing to convert the old skate park site into a hard surface, multi-purpose play area. Bramshott and Liphook Parish Council will work with the Friends of Liphook Skate Park and assist in applying for any potential grants. All monies raised will be held in a ring fenced account for and on behalf of The Skate Park.”

Proposed Cllr Ives, Seconded Cllr Robinson, vote 8 in favour, Cllr Maroney abstained. Motion approved.

50/14 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: “In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted”

Proposed Cllr Croucher, Seconded Cllr Robinson, unanimously approved.