



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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PARISH COUNCIL MEETING

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL
AT THE NEXT MEETING ON 17th DECEMBER 2013**

**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL
TOOK PLACE AT 7.30 PM IN THE PEAK CENTRE, MIDHURST
ROAD, LIPHOOK ON MONDAY 25th NOVEMBER 2013**

MINUTES

PRESENT:

Cllr M Croucher (Chairman)
Cllr B Easton
Cllr J Ives
Cllr D Jerrard
Cllr P Jordan
Cllr J Kirby
Cllr T Maroney
Cllr J Poole
Cllr P Robinson
Cllr E Trotter
Mr P Stanley - Clerk

Also in attendance: Cllr A Glass, 4 members of the public and the press.

132/13 CHAIRMAN'S ANNOUNCEMENTS

Cllr Croucher reminded those present of the location of the fire exits.

133/13 APOLOGIES FOR ABSENCE

Cllr R Evans, Cllr D Hoskins.

134/13 DISCLOSURE OF INTERESTS

No disclosable pecuniary interest were declared.

135/13 MINUTES OF THE LAST MEETING

The minutes of the Meeting held on 28th October 2013.

Proposed Cllr Croucher, Seconded Cllr Poole. Minutes Approved Unanimously.

136/13 MATTERS ARISING

Minute 125/13 Reports from District/County Councillors – Cllr Robinson asked whether the Council had received the vehicle movements data raised during discussion on Cllr Cowper's report at the last meeting. As this had not been seen, it was requested that the data be obtained when available.

137/13 PUBLIC PARTICIPATION SESSION

Meeting Adjourned

Public Questions – Not on the Agenda

Mr Trodden referred to a recent article in the Liphook Herald and asked whether further details of the Clerks dismissal could now be provided to the public. The Chairman asked Cllr Jerrard to respond on behalf of the Council. Cllr Jerrard read out a statement a copy of which is on the Parish Website

<http://bramshottandliphook-pc.gov.uk/news/notices>. He stated that the Parish Council had not been asked by the Liphook Herald to provide any comments and that there were a number of errors in the article. He also stated that the resignation of the Deputy Clerk was not connected in any way.

Mr Trodden stated that in view of the statement by the Parish Council that there were inaccuracies in the article, it should consider reporting the Liphook Herald to the Press Complaints Commission. The Council agreed to consider this course of action.

Public Questions – On the Agenda

None

Meeting Re-convened

138/13 REPORTS FROM DISTRICT / COUNTY COUNCILLORS

Cllr Ferris Cowper

The Chairman reported that in future, Cllr Cowper will only produce reports and attend meetings of the Parish on a bi-monthly basis. He planned to attend the next meeting on 17th December 2013.

District Councillors Report

A report prepared on behalf of District Councillors had been circulated to Councillors. Cllr Glass ran through the report.

Joint Core Strategy – The report should be ready by 31 January 2014, which will allow for it to be adopted by South Downs National park by the end of March 2014.

Bramshott Place – The Planning Committee of EHDC are meeting on 28th November to consider an application for a 64 bed care home and 40 cottages.

Devolved Grants – Cllr Glass reminded the committee that District Councillors have a £3,000 pot each and can allocate this with a maximum grant of £1,000.

Parish Office Meeting – Cllr Mouland met with Debbie Fox, EHDC Executive Head, Marketing & Development, Dawn Adey and Kathy Fowler as part of a review of satellite offices. It was noted that a further meeting involving the Clerk, Dawn Adey and Cathy Fowler will be held early in the new year.

139/13 MINUTES OF COMMITTEE MEETINGS

Planning Committee

Cllr Jerrard advised that the meeting on 21st October 2013 considered the application for a clubhouse & pavilion at Bohunt Manor and the tree removal at Bohunt Manor and Chiltley Lane. A meeting was also held with EHDC concerning the trees issue. It was noted that Cllr Kirby will be representing the Council at the meeting on 28th November to discuss Bramshott Place.

Minutes of the meeting held on 21st October 2013 – unanimously accepted

Cllr Jordan briefed Councillors on the work of the Bohunt Manor Frontage Working Party. It had been confirmed by Hampshire County Council that there would be no need for additional school places at present and as funding will not be available, the proposed new Junior School had been withdrawn. As a result the number of houses proposed had increased from 150 to 175, the number contained in the JCS for the area. It was unclear who will manage the allotments, orchard etc. but this may be done through a trust with interested parties. It was noted that the Parish Council are having a dialogue with the developers so that it has a thorough understanding of the proposals, to have a balanced judgement, to ensure the public are informed and to maximise opportunities for the community. An exhibition will be held on 7th & 8th December and all were encouraged to attend.

LMC Management Committee

Cllr Ives advised this was her first meeting as Acting Chairman. Cllr Maroney had done a lot of work on Health & Safety and Risk Assessment. The committee were looking at booking local groups for future entertainment.

Minutes of the meeting held on 17th October 2013 - Proposed Cllr Ives, Seconded Cllr Croucher, unanimously accepted.

Finance & Policy Committee

Cllr Jordan ran through the last meeting held on 6th November 2013. The grant budget had been agreed at £17,000 or 7.5% of the current year precept. The budget monitoring prepared by the clerk had been received and showed a broadly balanced position. The precept will need to be with EHDC about mid- January however, the detailed budget could be finalised as late as March if necessary. There will be an extraordinary meeting of F&P on 10th December that will recommend the budget for approval by full Council on 17th December.

Minutes of the meeting held on 6th November 2013, Proposal Cllr Jordan, Seconded Cllr Jerrard, unanimously approved.

140/13 TO RECEIVE THE MONTHLY REPORT FROM THE CHAIRMAN OF THE F&P COMMITTEE

The Schedule of Accounts for October 2013 was noted. Cllr Jordan stated that he had undertaken an audit of the cashbook and bank statement and a sample of invoices and found these to be satisfactory. It was noted that the balances held at the bank were as follows:

Cleared balances at the bank	
Business Account	4,705.14
30 Day Account	217,927.54
Total held by council end September 2013	222,632.68

The accounts for October 2013 (Attachment 1) were unanimously approved.

141/13 REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES

Parish Plan – Cllr Maroney stated that the Parish Plan was progressing well.

CAB - Cllr Croucher advised that the CAB were now piloting home visits as an addition to the usual surgeries.

142/13 SCHEDULE OF MEETING 2014

The schedule of meeting for 2014 was noted. In future, the LMC management Committee will be meeting bi-monthly.

Meeting finished 8.10

Chairman

Date