



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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PARISH COUNCIL MEETING

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL
AT THE NEXT MEETING ON 24th MARCH 2014**

**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL
TOOK PLACE AT 7.30 PM IN THE PEAK CENTRE, MIDHURST
ROAD, LIPHOOK ON MONDAY 24th FEBRUARY 2014**

MINUTES

PRESENT:

Cllr M Croucher (Chairman)
Cllr B Easton
Cllr R Evans
Cllr J Ives
Cllr D Jerrard
Cllr P Jordan
Cllr J Kirby
Cllr T Maroney
Cllr J Poole
Cllr P Robinson
Cllr E Trotter

Eight members of the public and the press were also in attendance.

21/14 CHAIRMAN'S ANNOUNCEMENTS

Cllr Croucher reminded those present of the location of the fire exits.

22/14 APOLOGIES FOR ABSENCE

Cllr D Hoskins

23/14 DISCLOSURE OF INTERESTS

No disclosable pecuniary interest were declared.

24/14 MINUTES OF THE LAST MEETING

The minutes of the meetings held on 27th January 2014 were unanimously approved.

25/14 MATTERS ARISING FROM THE MINUTES

There were no matters arising

26/14 PUBLIC PARTICIPATION SESSION

Meeting Adjourned

Public Questions – Not on the Agenda

None

Public Questions – On the Agenda

None

Meeting Reconvened.

27/14 REPORTS FROM THE DISTRICT COUNCILLORS

Cllr Ferris Cowper

Cllr Cowper ran through his report (copy in minute book).

Avenue Road projects – The engineer is currently off sick but will return shortly. Initial drawings have been completed but the additional signage has been delayed.

Canada Way – The consultation process has been completed and once a response has been received from the police, the double yellow lines are likely to go ahead.

Mrs E Hope advised Cllr Cowper of a problem where lorries had accessed the building site but were unable to leave due to the parking issues. This should be rectified once the yellow lines are installed.

Car Parking – An overview project has commenced. The parking review will follow a holistic approach including the station parking. It was confirmed in response to a question from Cllr Maroney that the review would include approved new housing and possible the extra recommended in the JCS. In response to a question from Cllr Easton, it was confirmed that all possible solutions would be considered to deal with the findings of the review.

Tree Belt at Midhurst Road – Officers had been asked to identify responsibility for the maintenance of this area following a request from the parish office.

The Square – Cllr Cowper is meeting with Hampshire highways to get an understanding of whether they would consider the need to bypass The Square.

Report from District Councillors

The report from the District Councillors was presented by Cllr Glass (copy in minute book).

Joint Core Strategy – A decision is still due from the Inspector which should be available in early March.

SHLAA Sites – It was confirmed that when sites are designated as SHLAA this does not mean that development will take place on any of the sites and many that are put forward are rejected.

Cllr Maroney expressed his thanks to Cllr Glass for her efforts in rectifying the flooding at Tunbridge Lane.

28/14 NEW MILLENNIUM CENTRE ADVISORY COMMITTEE

The Motion

“That a new Millennium Centre Advisory Committee (forum) should be created, consisting of invited representatives from the Centre’s user groups. The Chairman of the Forum should be a councillor”

Cllr Ives explained that a working party was looking at the standing orders and have looked at the LMC Management Committee. As this committee has fully delegated powers to spend on behalf of the council, it cannot have voting non-members. It was therefore proposed that an advisory committee be established from the centres users. This would include community groups and other users. In addition, it was necessary to amend the terms of reference for the LMC Management Committee in the Standing Orders to reflect this change (copy in minute book attachment 1)

Proposed Cllr Easton & Cllr Ives, Seconded Cllr Poole. Unanimously approved

Cllr Easton left the meeting

29/14 MINUTES OF COMMITTEE MEETINGS

Planning Committee

Cllr Jerrard reported on a meeting held on 20th January 2014. It was noted that a good presentation had been made on the proposed care home on the OSU site. Cllr Jordan advised that his motion at this meeting was to establish a group to look at all the pre applications and determine the relative merits or issues with them.

The minutes of the meeting on 20th January were unanimously accepted.

LMC Management Committee

Cllr Ives reported that she was not at the meeting held on 16th January 2014, but that issues considered included a roof leak and subsidence in the amphitheatre.

The minutes of the meeting held on 16th January 2014 were unanimously accepted.

Finance & Policy Committee

A meeting was held on 22nd January 2014. The financial risk assessment was approved and will be reviewed within the next 6 months. A verbal report had been received from the clerk on the recent internal audit visit. The auditor had been pleased with the progress made in dealing with the earlier findings and recommendations. The charitable status of the WM Recreation Ground was discussed and it was felt that a nil return should be made on the annual return rather than set up separate arrangements for the management of the charity. Standing Orders and Financial Regulations were approved for the year. Finally the budget

and precept had been agreed for recommendation to the full council which had now been approved by the council.

The minutes of the meeting on 22nd January 2014 were unanimously accepted.

Recreation Committee

A meeting was held on 3rd February 2014. Thanks were expressed to the ground staff for the work in clearing up damage following the recent bad weather. The work was ongoing but good progress had been made. A survey will be needed to check on the condition of trees to ensure they are safe. Planning permission had been given for the management of 100 trees in the area. It was noted that the next meeting of the Radford Park Working Party will be held on 1st March 2014.

The minutes of the meeting on 3rd February 2014 were unanimously accepted.

30/14 TO RECEIVE THE MONTHLY REPORT FROM THE CHAIRMAN OF THE F&P COMMITTEE

The Schedule of Accounts for January 2014 was noted (copy in minute book as attachment 2). Cllr Jordan reported that he had undertaken an audit of the cashbook and bank statement and these were found to be satisfactory. It was noted that the balances held at the bank were as follows:

Cleared balances at the bank

Business Account	1,656.46
30 Day Account	171,714.28
Total held by the Council end December 2013	173,370.74

Less unpresented cheques

2,677.86

Cashbook Balances

170,692.88

31/14 REPORTS FROM REPRESENTATIVE OF OUTSIDE BODIES

Cllr Maroney gave an update on the work of the Parish Plan. The audit team had done a good job and made a few changes to the plan. The steering group will be looking at what local people want and will then determine what is workable for inclusion as a recommendation. The website will be updated and hard copies available for those without access to the website.

32/14 DOG CONTROL ORDERS

The use of dog control orders had been approved by the council some time ago. However, following a meeting involving the Dog Control warden at EHDC, Cllr Robinson and the Clerk, it was determined that there are serious financial implications. There are costs for staff training and patrolling the areas and also implications for the councils insurance. In addition, Dog Control Orders will be replaced by Public Space Protection Orders (PSPO). Existing orders would need to be reviewed after three years and replaced by PSPO. Parish Councils will have no powers to issue PSPO so the responsibility for dog control would revert to EHDC. Signage would still be erected and any problems can be reported to EHDC directly or through the Parish Office. The Recreation Committee had recommended to the Council that it does not pursue Dog Control Orders.

RESOLVED that the council will not pursue the implementation of dog control orders.

Proposed Cllr Robinson, Seconded Cllr Croucher and unanimously approved.

Meeting concluded at 8.56 pm.