



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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THE PARISH OFFICE  
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## RECREATION COMMITTEE

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE  
NEXT MEETING ON 2<sup>nd</sup> JUNE 2014**

**A MEETING OF THE RECREATION COMMITTEE TOOK PLACE AT 7.30  
PM IN THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK ON  
MONDAY 7<sup>th</sup> APRIL 2014**

### MINUTES

**PRESENT:**

Cllr P Robinson - Chairman  
Cllr J Ives  
Cllr J Kirby  
Cllr P Jordan  
Cllr J Poole  
Cllr E Trotter  
Mr Rudgard  
Mr P Stanley – Executive Officer

Four members of the public were also in attendance

**12/14 CHAIRMAN'S ANNOUNCEMENTS**

The arrangements for fire exits and mobile phones were explained.

**13/14 APOLOGIES FOR ABSENCE**

Cllr R Evans

**14/14 DECLARATIONS OF INTEREST**

No interests were declared.

**15/14 MINUTES**

The minutes of the meetings held on 3<sup>rd</sup> February 2014 were unanimously approved.

## **16/14 MATTERS ARISING FROM THE MINUTES**

Item 07/14 – Cllr Kirby confirmed that she had completed the risk assessment.

Item 07/14 - The Executive Officer confirmed that a letter was sent to Brian Knight. Mr Knight advised that as he was due to retire, it was better to await the appointment of his successor to arrange a meeting. The Executive Officer was asked to write back thanking him and asking that the council be advised when his successor is appointed.

## **17/14 PUBLIC PARTICIPATION SESSION**

The meeting was adjourned.

### Public Questions not on the Agenda

The problem of disposal of grass cuttings at the bowls club was raised. As it is no longer possible for the club to leave them at the Recreation Ground, they have been travelling to Bordon to dispose of them. It was agreed that the council make a formal request on behalf of the club to Liphook in Bloom to use their composting facilities at the allotments. Failing this, the council will consider other options including the use of Radford Park. It was noted that as the council no longer holds the contract for this work, the responsibility is with the bowls club itself but the council will do what it can to help.

### Public Questions on the Agenda

None.

The meeting was reconvened.

## **18/14 REPORTS**

### **Skate Park Working Party**

Cllr Ives reminded Councillors that a motion was passed by full council a year ago to look at designs and get quotations for a new skate park. This project had been a little delayed but was now ready to report. The key project issues are location, costs and funding. It was agreed that Cllr Ives will put a motion to the full council concerning the location and costs of the proposed project.

### **Radford Park Working Party**

Cllr Jordan reported that there had been two sessions so far at Radford Park with another planned for the weekend. Work had now stopped on trees for the period 1<sup>st</sup> March to 31<sup>st</sup> July because of the local wildlife.

The litter picking had been a successful activity with over 40 bags collected. A suggestion had been made that to keep the problem of litter in the public mind, a competition be held through Bohunt School to design a poster to be used in the Parish.

It was resolved that a sum of £100 be made available as a prize for the winner or winners at the discretion of the school.

Vote unanimously agreed.

### **Grounds Staff Report**

Mr Terry had sent his apologies for the meeting but had provided a report to the chairman. Work to clear trees was still ongoing with 10-15 still to do. This is not helped by further trees

falling as they are in a weakened state. A heavy duty sluice gate will be ordered as the current flow needs to be controlled and the existing sluice gates have been damaged.

In the recreation ground, the football pitch is ok and the tennis courts are prepared for use over the Easter weekend.

A silver birch had fallen at Fletchers Field and this will be cleared within the next few days.

#### **Parish Council Sports Representative – Mr Rudgard**

Mr Rudgard provided those present with a written report. It was suggested that Developers Contributions could be requested from East Hants District Council as a contribution towards the new skate park. Any requests on behalf of the parish council should be made via the Executive Officer. The use of the Liphook Millennium Centre for table tennis was again discussed. It was felt that this matter should be considered by the Millennium Centre Management Committee and will be placed on the agenda for the next meeting on 15<sup>th</sup> May 2014. The committee should consider storage, price and availability.

#### **19/14 LICENCE FEE 2014/15**

At present the WM Recreation Ground is used by a boot camp for up to 3 one hour sessions per week under licence at £480 per annum paid in two instalments. The council had been approached to ask whether the fees could be reduced as the sessions were not very frequent in the winter months. The council felt that although the activity is commercial it does encouraged local people to participate in a sporting activity.

It was resolved to reduce the licence fee by 10% in the new year reducing the fee from £480 to £432 per annum.

Vote 5 in favour and 1 opposed (Cllr Robinson). Proposal approved.

#### **20/14 FLOODING IN THE RECREATION GROUND**

The committee considered the problems of flooding at the far end of the WM Recreation Ground by the container. Two quotations for the work had been received with others contractors declining to provide a quote.

It was unanimously agreed that the contract for the work be awarded to A.J. Grace for the amount of £1,990.

The Executive Officer will write to the two companies notifying them of the outcome. A.J. Grace will be asked to contact Cllr. Trotter before commencing the work as he will project manage the work on behalf of the council.

#### **21/14 THE BEACON BUILDING**

Cllr Robinson and the Executive Officer had inspected this building and identified a number of areas requiring work, particularly the outside cladding. It was also noted that anti-social behaviour was also damaging the building with ball games and climbing on the roof. It was agreed that contractors should be invited to provide prices for the work to be further considered by the committee at a later date.

#### **22/14 REFURBISHMENT OF TOILET & STORAGE AREA**

The quotation for work to bring the toilet and storage area up to standard was considered. The toilet at the WM Recreation Ground is used by the ground staff and are the only ones available to them. The tennis club had agreed their use subject to a contribution towards the maintenance and improvement. It was felt that as the toilets were an asset to the Parish and used by the

ground staff, it would be better for the Parish Council to commission the work with a contribution from the tennis club. The tennis club would still agree the specifications and seek quotations.

It was resolved that the Council would provide funding of £2,500 towards the project with the tennis club asked to pay the remaining costs. The project should be at least to the specification of the quotation provided but could be higher if the club were prepared to contribute more.

**23/14 STORM DAMAGE**

Cllr Robinson advised the committee that funding was potentially available to support the cost of dealing with tree damage in the parish following the recent bad weather. A bid for this was currently being finalised.

**24/14 FLETCHERS FIELD PATH TO ALL ABILITY RAISED BED**

It had been suggested that a path be constructed in Fletcher Field to allow easier access to the all ability raised bed. This was felt to be a good idea. It was agreed that the council allow the construction of a pathway on its land, that funding via open space developer contributions be investigated.

**25/14 BRAMSHOTT OPEN GARDEN EVENT**

The council had been asked to allow the allotments to be open to the public during the open garden event on 7<sup>th</sup> & 8<sup>th</sup> June 2014. This was agreed and a sign advising allotment holders of the event dates be placed on the notice board. Arrangements for opening and closing the site will be considered nearer the time.

Meeting closed 9.40 pm

Chairman

Date