



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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**THE PARISH OFFICE
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**YOU ARE HEREBY SUMMONED TO A MEETING OF THE LIPHOOK
MILLENNIUM CENTRE MANAGEMENT COMMITTEE ON THURSDAY 11
JULY 2013 AT 7.30 PM IN THE MAIN HALL, LIPHOOK MILLENNIUM
CENTRE, ONTARIO WAY, LIPHOOK.**

Mr P J Stanley
Parish Clerk

5 July 2013

AGENDA

- 1. CHAIRPERSON'S ANNOUNCEMENTS**
- 2. APOLOGIES FOR ABSENCE**
- 3. DECLARATIONS OF INTEREST**

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

- 4. MINUTES OF THE MEETING – 16 May 2013 (APPENDIX 1)**
- 5. MATTERS ARISING FROM THE MINUTES – 16 May 2013
(For Information Only)**
- 6. ELECTION OF A VICE CHAIRPERSON**

7. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions

Public Questions

Adjournment of the meeting for questions with respect to items not on the agenda, but relating to Liphook Millennium Centre matters for which the Committee have responsibility.

Public Participation

To allow members of the public to address the Committee about business on the agenda, but relating to Liphook Millennium Centre matters for which the Committee have responsibility, at the discretion of the Chairman.

Meeting re-convened

8. CO-OPTIONS TO THE LIPHOOK MILLENNIUM CENTRE MARKETING AND EVENTS SUB-COMMITTEE

To vote upon the co-option of Ms Garwood and Ms Haber to the Marketing and Events Sub-Committee.

9. FUTURE CATERING AND BAR ARRANGEMENT

A number of service providers have declared an interest in running the bar. The contract for this has not yet been completed – so an extraordinary meeting will be convened to hear the proposals being put forward by the various service providers that have declared an interest.

10. CATERING CONTRACT (APPENDIX 2)

To agree the purchase of equipment and stock items currently in the kitchen area, and the bar stock. All members requested to look over this list and come to see the items should they require [prior to the meeting].

11. APPLICATION FOR BIFFA AWARD

To agree to apply for an award towards the room adaptations.

12. REPORTS

Marketing and Events Sub-committee - The Chairman

13. CINEMA

Update on the mailing list.

Update on The Life of Pi.

Discussion on whether carers of persons in wheelchairs should receive free tickets.

Discussion on Progress of variation of licence to allow for Matinee Children's films.

Update on secure storage for equipment

Surround sound speakers

14. WEB SITE:

Lack of address on the front page of the Millennium Centre.

15. BLACS CUPBOARD SWAP.

Change to the cupboard downstairs in the corridor from the eaves cupboard upstairs.

- 16. SENIOR CITIZENS' LUNCH CLUB.**
Regular user status and implications. Financial consequence if organisations are not flexible.
- 17. SCOUT / GUIDE HALL**
Discussion as to the rates we are paying to re-house clients when there is a clash.
- 18. SAINSBURY'S STAFF PARTY**
Bar extension - 10 August 2013.
- 19. STORAGE FACILITIES FOR LMC EQUIPMENT**
Update on extension to 'Bin Store'.
- 20. LMC TABLES**
Discussion as to the old round tables and the spare rectangular tables.
- 21. PIANO**
Disposal of the old piano